



To: **Members of the Cabinet**

Notice of a Meeting of the Cabinet

Tuesday, 20 October 2009 at 2.00 pm

County Hall, Oxford, OX11ND

Joanna Simons

Joanna Simons
Chief Executive

October 2009

Contact Officer: **Sue Whitehead**
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<i>Councillors</i>	Membership
Keith R Mitchell CBE	- <i>Leader of the Council</i>
David Robertson	- <i>Deputy Leader of the Council</i>
Jim Couchman	- <i>Adult Services</i>
Ian Hudspeth	- <i>Growth & Infrastructure</i>
Louise Chapman	- <i>Children, Young People & Families</i>
Michael Waine	- <i>Schools improvement</i>
Rodney Rose	- <i>Transport Implementation</i>
Mrs J. Heathcoat	- <i>Safer, Stronger Communities</i>

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 28 October 2009 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 24 November 2009

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Section DD of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, ie where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – guidance note opposite
3. **Minutes** (Pages 1 - 18)

To confirm the minutes of the extraordinary meeting held on 7 September 2009 (**CA3**) and the meeting on 15 September 2009 (**CA3(b)**) and to receive for information any matters arising therefrom.

4. **Petitions and Public Address**
5. **Adult Social Care Inspection**

Cabinet Member: Adult Services

Forward Plan Ref: 2009/100

Contact: John Jackson, Director of Social & Community Services Tel: (01865) 323572, Steve Thomas, Performance Information Manager Tel: (01865) 323609

Report by Director for Social & Community Services

There will be a presentation from the Care Quality Commission on their recent Independence, Wellbeing and choice inspection of social care services.

6. **Financial Monitoring** (Pages 19 - 114)

Cabinet Member: Finance & Property

Forward Plan Ref: 2009/034

Contact: Kathy Wilcox, Principal Financial Manager (01865 323981)

Report by Assistant Chief Executive & Chief Finance Officer

This is the fifth financial monitoring report for the 2009/10 financial year and covers the period up to the end of August 2009 for both revenue, balances, reserves and capital.

The report sets out explanations where the forecast revenue outturn is significantly different from the budget along with proposals to recover the position where appropriate.

The in – year Directorate forecast is an overspend of £3.251m. The reduction of £0.762m compared to the forecast at the end of July largely relates to a change in the

forecast for Children, Young People and Families.

The current position for general balances is set out in Annex 5 and shows a forecast of £14.088m. After taking into account the forecast Directorate overspend, the consolidated revenue balances forecast is £10.837m.

The report also includes an updated Capital Programme.

The Cabinet is RECOMMENDED to:

- (a) note the report;**
- (b) approve the virements as set out in Annex 2a;**
- (c) note the updated transfer of excess inflation to the Efficiency Savings Reserve (para 38);**
- (d) approve the request for £0.078m added to balances earlier this year to be removed to fund the transport capital programme (para 40) and**
- (e) approve the updated capital programme included at Annex 7.**

7. Building Schools for the Future (Pages 115 - 150)

Cabinet Member: Leader

Forward Plan Ref: 2009/126

Contact: Roy Leach, Lead Officer, School Organisation & Planning Tel: (01865) 816458

Report by Director for Children, Young People & Families

Building Schools for the Future (BSF) is a substantial national investment programme intended to transform secondary school education. It has the potential to deliver in the region of £600m of capital investment to Oxfordshire's schools. The report provides an up to date account of progress made towards securing entry to the national BSF programme, describes the next steps to be taken and identifies a number of financial challenges which the Council and its schools will need to address. For Oxfordshire to be brought into the national BSF programme it is necessary for the County Council to demonstrate that it is committed to a number of key principles: the establishment of a Local Education Partnership; delivery of substantially rebuilt schools through the Private Finance Initiative; adequate revenue funding to support procurement; and securing sufficient resources to bridge any 'affordability gap' between the funding allocated and that required to deliver the Council's and schools' visions for the transformation of education.

The Cabinet is RECOMMENDED to:

- (a) Confirm it's commitment to the BSF programme;**
- (b) Confirm that it wishes officers to continue to seek to have Oxfordshire brought into the national BSF programme as soon as possible and fully**

engage with all relevant stakeholders and partners;

- (c) Confirm that, unless or until such time as the requirements change, it understands that the default model for the delivery of BSF is through a Local Education Partnership unless otherwise agreed with DCSF and Partnership for Schools subject to value for money consideration; and
- (d) Acknowledge that, under the current regime, new schools delivered through the BSF programme will be predominately procured through PFI and that refurbishments will be procured through capital grant.

8. St Nicholas CE Primary School, Marston (Pages 151 - 158)

Cabinet Member: Schools Improvement

Forward Plan Ref: 2009/128

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Report by Director for Children, Young People & Families

St Nicholas CE Primary School has a published admission number of 45 children. For September 2008, 57 parents chose the school as their first preference. Due to rising numbers across Oxford City, 60 children have been admitted to the school in September 2009. Primary Care Trust records and the annual census of local children in early years settings show that the demand for places is likely to continue to be above the planned admission number. Other nearby schools are also expected to be full or nearly full, and pupil numbers across Oxford are expected to rise further.

The report considers a proposal to increase the school admission number from 45 to 60, which has been the subject of an informal consultation in the Marston area. A decision is sought as to whether to proceed to issuing a statutory notice to expand the school, in accordance with The Education and Inspections Act 2006 (EIA 2006) and The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended by The School Organisation and Governance (Amendments)(England) Regulations 2007 which came into force on 21 January 2008).

The Cabinet is RECOMMENDED to approve the publication of a statutory notice for the expansion of St Nicholas CE Primary School, Marston.

9. Report on the Property Portfolio (Pages 159 - 176)

Cabinet Member: Leader

Forward Plant Ref: 2009/131

Contact: Mark Tailby, Assistant Head of Property Tel: (01865) 816012

Report by Head of Property

This is the annual report detailing the performance of the Council's property portfolio from April 2008 to March 2009. The content of this report will help inform the Corporate Asset Management Plan. The report includes benchmarking information and targets for 2009/10.

In the summary, the report shows:

- A slight reduction in the number of fit for purpose properties to 41%, although only one third of the portfolio was surveyed in 2008/09.
- Capital receipts of £6,947,871 were achieved in year.
- Total required maintenance (assessed need) increased by 4.4% on 2007/08. Total spend on repairs and maintenance reduced, although the percentage split between planned and responsive maintenance has improved to 59% and 41% respectively.
- 64% of properties perform better than typical in terms of environmental performance – a slight reduction on 2007/08 largely attributable to a particularly cold winter.
- Performance indicators for capital projects show the core consultant performing very well in terms of cost and time predictability at the design stage, and in terms of cost predictability at the construction stage.

The Cabinet is RECOMMENDED to note the report.

10. Quarter 1 Performance Management: April - June 2009 (Pages 177 - 182)

Cabinet Member: Leader

Forward Plan Ref: 2009/074

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384

Report by County Council Management Team

The report shows the council's performance in the four key areas of: customer, projects, finance, and people. Progress against targets is shown by directorate, including a summary of what is going well, what needs to develop, and what requires attention. This is the performance report for Q1 2009/2010.

The Cabinet is RECOMMENDED to note this report.

11. Forward Plan and Future Business (Pages 183 - 186)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

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CABINET

MINUTES of the Extraordinary meeting held on Monday, 7 September 2009 commencing at 2.00 pm and finishing at 5.08 pm

Present:

Voting Members: Councillor Keith R. Mitchell CBE – in the Chair

Councillor David Robertson (Deputy Chairman)

Councillor C.H. Shouler

Councillor Louise Chapman

Councillor Jim Couchman

Councillor Mrs J. Heathcoat

Councillor Ian Hudspeth

Councillor Michael Waine

Councillor Rodney Rose

Other Members in Attendance:

Councillor Anne Purse (for Agenda Item 4E)

Councillor Mrs Catherine Fulljames (for Agenda Item 4E)

Councillor Stewart Lilly (for Agenda Item 4E)

Officers:

Whole of meeting: Chief Executive, Director of Environment & Economy,
Assistant Chief Executive & Chief Finance Officer
N. Hyde, A. Pau; F. Upton; R Finlayson (Environment & Economy)
C. Smith, S. Whitehead (Legal & Democratic Services)
External Consultants – O. Cass (Ernst & Young), J. Hawkins (Trowers & Hamblins), P. Scott (Entec),

The Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, together with a schedule of addenda tabled at the meeting, and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda, reports and schedule, copies of which are attached to the signed Minutes.

80/09 DECLARATIONS OF INTEREST

(Agenda Item. 2)

Councillors Louise Chapman and Ian Hudspeth declared a personal interest in Item 4E as West Oxfordshire District Councillors.

81/09 PETITIONS AND PUBLIC ADDRESS

(Agenda Item. 3)

The following requests to address the meeting under agenda item 4E had been agreed:

Cllr David Hignell, Sutton Courtenay Parish Council
Mr. Brian Steventon, Ardley with Fewcott Parish Council
Mr. Robin Draper, Sutton Courtenay Against the Incinerator
Mr. Paul Gibbs, member of the public

**82/09 OXFORDSHIRE RESIDUAL WASTE TREATMENT PROCUREMENT
- SELECTION OF PREFERRED BIDDER**

(Agenda Item. 4)

Cabinet considered a report (CA4E) the purpose of which was to explain the procurement process and the outcome of the evaluation, and to seek authorisation to appoint a preferred bidder in respect of Oxfordshire residual waste treatment. Cabinet noted the reasons for the annex containing exempt information.

Cabinet noted that the report and recommendations were presented in a neutral way (referring to the two bidders as Tenderer 1 and Tenderer 2) to enable the Cabinet to take an impartial decision. However the Chairman stated that the Cabinet Members having read the papers carefully believed that they could identify the bidders from the information contained in confidential annex 2. Cabinet was clear that the decision to be taken was about procurement and not location.

Councillor Purse, speaking as the Shadow Cabinet Member for Growth & Infrastructure stated that throughout the process the position taken by the Liberal Democrat Group had been that the least environmentally damaging option should be taken. However given the position now reached she welcomed that there was a preference to no minimum requirement for waste. She wished that the additional traffic be taken into account and preferred to see a break clause given the speed of movement in technology. She expressed concerns at the special meeting and queried whether it would have been better for the planning decisions to have been taken first.

Responding to questions she felt it was a shame that the 2 tenders were for the same type.

Councillor Mrs Catherine Fulljames, speaking as a local member, expressed dissatisfaction that she had not been given annex 2. She expressed the view that the meeting had taken people by surprise. She stated that the public did not see it as correct to make this decision before the planning applications had been determined. She noted the decision of Northamptonshire County Council and the position of Buckinghamshire County Council. She also queried why there was no site closer to the centre.

Parish Councillor David Hignell stated that the meeting referred to in the report had not in his view taken place. He expressed concern over one of the bidder's fitness to operate. He felt that the decision to be made was premature and should wait on the planning and permit decisions. Members received a statement on the views expressed.

Mr Steventon detailed the annual cost and emissions relating to transporting waste and queried whether the Cabinet had access to these figures. He queried whether Cabinet was satisfied that the meeting was legally convened. Members received a statement on the views expressed.

Mr Draper stated that the Audit Commission had advised that Councils were overestimating the facilities required for disposal. His group felt that the financial risk from the hasty signing of a long term contract for incineration may be greater than the risk from incoming landfill tax penalties. They also believed that waste companies with poor or imported incineration technology can cause more problems than they solve and he referred to problems experienced elsewhere with one of the bidders.

He expressed concern that the preferred bidder was to be chosen before the planning applications had been considered and referred to the level of local opposition as evidenced in a previous petition that had been submitted. Members received a statement on the views expressed.

Mr Gibbs spoke against making any decision at this point feeling that alternatives should be considered. He believed that a decision today would constitute a decision on the location.

Councillor Lilly, speaking as a local member, detailed the history of one of the bidders working in Britain and referred to technical failures that he was aware of. He referred to difficulties experienced at individual sites and stressed his view that cabinet should not be taking a decision at this time.

The Chairman thanked the speakers for their contributions and that he had noted their questions which he believed would be answered in the course of the presentations and discussions.

Referring to the legality of the meeting the Committee Officer advised that the legal requirement to publish the agenda 5 clear working days had been met. Unfortunately the papers were not available on the web site until Wednesday 2 September and knowing this, a copy of the public papers was emailed to all Councillors and any public enquirers were also sent a copy.

The Cabinet Member for Growth & Infrastructure introduced the contents of the report. He referred to the addenda that contained a letter from the Executive Director, City Regeneration for Oxford City Council.

The Cabinet received a detailed presentation on the background to the need to deal with residual waste, the procurement process and evaluation criteria. The Director of Environment & Economy stressed that the team had been

drawn from across the organisation and complemented by external support. He emphasised that the entire process over 3 years had been exhaustive. The evaluation of the bidders covered financial ability, technical competence and contract guarantees. The presentation included detailed explanation of the evaluation criteria and the scores set out in the relevant table.

The Chairman suggested that discussion be based in turn on each of the main areas covered in the presentation.

Technology

A number of Cabinet Member stated that their experience on visiting an energy from waste plant was that sites had been clean with little or no emissions.

In response to questions Cabinet was advised that there were a number of solutions in the market but that energy from waste was an important solution to the issue of residual waste and that it was environmentally satisfactory, cost effective and deliverable. The site issues referred to by Councillor Lilly were for a specific site that had a different solution to that proposed by the bidders. The bids included maintenance and contingency plans in the event of plant failure. Safety concerns had been well responded to by the bidders. The technology was in use across Europe for a number of decades. Contamination was a question for the Environment agency as any bidder would need to apply for and receive the appropriate permits.

Finance

Cabinet received further public detail on the financial models for each bidder. They were advised that a very prudent figure had been taken for the LATs costs and that LATs income had been excluded in the first phase of evaluation. Cabinet welcomed that that one bidder had residual exclusivity rather than a minimum tonnage requirement that would enable the County to pursue and hopefully exceed its recycling targets with no penalty. There was some account taken in the figures for commercial/industrial waste.

Procurement

It was explained that Cabinet was not being asked to make an award of contract. The implications of preferred bidder status was outlined and it was noted that if matters set out in the preferred bidder letter were not resolved satisfactorily then the Council was not obliged to go ahead. There would be costs involved if the Council withdrew without proper cause in relation to the preferred bidder letter.

Contractual Basis

Responding to comments about the length of the contract and queries over any break clause, Cabinet was advised that there were a number of different termination scenarios including some rights to voluntary termination. These would be subject to compensation. The length of the contract was due to the relationship between the capital cost and ongoing revenue and was linked to affordability.

It was noted that both bidders' contracts were compliant. Responding to a query that one bidder had not submitted a bid for residual exclusivity it was explained that this was a preference set out in the beginning but was not a contractual requirement. The process of negotiation in such complex bids meant that some bidders had to be allowed to make the =best bid that they were able to make. The County were fully aware that one of the bids would be for minimum tonnage and that was not a problem in terms of contract compliance.

Referring to questions from speakers about imported waste it was explained that such transport issues were a matter for the Planning & Regulation Committee.

83/09 EXEMPT ITEM

At this point the Chairman proposed that the public be excluded during consideration of annex 2 and 3. He invited the Councillors present to remain stressing that the detail to be discussed was to be treated as confidential due to its commercial sensitivity. He added that members of the public would be invited to return to the meeting before any decision was taken.

RESOLVED: to exclude the public during the consideration of Annexes 2 and 3 since it is likely that if they were present during that discussion there would be a disclosure of "exempt" information as described in Part I of Schedule 12A to the Local Government Act, 1972 and specified below the item in the Agenda.

DISCUSSION FOLLOWING THE EXCLUSION OF THE PRESS AND PUBLIC

Cabinet considered the information contained in annex 2 and 3. Officers responded to queries on the assumptions set out in the annexes. It was noted that the consultants who had worked on the financial aspects had not taken location into account. They had concerned themselves purely with procurement.

DISCUSSION FOLLOWING THE RE-ADMITTANCE OF THE PRESS AND PUBLIC

The Cabinet Member for Finance and Procurement stated that he personally had concerns about taking the planning decision after procurement but that

having lost that discussion he was voting on commercial, technical and financial grounds.

The Chairman emphasised that Cabinet was not awarding a contract. Having heard the advice and questioned closely and carefully he was persuaded that it was the right step.

At this point Cabinet voted on the recommendations set out in the report and

RESOLVED to:

- (a) note the outcome of the evaluation which is that Tender 2 is the leading bid;
- (b) endorse the selection of Tenderer 2 as preferred bidder subject to satisfactory agreement of the preferred bidder letter of appointment with Tenderer 2;
- (c) authorise the Director for Environment & Economy following consultation with the Cabinet Member for Growth and Infrastructure to agree the preferred bidder draft letter of appointment; and
- (d) subject to (b) authorise the Director for Environment & Economy to continue with the clarification and confirmation of commitments required to fine tune the contract with Tenderer 2, develop final documentation, and report back to Cabinet to seek authority for the Council to award a contract.

NB. Following the decision the Director for Environment & Economy announced that Tenderer 2 was Viridor Waste Management Limited.

..... in the Chair
Date of signing 2009

ITEM 3(b)

CABINET

MINUTES of the meeting held on 15 September 2009 commencing at 2.00 pm and finishing at 4.57 pm.

Present:

Voting Members: Councillor Keith R Mitchell CBE – in the chair

Councillor David Robertson
Councillor C.H. Shouler
Councillor Ian Hudspeth
Councillor Louise Chapman
Councillor Michael Waine
Councillor Rodney Rose
Councillor Mrs J. Heathcoat

Other Members in Attendance:

Councillor A. Armitage	(for Agenda Item 6)
Councillor A. Purse	(for Agenda Items 7, 8 & 9)
Councillor Zoe Patrick	(for Agenda Items 8, 11 & 14)
Councillor J. Fooks	(for Agenda Items 9 & 15)
Councillor Altaf Khan	(for Agenda Item 10)
Councillor J. Tanner	(for Agenda Item 10)
Councillor J. Hannaby	(for Agenda Items 12 & 12A)

Officers:

Whole of meeting: A.R. Cloke (Legal & Democratic Services).

Part of meeting:

Agenda Item

Officer Attending

5	Kathy Wilcox (Financial Planning)
6	Lorna Baxter (Financial Planning)
7	Joanne Clegg (Transport, E&E)
7, 8 & 9	Peter Mann (Transport, E&E)
8	Cathy Browning (Transport, E&E)
10 & 11	Roy Leach (School Organisation & Planning, CYP&F)
12 & Urgent Item	Nick Welch (Major Programmes, S&CS)
13	Joy White (Transport, E&E)
15	Sue James (Strategic HR &OD, Corporate Core)

The Cabinet considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, together with a schedule of addenda tabled at the meeting, and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda, reports and schedule, copies of which are attached to the signed Minutes.

83/09 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Jim Couchman.

84/09 MINUTES

The Minutes of the meeting held on 21 July 2009 were approved and signed.

85/09 QUESTION TIME

From Councillor John Sanders to Councillor Hudspeth, two questions relating to LTP 3: (i) about targets, performance indicators and measurement criteria, and (ii) about objectives for public transport not on main routes, such as in rural and suburban areas.

Councillor Hudspeth replied that (i) LTP3 will include targets, performance indicators relating to all forms of transport; and, (ii) stakeholders were involved in drafting the objectives (he also referred to the Schedule of Addenda which included consultation results from both series of consultations).

From Councillor Brighthouse to Councillor Waine, two questions relating to Building Schools for the Future: (i) about the Transformation Strategy, and (ii) about other schools moving up the Government's list for BSF money ahead of Oxfordshire.

Councillor Waine replied that (i) the school had received assistance from the local authority, through the National Challenge agenda, as well as the dedicated Raising Achievement team; and, (ii) the County Council had been invited on 10 August to submit a bid and there had been no delay in the process.

86/09 PETITIONS AND PUBLIC ADDRESS

The following requests to address the meeting had been agreed:-

Request from	Agenda Item
Mr. G.P. Smith (member of the public)	7 – Local Transport Plan 3
Mr. A. Joyce (member of the public)	7 – Local Transport Plan 3
Mr Amar Latif (member of the public)	10 – Oxford School
Ms Anna Thorne (member of the public)	10 – Oxford School

87/09 FINANCIAL MONITORING

(Agenda Item 5)

The Cabinet considered a report (CA5) which set out the forecast financial position for the 2009/10 financial year based on four months of actuals to the end of July 2009. It included projections for revenue, balances, reserves and capital. The report set out explanations where the forecast revenue outturn was significantly different from the budget along with proposals to recover the position where appropriate.

The in-year Directorate forecast was an overspend of £4.013m for revenue and £14.166m for general balances. After taking into account the forecast revenue overspend, the consolidated revenue balances forecast was £10.153m.

Carry-forwards from 2008/09 were approved by Cabinet on 23 June 2009 as part of the Provisional Outturn Report for 2008/09 and were now included in the latest budget.

The report also included an updated Capital Programme and update about progress in respect of Building Schools for the Future.

As noted in paragraph 47 of the Financial Monitoring Report the Employer's final offer in settlement of the 2009/10 claim was made on 22 July 2009. The offer was accepted by the Unions on 10 September 2009 and agreement reached on the rates of pay applicable from 1 April 2009. Spinal Column Points 4-10 inclusive have been increased by 1.25%, and SCP 11 and beyond by 1.00%.

The agreement also provided for an additional day of annual leave for those with less than five years service currently entitled to 20 days. Oxfordshire County Council's minimum annual leave entitlement is 24 days so this does not apply to any staff employed by the Authority.

Further detail would be provided in the August report.

RESOLVED: to:

- (a) note the report;
- (b) approve the virements as set out in Annex 2a;
- (c) approve the supplementary estimate request as set out in Annex 2f and paragraph 26 and 33;
- (d) approve the transfer of £0.027m surplus pay inflation from Community Safety to the Efficiency Savings Reserve as set out in paragraph 48; and

- (e) Confirm agreement that the Readiness to Deliver statement for Building Schools for the Future should be submitted to the Partnership for Schools by 17 September 2009; and
- (f) approve the transfer of £0.8m estimated surplus pay inflation from Directorate budgets for 2009/10 to the Efficiency Savings Reserve.

88/09 SERVICE & RESOURCE PLANNING REPORT FOR 2010/11 - 2014/15

(Agenda item 6)

The Cabinet considered a report (CA6), the first in a series on the service and resource planning process for 2010/11 to 2014/15, providing councillors with information on the budget issues for 2010/11 and the medium term. The report presented the current Medium Term Financial Plan (MTFP) as agreed by Council on 10 February 2009 and the assumptions on which it was based. It set out the known and potential financial issues for 2010/11 and beyond which impact on the existing MTFP and the proposals for planning to meet these pressures, which were endorsed by the Cabinet in July 2009.

The report set out the Service and Resource Planning process for 2010/11, although it was mostly concerned with finance and the implications were set out in the main body of the report. The Council is required under the Local Government Finance Act 1992 to set a budget requirement for the authority and an amount of Council Tax. This first report forms an initial basis for those requirements that will lead to the budget requirement and Council Tax being agreed in February 2010.

RESOLVED: to:

- (a) note the report;
- (b) approve the Service and Resource Planning Process for 2010/11; and
- (c) provide advice on the development of the Financial Strategy

89/09 LOCAL TRANSPORT PLAN 3

(Agenda item 7)

The Cabinet considered a report (CA7) which set out the results of the initial stages of consultation on the draft objectives for Oxfordshire's third Local Transport Plan (LTP3) and seeks a decision on the prioritisation of those objectives. It also informs members of the environmental criteria that will be used for the Strategic Environmental Assessment (SEA) of the LTP and sets out the stages of developing the SEA.

Two series of consultations have recently taken place in relation to LTP3. Comments have been invited on the draft set of ten objectives for the LTP and on the scoping report for the SEA. Public focus groups were asked for their views on how the relative priorities of the objectives apply in each of the

four settlement types that have been identified to help with recognising the differentiation between parts of Oxfordshire (Oxford, larger towns, market towns and rural Oxfordshire).

Following the close of the consultation period, there were some suggested changes to the wording of the objectives in the report circulated with the agenda, and these were set out in Schedule of Addenda.

RESOLVED: to

- (a) approve the prioritisation of the objectives for each of the four types of settlement as set out in the report, subject to consideration of the views of the Growth & Infrastructure Committee;
- (b) delegate authority to the Head of Transport, in consultation with the Cabinet Members for Growth & Infrastructure and Transport Implementation, to make any changes necessary; and
- (c) note the consultation undertaken on the Strategic Environmental Assessment.

90/09 ACCESSING SCIENCE VALE UK - SOUTHERN CENTRAL OXFORDSHIRE TRANSPORT STUDY (SCOTS) – RECOMMENDED STRATEGIC TRANSPORT PACKAGE REPORT
(Agenda Item 8)

The Cabinet considered a report (CA8) the purpose of which was to inform members of the progress made in developing the Southern Central Oxfordshire Transport Study (SCOTS) Strategic Transport Package being put forward for the Didcot – Wantage/Grove area of southern Oxfordshire, which is part of the 'Accessing Science Vale UK' strategy work being undertaken.

The report and decisions were required to allow Oxfordshire County Council to form a strategic response to the Vale of White Horse (VoWHDC) and South Oxfordshire (SODC) District Councils' Local Development Framework (LDF) proposals for southern central Oxfordshire. As such it will become part of the evidence base for both SODC's and the VoWHDC's LDFs.

The main themes discussed in the report were how and why SCOTS had come about, the Transport Package being put forward to mitigate the planned growth in the area, the environmental, financial and staff implications associated with the package. The report also set out the next steps required to complete this work and the risks associated with it.

RESOLVED: to:

- (d) approve in principle the strategic transport package required to mitigate growth in the SCOTS area to 2026, subject to the further work being undertaken, including funding options; and

- (e) delegate the authority to add to or amend the SCOTS to the Director for Environment and Economy, in consultation with the Cabinet Member for Growth and Infrastructure, should the further work reveal that changes are necessary.

91/09 CHILTERN RAILWAYS – EVERGREEN 3 PROJECT TO INTRODUCE A NEW LONDON MARYLEBONE – BICESTER – OXFORD TRAIN SERVICE
(Agenda Item 9)

The Cabinet considered a report (CA9) on Chiltern Railways intention to submit a Transport and Works Act application for works to enable introduction of a new half hourly rail service between London Marylebone and Oxford via High Wycombe and Bicester.

Works would include a short new stretch of railway in Bicester, upgrading and partially doubling the existing railway between Oxford and Bicester, improvement of Bicester Town station, a new Parkway station at Water Eaton and new platforms at, and track approaching, the north end of Oxford station. The County Council will be a consultee on this application and needs to form a view on it. The report discussed the potential benefits of the proposal; its relationship with the East West rail proposal over the same stretch of line; its relationship with the County Council's Access to Oxford project; possible implications for the Water Eaton Park and Ride site; other transport implications; implications for green belt policy; implications for minerals and waste strategies; implications for public rights of way; and some other issues. The Cabinet was invited to consider in principle the overall County Council view on the proposal, and any conditions to be applied to that view.

RESOLVED: to:

- (a) advise Chiltern Railways that, if the full transport benefits as now outlined in this report continue to be offered, the council supports in principle the Evergreen 3 proposals subject to:
 - (1) the submission of a full and acceptable Transport Assessment which addresses the points raised in Annex 2 of this report;
 - (2) the Transport and Works Act application being accompanied by evidence to demonstrate that there are very special circumstances which justify the development on the site in the green belt;
 - (3) the proposals accommodating the existing Aggregates Rail Depot and, if appropriate, the development of a Materials Recovery Facility at the Water Eaton site;
 - (4) satisfactory arrangements to ensure that there is no prejudice to continued operation of the free County Council car park at Water Eaton for bus access to the city centre and hospitals;

- (5) effective liaison with the Access to Oxford project to upgrade Oxford station;

and on the basis that Chiltern Railways should also pay due regard to all other impacts in Oxfordshire of their proposals, including in particular the Rights of Way issues mentioned in the report.

- (b) delegate to the Heads of Transport and Sustainable Development, in consultation with the Cabinet Member for Growth and Infrastructure, the authority to respond to the TWA application and other aspects of this project as it develops, in accordance with the general principles outlined in this report.

92/09 OXFORD SCHOOL – FEASIBILITY STUDY INTO REPLACING IT WITH AN ACADEMY

(Agenda Item 10)

The Cabinet considered a report (CA10) about the option of possibly replacing the school with an academy.

Oxford School is a 'National Challenge School' because its headline GCSE results fell below a nationally acceptable threshold of 30% or more students gaining 5 or more grades A*-C (including English and mathematics).

Local authorities are expected to consider radical proposals which will bring about significant and sustained improvements, including whether such schools should be replaced by academies. An 'Expression of Interest' in exploring the academy option has been submitted to the Department for Children, Schools & Families. If approved, it will result in the release of funding from the DCSF for the undertaking of a detailed feasibility study. This will consider the viability of creating an academy to replace Oxford School as well as ascertain the views of a wide range of stakeholders, including parents, students, staff, elected and community representatives.

RESOLVED: to:

- (a) note the content of the Expression of Interest;
- (b) agree to proceed with the 'Feasibility Study'; and
- (c) request officers to bring a further report on the outcomes of consultations undertaken as part of the 'Feasibility Study'.

93/09 SECONDARY SCHOOL PROVISION IN THE GROVE/WANTAGE AREA

(Agenda Item 11)

The Cabinet considered a report (CA11) on the implications of housing growth in the Grove and Wantage area on the provision of secondary school places

The Wantage and Grove area has been identified as an area offering the potential for significant additional housing. If this housing is built it will require additional secondary school provision to meet the anticipated increased demand for school places. A previous review of secondary school places confirmed the desirability of rationalising the current King Alfred's School, Wantage from its current 3 sites to just two.

The report explores the implications of one or more significant housing developments in the Wantage and Grove area and how the secondary school needs arising from these can be met alongside delivering the King Alfred's School rationalisation.

RESOLVED: to

- (a) note the contents of this report and confirm that a new secondary school (with sixth form provision) should be planned and available prior to significant development as part of Grove airfield and/or North East Wantage; and
- (b) request officers, once Oxfordshire's position regarding Building Schools for the Future is confirmed, to work together with King Alfred's School governors to try to reach agreement on a strategy to achieve rationalisation of the school onto 2 sites.

94/09 CHIPPING NORTON CARE HOME

(Agenda item 12)

The Cabinet considered a report (CA12) which set out the arrangements that are required to secure the funding the development of a Primary Health Care Centre in Chipping Norton, which is an integral element to the overall development of community health and care home services.

The County Council is undertaking the development of a care home through the existing arrangements between itself and the Oxfordshire Care Partnership but these do not cover the development of the Primary Health Care Centre. Specific arrangements and guarantees are required of the County Council by the scheme's developers and funders. This report gives the details and of the guarantees that are required, the implications for the Council, and seeks formal agreement for these arrangements.

RESOLVED: to approve the proposed arrangements with the Oxfordshire Care Partnership, Bedfordshire Pilgrims Housing Association and the Oxfordshire PCT whereby

- (a) in the event of the Project Agreement dated 20 December 2001 being terminated, the County Council would meet the outstanding finance charges applicable to both the Care Home and the Community Health Facility and would grant a direct lease of the Community Health Facility

to the PCT at a rent sufficient to repay those charges over the remainder of the initial 30 years finance period; and

- (b) in the event of the PCT either failing to enter into the Sub-subunderlease with OCP after the Community Health Facility has been constructed or committing a major breach of covenant resulting in forfeiture of the Sub-subunderlease and becoming liable to pay the outstanding finance charges on the Community Health Facility to OCP/BPHA, the County Council would stand as guarantor for the PCT. This would make the County Council responsible for payment of the outstanding finance charges on the Community Health Facility to BPHA and recovering such payment through a "Compensation Agreement" with the PCT (or by taking legal action if the PCT did not comply with the terms of the Compensation Agreement).

95/09 ITEM OF URGENT BUSINESS - EXTRA CARE HOUSING DEVELOPMENT, ORCHARD FIELDS, BANBURY

In accordance with Regulation 16 of the The Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended), the Chairman of the Strategy & Partnerships Scrutiny Committee (since this is a property-related item) has agreed that the need to take the decision is urgent and cannot reasonably be deferred.

In addition, given the timescale for completing the licence (before 30 September 2009), the Chairman of the Council has agreed, under Rule 17(a) of the Scrutiny Procedure Rules, that any delay is likely to seriously prejudice the Council's interests, in that the availability of grant will be reduced or removed and this would be fatal to the viability of the scheme, and so the Call In procedure shall not apply to this decision.

This report seeks Cabinet approval for a license to be issued to Bedfordshire Pilgrims Housing Association (bpha) which will include compensation for costs incurred should the lease for the extra care housing development that they are undertaking not be completed by practical completion of the work.

The extra care housing (ECH) development is part of a broader development on the same site of a care home. The Social & Community Services Directorate was successful in obtaining a £1.35million grant for the ECH development. The grant conditions include the deadline of 30 September 2009 for start on site and failure to meet this deadline will lead to the loss of the grant, or a significant reduction in its value. Both these eventualities would mean that the ECH scheme would no longer be viable.

This report is seen as being an urgent item for the Cabinet because of the Department of Health deadline and need for a license to be issued for the work to start on site.

RESOLVED to agree to a license being issued to bpha (Bedfordshire Pilgrims Housing Association), including the requirement for compensation should the leases not be in place by the time of practical completion.

96/09 LONDON ROAD CORRIDOR SCHEME – OSLER ROAD TO WHARTON ROAD

(Agenda Item 13)

The Cabinet considered a report (CA13) on the London Road Corridor scheme which sought approval of the Financial Project Appraisal.

This is the third section of the London Road Corridor to be developed to make bus journeys quicker and more reliable and improve road safety for all users. Additionally this project seeks to enhance the Headington Shopping Centre through the use of quality surface materials to footway areas and the de-cluttering of unnecessary street furniture. The scheme was the subject of a public consultation process and Transport Decisions Committee approved the final design on 2 July 2009.

This improvement scheme to the London Road corridor is a key part of the County Council's second Local Transport Plan and its Capital Programme. The delays experienced by the large numbers of people travelling along the route by bus are very significant and, as a result, there is a continuing major impact on the reliability and attractiveness of buses as an alternative to the car for journeys in this area. The accident rate on the London Road is around twice the national average for a major route such as this. Most of the accidents result in slight injury but of the 4 serious accidents 3 were pedestrians and one was a cyclist. The measures to reduce speeds together with improved crossing provision should bring the severity and frequency of accidents down.

The scheme is estimated at £2.035 million including fees. Funding has been allocated from the Capital Programme for the financial years 2008/09 to 2010/11 and comprises of Supported Capital Expenditure (SCE) and developer funding. The programmed start of construction is April 2009.

RESOLVED: to approve Project Appraisal H192 for the London Road Corridor (Osler Road– Wharton Road) scheme.

97/09 GOVERNMENT DRAFT LEGISLATIVE PROGRAMME 2009/10

The Cabinet considered a report (CA14) by the Leader of the Council.

The 2009/10 draft legislative programme was announced by Government at the end of June. It sets out proposed legislation for the next session of parliament, to be announced in the Queen's speech in late 2009. Comments are invited on the proposed programme, individual bills and specific policy issues by 21 September 2009.

This paper summarises the bills in the programme and the implications for the county council for those that are relevant to the county council and our services. Key legislative changes affecting Oxfordshire County Council are highlighted below:

- proposals to enshrine in law the Government's commitment to eradicate child poverty by 2020- to introduce an incentive to support up to four carbon capture and storage projects on a commercial scale
- a number of proposals around improving performance in schools, including introducing a set of guarantees of a good standards of education for each child
- new powers of intervention in Youth Offending and enabling the media to report on certain family proceedings in court
- the continuation of the equalities legislation currently progressing through parliament, including banning negative age discrimination

RESOLVED: to endorse the proposed County Council response to proposals.

98/09 ESTABLISHMENT REVIEW (Agenda Item 15)

The Cabinet considered a report (CA15) which gave an update on activity since the implementation of the Establishment Review and associated Recruitment Approval process on 1 August 2005.

It provides detail on the overall objectives of the review and summarises progress made against the targets which were agreed to ensure delivery of those objectives. Details of the agreed establishment figure at 30 June 2009 in terms of Full Time Equivalents is provided, together with the detailed staffing position at 30 June 2009. These are shown in the report by directorate and service area.

The report also provides information on current activity and in addition there is information on grant funded posts and those vacancies which are being covered by agency staff and at what cost.

RESOLVED: to:

- (a) note the report;
- (b) confirm that the Establishment Review continues to meet the Cabinet's requirements in reporting and managing staffing numbers.

99/09 FORWARD PLAN AND FUTURE BUSINESS (Agenda item 16)

The Cabinet considered a list of items (CA16) for the immediately forthcoming meetings of the Cabinet together with changes and additions set out in the schedule of addenda.

RESOLVED: to note the items currently identified for forthcoming meetings.

.....in the Chair

Date of signing.....2009

Division(s): N/A

CABINET – 20 OCTOBER 2009

FINANCIAL MONITORING

Report by the Assistant Chief Executive & Chief Finance Officer

Introduction

1. This report sets out the Council's forecast financial position for the 2009/10 financial year based on five months of actuals to the end of August 2009. It includes projections for revenue, balances, reserves and capital. The report sets out explanations where the forecast revenue outturn is significantly different from the budget along with proposals to recover the position where appropriate.

2. The total in – year Directorate forecast is an overspend of £3.251m. The reduction of £0.762m compared to the forecast at the end of July largely relates to a change in the forecast for Children, Young People and Families.

Original Budget 2009/10 £m		Latest Budget 2009/10 £m	Forecast Outturn 2009/10 £m	Variance Forecast August 2009 £m ¹	Variance Forecast August 2009 % ¹
98.277	Children, Young People & Families	97.603	99.052	+1.449	+1.48%
166.800	Social & Community Services	167.392	168.602	+1.210	+0.72%
68.631	Environment & Economy	69.771	70.323	+0.552	+0.79%
29.908	Community Safety & Shared Services	30.542	30.582	+0.040	+0.13%
9.426	Corporate Core	10.379	10.379	0	0
373.042	In year Directorate total	375.687	378.938	+3.251	+0.87%

Plus: City Schools Reorganisation		0.775	
Plus: Reallocation of Dedicated Schools Grant (see paragraph 15)		2.421	
Total Variation		+6.447	

3. The current position for general balances is set out in Annex 5 and shows a forecast of £14.088m. After taking into account the forecast Directorate overspend, the consolidated revenue balances forecast is £10.837m. ²

¹ The variance has been calculated as the difference between the latest budget and forecast outturn. The percentage is a measure of variance to latest budget.

² The consolidated revenue balances forecast is the forecast general balances less the forecast Directorate in-year overspend.

4. Figures for each Directorate are summarised within the Annexes and individual Directorate reports setting out the detail have been placed in the Members' Resource Centre.
5. The following Annexes are attached:

Annex 1 (a-f)	Forecast Revenue Outturn by Directorate
Annex 2 (a-c)	Virements and Supplementary Estimates
Annex 3 (a-b)	Specific grants monitoring
Annex 4	Forecast earmarked reserves
Annex 5	Forecast general balances
Annex 6 (a-g)	Capital monitoring
Annex 7	Capital Programme Update
Annex 8	Treasury Management Lending List

Part 1 - Revenue

6. The forecast revenue outturn by Directorate based on the position to the end of August 2009 is set out below. Significant issues or movement in the variances are commented on below along with the management action being taken.

Children Young People & Families: £1.449m in-year Directorate overspend (£4.645m total overspend including £0.775m relating the City Schools Reorganisation and £0.885m on services funded by DSG. A further £1.536m DSG has been reallocated to services otherwise funded by the Council). The variations by Service Area shown below are net of this reallocation.

Young People & Access to Education

7. The total forecast overspend in Young People & Access to Education is £0.485m. This has increased by £0.349m since the previous report due to a pressure of £0.185m forecast for the autism service where the income target is no longer deemed to be realistic. The budget assumes a certain number of places are filled by pupils who live outside the County for which Oxfordshire is reimbursed. However the take up of places by pupils who live in County has increased therefore reducing the number of places which can be filled by out of county pupils.
8. Services to Disabled Children are forecast to overspend by £0.310m due to increased packages which impact on staffing, direct payments and travel costs. Offsetting these increases is a reduction of £0.204m in the forecast overspend on Youth Services, who now expect to be able to achieve their planned efficiency savings.

Children and Families

9. The forecast overspend across Children & Families is £4.400m. This has reduced by £0.452m since the previous report. The Placement budget remains the most significant area of overspending within the Directorate but the forecast pressure has decreased by £0.257m to £2.480m this month.

Subject to approval some of this could be offset by unallocated carry forward from 2008/09.

10. The forecast overspend on Asylum Seekers remains at £2.195m as reported in September and continues to assume that £1.000m of the expenditure will be funded from the reserve created at the end of 2008/09 for anticipated future pressures. A formal request to approve this will be made once the position on grant funding is clearer.
11. The Directorate is in the process of drawing up an action plan to mitigate the pressures on the Placements budget. Further details and, if appropriate, requests for virements will be provided in the next report. The on – going pressures in this area will also be considered as part of the Service & Resource Planning process for 2010/11.

Raising Achievement Service (RAS)

12. The Raising Achievement Service continues to forecast an underspend of -£0.541m. This includes a -£0.630m underspend on RAS activities funded from Area Based Grant. The Public Services Board is being consulted about alternative uses for this funding.

Commissioning, Performance & Quality Assurance

13. Home to School Transport is now projected to underspend by an additional -£0.377m taking the total underspend to -£1.107m. The forecast reflects the latest route information for the new academic year. As a result special needs and post 16 transport costs are expected to be lower than previously forecast, -£0.275m and -£0.138m respectively. It should be noted that in relation to special needs transport, the service has maximised the use of existing routes with children sharing transport where deemed appropriate. However, if it is found that these children are unable to travel together, new transport arrangements may still be required which will increase costs.

Dedicated Schools Grant (DSG) Funded Services

14. Out of County Placements is now forecast to overspend by £0.431m, a reduction of £0.418m since the last report due to revised assumptions for new and existing cases for the remainder of the year. Nursery Education Funding (NEF) is still projected to overspend by £0.454m.
15. There is currently £2.421m of unallocated DSG³. £0.978m of this is one off uncommitted carry forward from 2008/09, whilst the remainder is ongoing grant funding. Early indications show that by reallocating this funding to eligible services funded by the Council, the directorate's overspend position could be reduced. £0.885m of the total is required to fund an overspend on services funded from DSG.

³ Within the central expenditure allocation ie. not schools.

Social & Community Services: £1.210m overspend

16. Social & Community Services are forecasting an overspend of £1.210m against a budget of £167.392m, a variation of +0.72%.
17. The total overspend in Adult Social Care has reduced by £0.134m to £0.882m and an action plan to balance this by year end is in place. Overspends of £0.253m and £0.075m in Adult Learning and Strategy & Transformation remain unchanged since the previous report.
18. A key target with Adult Social Care is to reduce delayed transfers of care and reduce waiting lists. To achieve this additional staff have been deployed resulting in an overspend of £0.675m.
19. A further pressure of £0.452m relates to Learning Disabilities Internal Services and includes an underachievement of income of £0.303m based on income received to date in 2009/10. Additional older people residential client income of -£0.384m is forecast, but this is partially offset by an expected underachievement of £0.150m on Older People Fairer Charging Income. Services for all Client Groups are expected to underspend by -£0.148m.

Pooled Budgets

Older People, Physical Disabilities & Equipment Pool

20. The forecast outturn on the Older People's and Physical Disabilities' Pooled Budget is an overspend of £4.657m. This takes account of the use of the Older People Pooled Budget Reserve of £1.130m created in 2008/09 to fund the extra commitments in 2009/10 resulting from the Continuing Care Framework and additional placements.
21. The OCC element of the Pool is forecast to overspend by £1.677m. This reflects increased demand for residential nursing care for older people because of higher client numbers. There is also an increase in External Home Support costs due to higher client numbers and the costs of medication only visits. Action has been taken to review higher cost Home Support packages and procurement strategies and to control the number of additional hours purchased each week with a view to reducing the overspend by the end of the year. There has also been an increase in the number of clients with physical disabilities receiving residential and nursing care and home support.

Latest Budget 2009/10 £m		Variance August 2009		
		OP £m	PD £m	Total £m
	OCC Elements			
89.786	Forecast in-year variance	1.221	0.456	1.677
	PCT elements			
24.711	Forecast in-year variance	1.238	1.149	2.387

114.497	Total Older People & Physical Disabilities	2.459	1.605	4.064
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1.658	Equipment pool – in year variance	0.593		0.593
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116.155	Total - Older People, Physical & Equipment Pool	3.052	1.605	4.657
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22. The forecast overspend on the PCT element of the pool reflects the year end position which the PCT are planning to achieve in relation to Continuing Health Care. This takes account of the expected reduction in numbers resulting from the on-going reviews of clients currently qualifying for Continuing Health Care and reductions in the number of new placements. The forecast will be monitored monthly to take account of the actual activity levels. The PCT is responsible for any financial risk arising if the predicted savings are not achieved.
23. No assessment has yet been made of the possible impact on the the Council elements of the pool of the withdrawal of Continuing Health Care funding from clients who may then qualify for social care funding.
24. An overspend of £0.593m is forecast on equipment. Further work has been commissioned to identify the reasons for this over spend and to develop an action plan to reduce the level of overspending.

Learning Disabilities Pool

25. The Learning Disabilities Pooled Budget is currently forecasting an overspend of £0.732m, a decrease of £0.110m from the previous report. The variance is mainly due to an increase in commitments of £0.266m resulting from August Panel decisions offset by a reduction in forecast spend due to slippage of the start date for placements, changes on Supported Living placements, reductions following Panel reviews and a reduction in forecast spend due to the death of a client. Further efficiency savings are to be made during the year which will partially offset the cost of any additional panel decisions with a view to bringing the pooled budget into balance by year end.

Environment & Economy: £0.552m overspend

26. The overall Directorate position is a forecast overspend of £0.552m (or 0.79% of the latest budget). This has increased by £0.270m since July.
27. Within Transport there has been a reduction to the £0.200m income target pressure reported last month. The income realisation is now better than estimated reducing the pressure to £0.102m. This is offset by a new pressure of £0.200m relating to Access to Oxford in response to the Department for Transport bringing forward the railway station capital scheme funding scheme. This requires initial work prior to receiving the funding. Including other minor variations the net overspend position across Transport is £0.347m.
28. The forecast overspend within Property Services is £0.580m and includes the effect of the £0.160m Supplementary Estimate for third party legal costs agreed last month. The increase in the overspend relates to a pressure of £0.342m resulting from cost and funding changes in respect of the original business case for the Better Offices Programme. Further details will be included in future reports but it is expected that this will be partly offset by a contribution from CYP&F. A supplementary estimate for the remainder will be considered later in the year when the forecast position is more certain. The ongoing effect in 2010/11 and beyond will be considered as part of the Service & Resource Planning Process.

Community Safety & Shared Services: £0.040m overspend

29. Community Safety continues to report an estimated overspend £0.040m. The remaining Shared Services savings of £0.489m are expected to be delivered by the end of 2009/10, with the full year effect of these savings included in 2010/11. The cash flow forecast is unchanged and shows the full business case being delivered nine months later than originally planned. This is expected to improve as the year progresses.

Corporate Core: nil variance

30. Corporate Core continues to report a nil variance. However, there are significant pressures on the ICT budget and tight control of costs will be required to ensure that the expenditure remains within budget.

Virements and Supplementary Estimates

31. The virements requested this month are detailed in Annex 2a with virements previously approved in Annex 2b and 2c and temporary virements to note in Annex 2d. Annex 2e shows the cumulative total virements to date and their status in respect of requiring Council approval where over £0.5m.
32. Virements on CYPF4-5 are cumulatively above £0.500m. This reflects a new request for a £0.493m virement to E&E for the Integrated Transport Unit staff

transfer. Since the virements do not represent a change in service provision Council approval is not required and Cabinet approval is sufficient.

Grants Monitoring

33. Annex 3a and 3b set out the movement on specific grants since the original estimate, along with a forecast of the grant funded expenditure in year. Annex 3c details the Area Based Grant.

Strategic Measures

34. The average cash balance during August 2009 was £200.4m and the average rate of return was 1.19%.
35. The Treasury Management lending list is included at Annex 8. There have been no changes since the last report.

Part – 2 Balance Sheet

Reserves

36. Annex 4 shows the forecast movement on earmarked reserves.
37. The planned use of Local Authority Business Growth Incentive (LABGI) funding is set out on page 3.11 of the Service & Resource Planning – Service Analysis 2009/10. In addition to the 2009/10 funding, £289.6m of the agreed 2008/09 allocations were unspent at the end of last year and were carried forward to fund expenditure in 2009/10 and 2010/11. The allocation for 2009/10 includes £0.096m for lost interest relating to the earlier payment of invoices for small and medium sized enterprises. Because interest rates have been lower than expected the actual lost interest is £0.012m. The LABGI payment for 2009/10 has now been confirmed as £439.0m. This is higher than the £200m that we budgeted for so this additional funding, plus the £0.084m surplus funding for the lost interest, will be considered as part of the Service & Resource Planning Process.
38. The Efficiency Savings Reserve now contains £1.187m excess balances transferred to reserves as per the 2008/09 Provisional Outturn Report to Cabinet on 23 June 2009. In addition £0.7m excess pay inflation removed from Directorate budgets as agreed by Cabinet in September will be added to the reserve.
39. Detailed virements relating to the inflation adjustments will be included in Annex 2 of the September report to Cabinet on 24 November 2009.

Balances

40. Annex 5 sets out the current position for general balances taking into account known changes. £0.078m added to balances in the May 2009 report in respect of a company liquidation is requested to be transferred to the

Transport Capital Programme as the funding originally related to a capital scheme. After taking account of this change the position on balances as at the end of August is £14.088m.

Part 3 – Capital Programme and Monitoring

Capital Monitoring

41. The capital monitoring position set out in detail in Annex 7, shows forecast expenditure of £92.7m for 2009/10 (excluding schools). This is a reduction of -£6.4m when compared to the last capital programme reported to Cabinet in September. The table below summarises the variations to the most recent programme by directorate and shows the change in forecast expenditure since last month.

Directorate	Latest Capital Programme Budget (As at end of May 2009, reported in September)	Forecast Expenditure (As at end of August 2009)	Variation Forecast August 2009	Variation Forecast July 2009	Change
CYP&F	£41.5m	£41.3m	-£0.2m	-£1.2m	+£1.0m
S&CS	£8.9m	£7.2m	-£1.7m	-£1.1m	-£0.6m
E&E	£47.0m	£42.5m	-£4.5m	-£4.3m	-£0.2m
Community Safety	£0.7m	£0.7m	£0.0m	£0.0m	£0.0m
Corporate Core	£1.0m	£1.0m	£0.0m	£0.0m	£0.0m
Sub-total	£99.1m	£92.7m	-£6.4m	-£6.6m	+£0.2m
Schools Capital/Devolved Formula/Reserves	£11.6m	£11.4m	-£0.2m	£0.0m	-£0.2m
Total	£110.7m	£104.1m	-£6.6m	-£6.6m	£0.0m

Children, Young People & Families

42. The forecast expenditure for Children, Young People & Families directorate is now £41.3m. The increase of £1.0m in the forecast expenditure since last month comprises three more significant changes plus a number of variations under £0.25m which are set out in Annex 7.
43. The Oxford Academy Project is on-site and increase of in year spend of £2.3m is expected reflecting the acceleration of the spend profile. A delay is now expected on the Thornbury House Children's Home project due to environmental issues. The start date has slipped to April 2010, resulting in a variation of -£0.515m in the current year. The provision for the relocation and removal of the temporary classroom at Cropredy School will now be spent in 2010/11 resulting in a variation in 2009/10 of -£0.250m.

Social & Community Services

44. After taking account of -£0.6m movement since last month, the total forecast expenditure of £7.2m for Social & Community Services is now -£1.7m lower than the agreed capital programme. This variation reflects delays in the delivery of the Adult ICT Services System (£0.530m), and re-phasing of the Abingdon Resource Centre Project (£0.350) and the Museum Resources Programme (£0.323m). The balance reflects a number of small variations.

Environment & Economy

45. The spend forecast for 2009/10 for Environment and Economy is £42.5m compared to the latest agreed programme of £47.0m. Although there are some offsetting changes within the total the variation of -£4.5m is virtually unchanged since last month and is mainly due to slippage on three major transport schemes - London Rd Phase 3 (£0.406m), Cogges Link Rd (£0.340m) and Didcot Parkway Forecourt (£3.081m).
46. £0.500m further Transport Asset Management Plan (TAMP) grant allocation was announced in September. This will be used to bring forward preparation works for 2010/11 schemes.

Actual Expenditure

47. As at the end of August actual capital expenditure was £19.2m. This represents 18% of the forecast expenditure of £104.1m and is consistent with the position reported at this time last year. If commitments are taken into account expenditure would be 42% of forecast total.
48. The forecast expenditure as at the end of August 2009 has been incorporated into the capital programme update and will become the latest budget for comparison purposes in the next Monthly Monitoring report.

Capital Programme Update

49. An updated capital programme is attached at Annex 8. This has been updated as at the end of August to reflect the projected spend now reported for 2009/10 and changes to the phasing of schemes.
50. The updated programme shows a cumulative deficit of -£5.368m compared to -£6.080m shown in the programme agreed by Cabinet on 15 September 2009. The reduction of £0.712m is explained in the table below.

Deficit in September Programme		-£6.080m
Changes in individual programme surpluses/deficits		
Transport	£0.196m	
Homes for Older People	<u>-£0.150m</u>	
		£0.046m
Savings on Schemes		
Wallingford Young People's and Children's Centre	£0.363m	
Maltfield House	£0.040m	
Relocation of Countryside Services	£0.140m	
Other small savings	<u>£0.038m</u>	
		£0.581m
Capital Receipt no longer earmarked		<u>£0.085m</u>
Deficit in October Programme		-£5.368m

51. The Environment & Economy Programme has increased by £0.820m as part of the update. This mainly due to increases in the forecast total scheme costs for the three major transport schemes reporting slippage above (London Road Phase 3: £0.390m, Cogges Link Road: £0.394m and Didcot Parkway Forecourt: £0.249m). The additional expenditure is largely funded by developer contributions.
52. The cash-flow position has also improved significantly. The in-year programme surplus has increased from £3.7m to £7.8m, and the cumulative deficit for 2009/10 and 2010/11 reduced from £8.4m to £1.5m.
53. Work is ongoing to bring the capital programme into balance over the five year time frame. This will be reported through the Service & Resource Planning process and will include providing a sufficient level of contingency resources in line with the capital programme management principles agreed by the Cabinet in February 2009.

RECOMMENDATIONS

54. **The Cabinet is RECOMMENDED to:**

- (a) note the report;**
- (b) approve the virements as set out in Annex 2a;**
- (c) note the updated transfer of excess inflation to the Efficiency Savings Reserve (para 38);**
- (d) approve the request for £0.078m added to balances earlier this year to be removed to fund the transport capital programme (para 40) and**
- (e) approve the updated capital programme included at Annex 7.**

SUE SCANE

Assistant Chief Executive & Chief Finance Officer

Background papers: Directorate reports

Contact Officer: Kathy Wilcox, Principal Financial Manager
Tel: (01865) 323981

October 2009

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August Financial Monitoring Report
CABINET - 20 October 2009
Budget Monitoring

CA

Annex 1

Ref	Directorate	BUDGET 2009/10							Outturn Forecast Year end Spend/Income £000 (8)	Projected Year end Variation underspend - overspend + £000 (9)	Profiled Budget (Net) August 2009 £000 (10)	Actual Expenditure (Net) August 2009 £000 (11)	Variation to Budget August 2009 underspend - overspend + £000 (12)	Projected Year end Variance Traffic Light Indicator
		Original Budget £000 (3)	Brought Forward from 2008/09 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	Latest Estimate £000 (7)								
(1)	(2)												(13)	
	Children, Young People & Families													
	Gross Expenditure	502,002	-867	12,025	0	513,160		513,160	4,645	215,425	207,240	-8,185	G	
	Gross Income	-403,725	0	-12,047	215	-415,557		-415,557	0	-174,348	-215,470	-41,122	G	
	Net Expenditure	98,277	-867	-22	215	97,603		102,248	4,645	41,078	-8,230	-49,307	A	
	Social & Community Services													
	Gross Expenditure	212,820	1,094	-1,574	0	212,340		213,550	1,210	88,626	76,561	-16,557	G	
	Gross Income	-46,394	0	1,072	0	-45,322		-45,322	0	-19,064	-18,666	4,890	G	
	Net Expenditure	166,426	1,094	-502	0	167,018		168,228	1,210	69,562	57,895	-11,667	G	
	Supporting People													
	Gross Expenditure	12,571	0	0	0	12,571		12,571	0	5,456	6,141	685	G	
	Gross Income	-12,197	0	0	0	-12,197		-12,197	0	-5,082	-8,637	-3,555	G	
	Net Expenditure	374	0	0	0	374		374	0	374	-2,496	-2,870	G	
	Environment & Economy													
	Gross Expenditure	98,435	966	397	0	99,798		100,041	243	41,583	38,399	-3,184	G	
	Gross Income	-29,804	0	-223	0	-30,027		-29,718	309	-12,511	-11,250	1,261	A	
	Net Expenditure	68,631	966	174	0	69,771		70,323	552	29,071	27,149	-1,922	G	
	Community Safety & Shared Services													
	Gross Expenditure	54,003	820	560	0	55,383		55,423	40	23,085	22,921	-164	G	
	Gross Income	-24,095	0	-746	0	-24,841		-24,841	0	-10,359	-9,713	646	G	
	Net Expenditure	29,908	820	-186	0	30,542		30,582	40	12,726	13,208	482	G	
	Corporate Core													
	Gross Expenditure	35,212	352	-233	0	35,331		35,331	0	14,720	22,071	7,351	G	
	Gross Income	-25,786	0	834	0	-24,952		-24,952	0	-10,396	-11,930	-1,534	G	
	Net Expenditure	9,426	352	601	0	10,379		10,379	0	4,324	10,141	5,817	G	
	Less recharges to other Directorates	-61,489	0	0	0	-61,489		-61,489	0	-25,620	0	384	G	
		61,489	0	0	0	61,489		61,489	0	25,620	0	-2,446	G	
	Directorate Expenditure Total	853,554	2,365	11,175	0	867,094		873,232	6,138	363,274	373,333	-19,670	G	
	Directorate Income Total	-480,512	0	-11,110	215	-491,407		-491,098	309	-206,139	-275,666	-41,860	G	
	Directorate Total Net	373,042	2,365	65	215	375,687		382,134	6,447	157,135	97,667	-61,530	A	

-775
-885
-1,536
3,251

Less: City Schools Reorganisation
Less: DSG funded services overspend (included above)
Less: DSG reallocation to core areas
In-Year Directorate Variation

CA

Contributions to (+)/from (-)reserves	2,082	-2,365	-283	-6,730	-6,447
Contribution to (+)/from(-) balances	-5,131		-5,346	-5,346	0
Capital Financing	37,161		37,161	37,161	0
Interest on Balances	-1,034	-65	-1,099	-1,099	0
Strategic Measures Budget	33,078	-2,365	30,433	23,986	-6,447
Area Based Grant (income)				0	0
Budget Requirement	406,120	0	406,120	406,120	0

Increase or decrease in County Fund
 * This is a combined position as any Directorate over or under spend at the year-end has been included in the County Fund Balance

Combined position - Budget Requirement and movement on County Fund Balance 400,021

Total External Financing to meet Budget Requirement					
Revenue Support Grant	19,657		19,657	19,657	0
Business rates	85,163		85,163	85,163	0
Council Tax	274,350		274,350	274,350	0
Area Based Grant	26,950		26,950	26,950	0
External Financing	406,120	0	406,120	406,120	0

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

Budget	On track to be within +/- 1% of year end budget	G
	On track to be within +/- 5% of year end budget	A
	Estimated outturn showing variance in excess of +/- 5% of year end budget	R

Ref	Division of Service (2)	BUDGET 2009/10						Outturn Forecast Year end Spend/Income £000 (8)	Projected Year End Variation underspend - overspend + £000 (9)	Profiled Budget (Net) August 2009 £000 (10)	Actual Expenditure (Net) August 2009 £000 (11)	Variation to Budget August 2009 underspend - overspend + £000 (12)	Projected Year end Variance Traffic Light Indicator (13)
		Original Budget £000 (3)	Brought Forward from 2008/09 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to date £000 (6)	Latest Estimate £000 (7)							
CY1	Young People and Access to Education Gross Expenditure Gross Income	43,068 -20,539 22,529	598 -98 598	178 -98 80	£000 £000 £000	43,844 -20,637 23,207	44,760 -20,637 24,123	916 0 916	25,283 -8,755 16,528	21,746 -1,459 20,286	-3,538 7,295 3,758	A G A	
CY2	Children and Families Gross Expenditure Gross Income	63,859 -35,773 28,086	-872 -872	2,260 -2,331 -71		65,247 -38,104 27,143	70,101 -38,104 31,997	4,854 0 4,854	25,394 -13,581 11,813	26,014 -6,299 19,715	621 7,282 7,903	R G R	
CY3	Raising Achievement Service Gross Expenditure Gross Income	35,433 -25,798 9,635	196 196	5,033 -5,031 2		40,662 -30,829 9,833	40,121 -30,829 9,292	-541 0 -541	16,848 -12,751 4,098	7,536 -4,987 2,549	-9,312 7,763 -1,549	A G R	
CY4	Commissioning, Performance and Quality Assurance Gross Expenditure Gross Income	46,488 -8,680 37,808	580 580	988 -798 190		48,056 -9,478 38,578	46,697 -9,478 37,219	-1,359 0 -1,359	12,919 -3,803 9,116	11,074 -142,473 -131,399	-1,845 -138,670 -140,515	A G A	
CY5	Subtotal Non Delegated Budgets	98,058	502	201	0	98,761	102,631	3,870	41,555	-88,848	-130,403	A	
	Schools Gross Expenditure Gross Income Less City Schools Reorganisation Less recharges within directorate	321,151 -321,526 594 219		3,566 -3,789 -1,369 -1,369		324,717 -325,100 -775 -1,158	324,717 -325,100 0 -383	0 0 775 775	134,981 -135,458 -477	140,870 -60,251 80,619	5,889 75,207 81,096	G G R R G G	
	Directorate Total Expenditure Directorate Total Income	502,002 -403,725	-867 0	12,025 -12,047	0 215	513,160 -415,557	517,805 -415,557	4,645 0	215,425 -174,348	207,240 -215,470	-8,185 -41,122	G G	
	Month No.	98,277	-867	-22	215	97,603	102,248	4,645	41,078	-8,230	-49,307	A	
								-775					
								-885					
								-1,536					
								1,449					

Less: City Schools Reorganisation
Less: DSG funded services overspend (included above)
Less: DSG reallocation to core areas
In-Year Directorate Variation

CA6

DEDICATED SCHOOLS GRANT - DSG Funded Expenditure (Gross)

CY1	Children & Young People	14,524				14,524	14,955	431
CY2	Early Years & Family Support	17,310				17,310	17,764	454
CY3	Educational Effectiveness	1,620				1,620	1,620	0
CY4	Strategy & Performance	4,934				4,934	4,934	0
CY5	Schools (incl Non Devolved Schools Costs)	278,766				278,766	276,345	-2,421
	Total Gross	317,154	0	0	0	317,154	315,618	-1,536

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

Budget	On track to be within +/- 1% of year end budget	G
	On track to be within +/- 5% of year end budget	A
	Estimated outturn showing variance in excess of +/- 5% of year end budget	R

Ref	Division of Service	BUDGET 2009/10						Latest Estimate	Outturn Forecast Year end Outturn	Projected Year End Variation underspend + overspend + £000 (9)	Profilled Budget (Net) August 2009 £000 (10)	Actual Expenditure (Net) August 2009 £000 (11)	Variation to Budget August 2009 underspend + overspend + £000 (12)	Projected Year end Variance Traffic Light Indicator
		Original Budget £000 (3)	Brought Forward from 2008/09 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	£000 (7)	£000 (8)							
(1)	(2)													
SC1	Community Services													
	Gross Expenditure	22,704	88	-778		22,014	22,267	253	9,210	9,763	553	A		
	Gross Income	-10,117		836		-9,281	-9,281	0	-3,921	-3,800	121	G		
		12,587	88	58	0	12,733	12,986	253	5,289	5,963	674	A		
SC2	Social Care for Adults													
	Gross Expenditure	171,891	843	114		172,848	173,730	882	72,132	55,471	-16,661	G		
	Gross Income	-42,898		-115		-43,013	-43,013	882	-18,047	-12,587	5,460	G		
		128,993	843	-1	0	129,835	130,717	882	54,085	42,884	-11,201	G		
SC3	Major Projects (excl Supporting People)													
	Gross Expenditure	357	0	0		357	357	0	149	110	-39	G		
	Gross Income	-190	0	0		-190	-190	0	-79	0	79	G		
		167	0	0	0	167	167	0	70	110	40	G		
SC4	Strategy and Transformation													
	Gross Expenditure	28,650	163	-910		27,903	27,978	75	11,627	11,217	-410	G		
	Gross Income	-3,971		351		-3,620	-3,620	0	-1,509	-2,279	-770	G		
		24,679	163	-559	0	24,283	24,358	75	10,118	8,938	-1,180	G		
	Less recharges within directorate	-10,782				-10,782	-10,782	0	-4,493			G		
		10,782				10,782	10,782	0	4,493			G		
	Directorate Total Expenditure	212,820	1,094	-1,574	0	212,340	213,550	1,210	88,626	76,561	-16,557	G		
	Directorate Total Income	-46,394	0	1,072	0	-45,322	-45,322	0	-19,064	-18,666	4,890	G		
	Directorate Sub-Total	166,426	1,094	-502	0	167,018	168,228	1,210	69,562	57,895	-11,667	G		
SC3_4	Supporting People													
	Gross Expenditure	12,571		0		12,571	12,571	0	5,456	6,141	685	G		
	Gross Income	-12,197		0		-12,197	-12,197	0	-5,082	-8,637	-3,555	G		
		374	0	0	0	374	374	0	374	-2,496	-2,870	G		
	Directorate Total	166,800	1,094	-502	0	167,392	168,602	1,210	69,936	55,399	-14,537	G		

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

Budget	On track to be within +/- 1% of year end budget	G
	On track to be within +/- 5% of year end budget	A
	Estimated outturn showing variance in excess of +/- 5% of year end budget	R

Ref	Directorate	BUDGET 2008/09							Outturn Forecast Year end Spend/Income	Projected Year end Variation	Actual Expenditure (Net) August 2009	Variation to Budget August 2009	Projected Year end Variance Traffic Light Indicator		
		Original Budget	Brought Forward from 2007/08 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Estimate	£000 (3)	£000 (4)						£000 (5)	£000 (6)
EE1	Transport	49,704	108	400		50,212	50,457	245	20,922	20,085	-837	G			
	Gross Expenditure	-9,687		-134		-9,821	-9,719	102	-4,092	-2,579	1,513	A			
	Gross Income	40,017	108	266	0	40,391	40,738	347	16,830	17,506	676	G			
EE2	Sustainable Development	27,556	739	-90		28,205	27,769	-436	11,752	8,567	-3,185	A			
	Gross Expenditure	-2,763		-111		-2,874	-2,905	-31	-1,198	-1,373	-176	A			
	Gross Income	24,793	739	-201	0	25,331	24,864	-467	10,555	7,194	-3,361	A			
EE3	Property Services	18,293	115	89		18,497	18,837	340	7,707	7,553	-154	A			
	Gross Expenditure	-19,584		20		-19,564	-19,324	240	-8,152	-7,190	962	A			
	Gross Income	-1,291	115	109	0	-1,067	-487	580	-445	363	808	R			
EE4	Business Support	5,224	4	-2		5,226	5,320	94	2,178	2,194	17	A			
	Gross Expenditure	-112		2		-110	-112	-2	-46	-108	-62	A			
	Gross Income	5,112	4	0	0	5,116	5,208	92	2,132	2,086	-46	A			
	Less recharges within directorate	-2,342				-2,342	-2,342	0	-976		976	G			
		2,342				2,342	2,342	0	976		-976	G			
	Directorate Expenditure Total	98,435	966	397	0	99,798	100,041	243	41,583	38,399	-3,184	G			
	Directorate Income Total	-29,804	0	-223	0	-30,027	-29,718	309	-12,511	-11,250	1,261	A			
	Directorate Total Net	68,631	966	174	0	69,771	70,323	552	29,071	27,149	-1,922	G			

102,140
-32,369

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

Budget	G
On track to be within +/- 1% of year end budget	A
On track to be within +/- 5% of year end budget	R
Estimated outturn showing variance in excess of +/- 5% of year end budget	

Ref	Directorate	BUDGET 2009/10							Outturn Forecast Year end Spend/Income	Projected Year end Variation underspend + overspend + £000 (9)	Profilled Budget (Net) August 2009	Actual Expenditure (Net) August 2009	Variation to Budget August 2009 underspend + overspend + £000 (12)	Projected Year end Variance Traffic Light Indicator
		Original Budget	Brought Forward from 2008/09 Surplus + Deficit - £000 (4)	Virements to Date	Supplementary Estimates to Date	Latest Estimate	£000 (3)	£000 (5)						
(1)	(2)													(13)
CS1	Fire & Rescue Service													
	Gross Expenditure	24,174	279	-9		24,444		24,444	100	10,185	9,459	-726	G	
	Gross Income	-616		9		-607		-607	0	-253	-526	-273	G	
	Net Expenditure	23,558	279	0	0	23,837	0	23,837	100	9,932	8,933	-999	G	
CS2	Emergency Planning Service													
	Gross Expenditure	384	15			399		399	0	166	144	-22	G	
	Gross Income					0		0	0	0	0	0	G	
	Net Expenditure	384	15	0	0	399	0	399	0	166	144	-22	G	
CS3	Safer Communities Unit													
	Gross Expenditure	886	15			901		901	0	375	302	-73	G	
	Gross Income					0		0	0	0	-7	-7	G	
	Net Expenditure	886	15	0	0	901	0	901	0	375	295	-80	G	
CS4	Traveller Sites													
	Gross Expenditure	496		449		945		945	-60	394	269	-125	R	
	Gross Income	-283		-449		-732		-732	0	-305	-235	70	G	
	Net Expenditure	213	0	0	0	213	0	153	-60	89	34	-55	R	
CS5	Trading Standards													
	Gross Expenditure	2,656	75			2,731		2,731	0	1,138	1,216	78	G	
	Gross Income	-206				-206		-206	0	-86	-107	-21	G	
	Net Expenditure	2,450	75	0	0	2,525	0	2,525	0	1,052	1,109	57	G	
CS6	Shared Services													
	Gross Expenditure	28,956	436	120		29,512		29,512	0	12,297	11,531	-766	G	
	Gross Income	-26,539		-306		-26,845		-26,845	0	-11,185	-8,838	2,347	G	
	Net Expenditure	2,417	436	-186	0	2,667	0	2,667	0	1,112	2,693	1,581	G	
	Less recharges within directorate	-3,549				-3,549		-3,549	0	-1,470		1,470	G	
		3,549				3,549		3,549	0	1,470		-1,470	G	
	Directorate Expenditure Total	54,003	820	560	0	55,383	0	55,383	40	23,085	22,921	-164	G	
	Directorate Income Total	-24,095	0	-746	0	-24,841	0	-24,841	0	-10,359	-9,713	646	G	
	Directorate Total Net	29,908	820	-186	0	30,542	0	30,542	40	12,726	13,208	482	G	

**KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator**

Budget	On track to be within +/- 1% of year end budget	G
	On track to be within +/- 5% of year end budget	A
	Estimated outturn showing variance in excess of +/- 5% of year end budget	R

Ref	Directorate	BUDGET 2009/10						Latest Estimate	Outturn Forecast Year end Spend/Income	Projected Year end Variation underspend + overspend + £000 (9)	Profiled Budget (Net) August 2009 £000 (10)	Actual Expenditure (Net) August 2009 £000 (11)	Variation to Budget August 2009 underspend - overspend + £000 (12)	Projected Year end Variance Traffic Light Indicator
		Original Budget £000 (3)	Brought Forward from 2007/08 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	£000 (7)								
(1)	(2)												(13)	
	TRANSFORMATION													
CC1	Business Support	1,361	32	-10		1,383	1,383	0	576	524	-52	G		
	Gross Expenditure	-179				-179	-179	0	-75	-75	0	G		
	Gross Income	1,182	32	-10	0	1,204	1,204	0	501	449	-52	G		
CC2	ICT	18,428				18,428	18,428	0	7,678	12,946	5,268	G		
	Gross Expenditure	-18,783		613		-18,170	-18,170	0	-7,571	-6,665	906	G		
	Gross Income	-355	0	613	0	258	258	0	107	6,281	6,174	G		
CC3	Strategic Human Resources & Organisational Development	2,657	17	-189		2,485	2,485	0	1,035	1,070	35	G		
	Gross Expenditure	-2,622		221		-2,401	-2,401	0	-1,000	-1,038	-38	G		
	Gross Income	35	17	32	0	84	84	0	35	32	-3	G		
CC4	Finance & Procurement	3,555	44	20		3,619	3,619	0	1,508	1,155	-353	G		
	Gross Expenditure	-3,499				-3,499	-3,499	0	-1,458	-1,363	95	G		
	Gross Income	56	44	20	0	120	120	0	50	-208	-258	G		
	Gross Expenditure	26,001	93	-179		25,915	25,915	0	10,797	15,695	4,898			
	Gross Income	-25,083	0	834		-24,249	-24,249	0	-10,104	-9,141	963			
	SUBTOTAL TRANSFORMATION	918	93	655	0	1,666	1,666	0	693	6,554	5,861			

Ref	Directorate	BUDGET 2009/10					Latest Estimate	Projected Year end Variation	Actual Expenditure (Net) August 2009	Variation to Budget August 2009	Projected Year end Variance Traffic Light Indicator
		Original Budget	Brought Forward from 2007/08	Virements to Date	Supplementary Estimates to Date	£000					
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(9)	(11)	(12)	(13)	
	STRATEGY										
CC5	Legal & Democratic Services										
	Gross Expenditure	5,546	102	26		5,674	0	3,053	689	G	
	Gross Income	-2,522				-2,522	0	-1,309	-258	G	
		3,024	102	26	0	3,152	0	1,744	431	G	
CC6	Partnerships										
	Gross Expenditure	913	66	36		1,015	0	392	-31	G	
	Gross Income	-833				-833	0	-347	0	G	
		80	66	36	0	182	0	45	-31	G	
CC7	Policy Unit										
	Gross Expenditure	1,652	64	132		1,848	0	801	31	G	
	Gross Income	-1,472				-1,472	0	-794	-181	G	
		180	64	132	0	376	0	7	-150	G	
CC8	Communication & Public Affairs										
	Gross Expenditure	844	27	142		1,013	0	328	-94	G	
	Gross Income	-824				-824	0	-339	4	G	
		20	27	142	0	189	0	-11	-90	G	
	Gross Expenditure	8,955	259	336		9,550	0	4,574	595		
	Gross Income	-5,651	0	0		-5,651	0	-2,789	-435		
	SUBTOTAL STRATEGY	3,304	259	336	0	3,899	0	1,785	160		

Ref	Directorate	BUDGET 2009/10						Latest Estimate	Outturn Forecast Year end Spend/Income	Projected Year end Variation underspend - overspend + £000 (9)	Profilled Budget (Net) August 2009	Actual Expenditure (Net) August 2009	Variation to Budget August 2009 underspend - overspend + £000 (12)	Projected Year end Variance Traffic Light Indicator
		Original Budget £000 (3)	Brought Forward from 2007/08 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	£000 (7)								
(1)	(2)													
CC9	Change Fund													
	Gross Expenditure	806		-390		416	416	416	0	173		-173		G
	Gross Income	806	0	-390	0	416	416	416	0	173	0	-173		G
CC10	Corporate & Democratic Core													
	Gross Expenditure	4,398				4,398	4,398	4,398	0	1,833	1,802	-31		G
	Gross Income	4,398	0	0	0	4,398	4,398	4,398	0	1,833	1,802	-31		G
	Less recharges within directorate	-4,948				-4,948	-4,948	-4,948	0	-2,062		2,062		G
		4,948				4,948	4,948	4,948	0	2,062		-2,062		G
	Directorate Expenditure Total	35,212	352	-233	0	35,331	35,331	35,331	0	14,720	22,071	7,351		G
	Directorate Income Total	-25,786	0	834	0	-24,952	-24,952	-24,952	0	-10,396	-11,930	-1,534		G
	Directorate Total Net	9,426	352	601	0	10,379	10,379	10,379	0	4,324	10,141	5,817		G

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

Budget	G
On track to be within +/- 1% of year end budget	A
On track to be within +/- 5% of year end budget	R
Estimated outturn showing variance in excess of +/- 5% of year end budget	

Shared Services: Cash Flow Forecast (2009/10 Prices)

Latest Position (2008/09 prices)	2006/07 £000	2007/08 £000	2008/09 £000	2009/10 £000	2010/11 £000	2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	Total £000
Budget Savings	0	1,281	3,752	4,641	4,599	4,599	4,599	4,599	4,599	32,669
Project Costs	1,189	2,453	614	1,280	454					5,990
Additional Operating Costs	296	1,118	1,595	1,970	2,466	1,953	1,915	1,918	1,893	15,124
Net Saving / (Cost)	-1,485	-2,290	1,543	1,391	1,679	2,646	2,684	2,681	2,706	11,555
Cumulative Net Saving / (Cost)	-1,485	-3,775	-2,232	-841	838	3,484	6,168	8,849	11,555	

Budget Savings - Business Case (2005/06 prices)	2006/07 £000	2007/08 £000	2008/09 £000	2009/10 £000	2010/11 £000	2011/12 £000	2012/13 £000	2013/14 £000	2014/15* £000	Total £000	Total 2009/10 Prices
Budget Savings	724	2,592	3,808	4,001	4,001	4,001	4,001	4,001		27,129	29,653
Project Costs	4,303	1,693	54							6,050	6,050
Additional Operating Costs	806	1,483	1,572	1,569	1,569	1,569	1,569	1,569		11,706	12,612
Net Saving / (Cost)	-4,385	-584	2,182	2,432	2,432	2,432	2,432	2,432		9,373	10,991
Cumulative Net Saving / (Cost)	-4,385	-4,969	-2,787	-355	2,077	4,509	6,941	9,373			
Variance	2,900	1,194	555	-486	-1,239	-1,025	-773	-524	11,555		

Original Business Case (revised 2009/10 prices)	10,991
Variance at comparable prices (2009/10 prices)	-2,142
	564

* original business case only went up to 2013/14

On-going annual savings of £2.7m, compared to business case (at 2009/10 prices) of £2.6m
Savings per Business Case achieved by Dec 2014, target March 2014

Virements

CABINET IS RECOMMENDED TO APPROVE THE VIREMENTS AS DETAILED BELOW:

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/ Temporary (P/T)	Council Approval Required (✓)	Details	Expenditure		Income	
							From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			VIREMENTS RECOMMENDED THIS REPORT							
			Intradirectorate Virements Children, Young People & Families							
	Oct-09	CYPF1-41	YPAE - Performance & Operations	P		Budget for the Admissions team to be moved following the CPYF restructure	-441	441		
	Oct-09	CYPF4-5	CPQA - School Organisation	P		Reallocate Post Baby P additional funding to appropriate teams in South	-200	200		
	Oct-09	CYPF2-5	Central Costs	P		Reallocate Post Baby P additional funding to appropriate teams in South				
	Oct-09	CYPF2-32	Family Support Team South	P		Contract inflation savings in the OP Pool transferred to Safeguarding budgets.		150		
	Oct-09	SC2_1H	Social & Community Services Adult Protection & Mental Capacity	P		Contract inflation savings in the OP Pool transferred to Mental Health budgets.		234		
	Oct-09	SC2_3a	OCC Contribution to Mental Health pool	P		Contract inflation savings in the OP Pool transferred to Safeguarding and Mental Health budgets.	-384			
	Oct-09	SC2_2a	Contribution to OP Pooled Budget	P		Transfer of budget for Information & Commissioning from Care Management & Social Work to Commissioning & Contracts.	-56		56	
	Oct-09	SC2_4B	Care Management & Social Work	P		Re-positioning of Information and Commissioning within the LD Service.		56		-56
	Oct-09	SC2_4A	Commissioning & Contracts	P		Creation of budget for new Handyperson Grant.		125		-125
	Oct-09	SC3_4	Supporting People Corporate Core	P		Move pay budget to Policy	-41			
	Oct-09	CC7.1	Corporate Performance	P		Move budget from non-staffing to pay	-41			
	Oct-09	CC7.2	Policy	P		Increase pay budget in Policy to match establishment		82		
	Oct-09	CC7.2	Policy	P		Correction of negotiable service support income budgets			57	-57
	Oct-09	CC5.2	Democratic Services	P		Correction of negotiable service support income budgets				
	Oct-09	CC5.1	Legal Services	P		Transfer of Salary budget from Service Management to Corporate Finance	-8			
	Oct-09	CC4.1	Finance & Procurement - Service Management	P		Transfer of Salary budget from Service Management to Corporate Finance		8		
	Oct-09	CC4.2	Finance & Procurement - Corporate Finance	P		Increase in the recharge to the pension fund				-7
	Oct-09	CC4.1	Finance & Procurement - Service Management	P		Increase in the recharge to the pension fund		7		
	Oct-09	CC4.2	Finance & Procurement - Corporate Finance	P		Moving from road maintenance to revenue contribution for the Access to Oxford capital scheme	-450	450		
	Oct-09	EE1.4	Environment & Economy Oxfordshire Highways	T						
						Total Intradirectorate Virements Recommended	-1,621	1,753	113	-245

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/Temporary (P/T)	Council Approval Required (✓)	Details	From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Interdirectorate Virements							
	Oct-09	CYPF4-4	CPQA	P		Budget for Unison to be moved to Corporate Core as agreed by CCMT.	-38			
	Oct-09	CYPF4-7	CPQA	P			-32			
	Oct-09	CYPF1-51	Youth Offending Service	P		Transfer of budget from CYPF to create a central budget for Unison branch officers funded by OCC.	-1	71		
	Oct-09	CC3.3	Strategic HR & OD - Unison	P						
	Oct-09	CYPF4-5	Transport	P		Transfer of staffing budgets to Integrated Transport Unit (E&E)	-493			
	Oct-09	EE1.2.1	Integrated Transport Unit	P		Transfer of staffing budgets to Integrated Transport Unit from CYPF		493		
	Oct-09	CYPF4-7	CPQA	P		Transfer of CRB funding to Shared Services	-6			
	Oct-09	CS6.1.4	Shared Services - HR	P		Transfer of CRB funding from CYPF		6		
						Total Interdirectorate Virements Recommended	-570	570	0	0
						TOTAL VIREMENTS RECOMMENDED THIS REPORT	-2,191	2,323	113	-245

Virements requiring Cabinet approval are:

1. All permanent virements.
2. Temporary virements between £250,000 and £500,000.

NB: All virements greater than £500,000 and deemed to constitute a change in policy, will be recommended by Cabinet for approval by Council. This includes the cumulative total of virements that have previously been

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Virements

VIREMENTS REQUIRING CABINET APPROVAL ACTIONED THIS REPORT

Report Paragraph Reference	Cabinet Date	Budget Book/Service Area Ref	Permanent/Temporary (P/T)	Details	Expenditure		Income	
					From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
					£000	£000	£000	£000
				Intradirectorate Virements				
				Interdirectorate Virements				
				Total Intradirectorate Virements	0	0	0	0
				Total Interdirectorate Virements	0	0	0	0
				TOTAL VIREMENTS approved and on SAP	0	0	0	0

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MEMORANDUM VIREMENTS REQUIRING CABINET APPROVAL PREVIOUSLY APPROVED BUT NOT YET ACTIONED DUE TO TIMING OF DECISION AND MONTH END

Report Paragraph Reference	Cabinet Date	Budget Book/Service Area Ref	Permanent/ Temporary (P/T)	Details	Expenditure		Income	
					From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
				Intradirectorate Virements				
Sep-09		CYPF4-5	P	Tidy Joint Sports Budgets	-6		6	
Sep-09		CYPF4-2	T	Additional funding from PCT agreed		34		-34
Sep-09		CYPF4-2	T	Salary budget for Snr Research Officer post and admin support transferred from RAS w.e.f. 1st April 2009	-69	69	23	
Sep-09		CYPF3-22	P	Reversal of income budget as ABG for "Carers grant & Emergency respite".				-23
Sep-09		CYPF4-1	P	Reversal of income budget as ABG for "Carers grant & Emergency respite".			10	
Sep-09		CYPF2-32	P	Reversal of income budget as ABG for "Carers grant & Emergency respite".				-10
Sep-09		CYPF1-14	P	Reversal of income budget as ABG for "Carers grant & Emergency respite".				-23
Sep-09		CYPF2-32	P	Reversal of income budget as ABG for "Carers grant & Emergency respite".			10	
Sep-09		CYPF1-14	P	Reversal of income budget as ABG for "Carers grant & Emergency respite".				-10
Sep-09		CYPF1-51	P	Increase budget to include recharge from Prevention grant.		23		-23
Sep-09		CYPF1-51	P	Move salary budget to follow post move	-42			
Sep-09		CYPF4-1	P	Move salary budget to follow post move			42	
Sep-09		CYPF1-26	P	IA 10 post changing to an IA7 post	-4			
Sep-09		CYPF2-22	P	Additional FT Advisory teacher	-43		47	
Sep-09		CYPF2-21	P	Additional 0.5 FTE Advisory teacher	-16		16	
Sep-09		CYPF2-22	P	Additional 0.5 FTE Advisory teacher				
Sep-09		CYPF2-21	P	Additional FT Advisory teacher	-9		9	
Sep-09		CYPF2-22	P	Additional FT Advisory teacher				
Sep-09		CYPF2-21	P	Additional FT Advisory teacher	-37		37	
Sep-09		CYPF2-22	P	Additional FT Advisory teacher				
Sep-09		CYPF2-11	P	Remove income & Expenditure budget associated with Pump Priming grant	-20		20	
Sep-09		CYPF2-11	P	Remove income budget associated with Teachers Pay Grant	-8		8	
Sep-09		CYPF2-11	P	Remove income budget associated with Children's service grant			46	

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Report Paragraph Reference	Cabinet Date	Budget Book/Service Area Ref	Permanent/ Temporary (PT)	Details	Expenditure From / Decrease (-) £000	To / Increase (+) £000	Income From / Decrease (+) £000	To / Increase (-) £000
	Sep-09	CYPF2-11	P	Educational achievement Children looked after "Virtual School"				-46
	Sep-09	CYPF2-32	P	Family Support North				
	Sep-09	CYPF2-32	P	Family Support North		28		
	Sep-09	CYPF2-21	P	Early Years & Childcare Countywide		-137	137	
	Sep-09	CYPF2-22	P	Early Years & Childcare Area teams			6	
	Sep-09	CYPF2-22	P	Early Years & Childcare Area teams				-6
	Sep-09	CYPF2-21	P	Early Years & Childcare Countywide			55	
	Sep-09	CYPF2-21	P	Early Years & Childcare Area teams				-55
	Sep-09	CYPF2-21	P	Early Years & Childcare Countywide			28	
	Sep-09	CYPF2-21	P	Early Years & Childcare Countywide				-28
	Sep-09	CYPF2-21	P	Early Years & Childcare Countywide				
	Sep-09	CYPF2-21	P	Early Years & Childcare Countywide		-1		
	Sep-09	CYPF2-22	P	Early Years & Childcare area teams			1	
	Sep-09	CYPF2-24	P	Early Years - Childcare centres & childcare development			71	
	Sep-09	CYPF2-21	P	Early Years and childcare countywide		-71		
	Sep-09	CYPF2-23	P	Early Year's Children's Centres & Childcare development		-6	6	
	Sep-09	CYPF1-22	P	Attendance & Welfare				-262
	Sep-09	CYPF5-1	P	Secondary ISB			262	
	Sep-09	CYPF2-31	P	Family Support & Assessment			96	
	Sep-09	CYPF2-31	P	Family Support & Assessment		-96		-96
	Sep-09	CYPF2-31	P	Family Support & Assessment			34	
	Sep-09	CYPF2-31	P	Family Support & Assessment		-34		

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Report Paragraph Reference	Cabinet Date	Budget Book/Service Area Ref	Permanent/ Temporary (P/T)	Details	Expenditure		Income	
					From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
Sep-09		CYPF2-31	P	Reverse reallocation of budget to new cost centres	-19	19		
Sep-09		CYPF2-31	P	Reverse reallocation of budget to new cost centres				
Sep-09		CYPF2-31	P	Reverse reallocation of budget to new cost centres	-18	18		
Sep-09		CYPF2-31	P	Reverse reallocation of budget to new cost centres				
Sep-09		CYPF2-31	P	Reverse reallocation of budget to new cost centres	-19	19		
Sep-09		CYPF2-31	P	Reverse reallocation of budget to new cost centres				
Sep-09		SC2_1C	P	Social & Community Services Total Service Agreements		53		-53
Sep-09		SC2_1D	P	Employment Services	-79		79	
Sep-09		SC2_1D	P	Employment Services	-94		94	
Sep-09		SC2_3b	P	Drugs and Alcohol		30		
Sep-09		SC2_1G	P	Direct payments	-30			
Sep-09		SC2_3B	P	Drugs and Alcohol	-16		16	
Sep-09		SC2_1i	P	One-Off Funding Projects		212		-212
Sep-09		SC2_4E	P	Day Services Internal		12		-12
Sep-09		EE1.4	P	Environment & Economy Oxfordshire Highways		21		
Sep-09		EE3.1.4	P	Project Delivery	-21			
Sep-09		CS6.2	P	Community Safety & Shared Services Shared Services - Savings		67		
Sep-09		CS6.1.3	P	Shared Services - Financial & Management Accounting	-67			
Sep-09		CS1.4	P	Fire & Rescue				
Sep-09		CS5	P	Trading Standards	-17			
Sep-09		CS4	P	Safer Communities	-2			
Sep-09		CS6.1.1	P	Shared Services - Central Team	-1			
Sep-09		CS6.1.3	P	Shared Services - FMA		41	1	
Sep-09		CS6.1.4	P	Shared Services - HR				
Sep-09		CS6.1.1	P	Shared Services - Central Team				-22
Sep-09		CS6.1.3	P	Shared Services - FMA				-139
Sep-09		CS6.1.4	P	Shared Services - HR		42	75	
Sep-09		CS6.1.2	P	Shared Services - Financial Services		22		

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Report Paragraph Reference	Cabinet Date	Budget Book/Service Area Ref	Permanent/ Temporary (P/T)	Details	Expenditure		Income	
					From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
Sep-09	Sep-09	CS6.1.1	P	Correction of Support Service Charges		40		-40
Sep-09	Sep-09	CS6.1.3	P	Correction of Support Service Charges			1	-1
Sep-09	Sep-09	CS6.1.1	P	Correction of Support Service Charges			-2	2
Sep-09	Sep-09	CS6.1.3	P	Correction of Support Service Charges			-1	1
Sep-09	Sep-09	CS1.2	P	Fire Control cost centre to transfer to Service Support from 01/09/09		-820		820
Sep-09	Sep-09	CS1.3	P	Amend budget to match actual Fire Control Implementation grant received		8		-8
Sep-09	Sep-09	CC4.4	P	Transfer of £15k funding for Anti- Fraud work from other hired and contracted to employee budget. Work is to be carried out with the current Internal Audit Team		-15		15
Sep-09	Sep-09	CC5.5	P	Reallocation of Insurance Budgets based on employee numbers			-1	2
Sep-09	Sep-09	CC5.2	P				-7	1
Sep-09	Sep-09	CC1.1	P					2
Sep-09	Sep-09	CC7.2	P					1
Sep-09	Sep-09	CC8.1	P					-5
Sep-09	Sep-09	CC4.1	P					-7
Sep-09	Sep-09	CC5.1	P					-1
Sep-09	Sep-09	CC2.2	P					5
Sep-09	Sep-09	CC2.1	P					11
Sep-09	Sep-09	CC8.2	P					-1

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Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/ Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
Sep-09		CC5.1	Legal Services	P	Revised ICT Support Services Charges - Post Council		3		
Sep-09		CC5.2	Democratic Services	P			2		
Sep-09		CC6.1	Partnerships	P			1		
Sep-09		CC7.2	Policy	P			1		
Sep-09		CC3.1	Human Resources	P			2		
Sep-09		CC3.5	Customer First	P			1		
Sep-09		CC8.1	Communications & Marketing	P			1		
Sep-09		CC4.1	Finance & Procurement	P			3		
Sep-09		CC1.1	Management & Admin	P			1		
Sep-09		CC10.2	Democratic Representation & Management	P			1		
Sep-09		CC2.12	ICT - Service Recharges	P			4		-19
Sep-09		CC4.1	Finance & Procurement	P	Revised Finance & Procurement Negotiable Support Service Charge - Post Council	-3			
Sep-09		CC10.1	Corporate Management	P			4		
Sep-09		CC10.2	Democratic Representation & Management	P			4		
Sep-09		CC4.1	Finance & Procurement - Service Management	P				19	
Sep-09		CC4.2	Finance & Procurement - Corporate Finance	P					-24
Sep-09		CC10.1	Corporate Management	P	Revised Finance & Procurement Non Negotiable Support Service Charges - Post Council		4		
Sep-09		CC4.4	Finance & Procurement - Internal Audit	P					-4
Sep-09		CC2.8	ICT Project Link	P	Transfer of Central Support Charge income budget to the correct budget book line			95	
Sep-09		CC2.12	ICT Service Recharges	P					-95
Sep-09		CC5.2	Democratic Services	P	Transfer of Chairman's Assistant salary	-33			
Sep-09		CC1.1	Business Support	P			33		
Total Intradirectoriate Virements						-1,897	2,105	1,004	-1,212

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Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/ Temporary (PT)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Interdirectorate Virements						
Sep-09		CC2.12	ICT - Service Recharges	P	Revised ICT Support Services Charges - Post Council				
Sep-09		CC4.1	Finance & Procurement - Service Management	P	Revised Finance & Procurement Negotiable Support Service Charge - Post Council			35	-255
Sep-09		CC4.2	Finance & Procurement - Corporate Finance	P	Revised Finance & Procurement Negotiable Support Service Charge - Post Council				-15
Sep-09		CC4.4	Finance & Procurement - Internal Audit	P	Revised Finance & Procurement Non Negotiable Support Service Charges - Post Council				-8
Sep-09		CC4.3	Finance & Procurement - County Procurement	P	Revised Finance & Procurement Non Negotiable Support Service Charges - Post Council				-13
Sep-09		CC5.1	Legal Services	P	Revised Shared Services Support Charges Post Council Amendments	-2			
Sep-09		CC5.2	Democratic Services	P	Revised Shared Services Support Charges Post Council Amendments	-1			
Sep-09		CC6.1	Partnerships	P	Revised Shared Services Support Charges Post Council Amendments	-1			
Sep-09		CC7.2	Corporate Performance	P	Revised Shared Services Support Charges Post Council Amendments	-1			
Sep-09		CC3.1	Human Resources	P	Revised Shared Services Support Charges Post Council Amendments	-1			
Sep-09		CC3.5	Customer First	P	Revised Shared Services Support Charges Post Council Amendments	-1			
Sep-09		CC8.1	Communications & Marketing	P	Revised Shared Services Support Charges Post Council Amendments	-1			
Sep-09		CC4.1	Finance & Procurement	P	Revised Shared Services Support Charges Post Council Amendments	-3			
Sep-09		CC1.1	ICT	P	Revised Shared Services Support Charges Post Council Amendments	-8			
Sep-09		CC10.2	Management & Admin	P	Revised Shared Services Support Charges Post Council Amendments	-1			
Sep-09		CC10.1	Corporate Management	P	Revised Shared Services Support Charges Post Council Amendments		6		
Sep-09		CS1.4	Fire & Rescue	P	Revised ICT Support Services Charges - Post Council		16		
Sep-09		CS5	Trading Standards	P	Revised ICT Support Services Charges - Post Council		3		
Sep-09		CS6.1.1	Community Safety - Fire & Rescue	P	Revised ICT Support Services Charges - Post Council		17		
Sep-09		CS1.4	Shared Services	P	Revised Finance & Procurement Non Negotiable Support Service Charges - Post Council		1		
Sep-09		CS6.1.1	Shared Services	P	Revised Finance & Procurement Negotiable Support Service Charge - Post Council	-3			
Sep-09		CS6.1.2	Shared Services - Financial Services	P	Revised Shared Services Support Charges Post Council Amendments				-42
Sep-09		CS6.1.3	Shared Services - FMA	P	Revised Shared Services Support Charges Post Council Amendments			36	
Sep-09		CS6.1.4	Shared Services - HR	P	Revised Shared Services Support Charges Post Council Amendments			227	
Sep-09		EE4.1	Business Improvement	P	Revised ICT Support Services Charges - Post Council		28		
Sep-09		EE3.1.1	Property Services	P	Revised ICT Support Services Charges - Post Council		3		

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Virements

MEMORANDUM VIREMENTS REQUIRING CABINET APPROVAL PREVIOUSLY APPROVED BUT NOT YET ACTIONED DUE TO TIMING OF DECISION AND MONTH END

Report Paragraph Reference	Cabinet Date	Budget Book/Service Area Ref	Permanent/Temporary (P/T)	Details	Expenditure		Income	
					From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
Sep-09	EE4.1	Business Improvement	P	Revised Finance & Procurement Negotiable Support Service Charge - Post Council	-4			
Sep-09	EE3.1.1	Property Services	P	Revised Finance & Procurement Negotiable Support Service Charge - Post Council	-1			
Sep-09	EE4.1	Business Improvement	P	Revised Finance & Procurement Non Negotiable Support Service Charges - Post Council		3		
Sep-09	EE3.1.1	Property Services	P	Revised Finance & Procurement Non Negotiable Support Service Charges - Post Council		1		
Sep-09	EE4.1	Business Improvement	P	Revised Shared Services Support Charges Post Council Amendments	-25			
Sep-09	EE3.1.1	Property Services	P	Revised Shared Services Support Charges Post Council Amendments	-2			
Sep-09	CYPF4-7	CYPF	P	Revised ICT Support Services Charges - Post Council		91		
Sep-09	CYPF1-51	CYPF	P	Revised ICT Support Services Charges - Post Council		2		
Sep-09	CYPF4-7	CYPF	P	Revised Finance & Procurement Negotiable Support Service Charge - Post Council	-6			
Sep-09	CYPF4-7	CYPF	P	Revised Finance & Procurement Non Negotiable Support Service Charges - Post Council		6		
Sep-09	CYPF4-7	CYPF	P	Revised Shared Services Support Charges Post Council Amendments	-92			
Sep-09	SC4_1a	SCS	P	Revised ICT Support Services Charges - Post Council		95		
Sep-09	SC4_1a	SCS	P	Revised Finance & Procurement Negotiable Support Service Charge - Post Council	-6			
Sep-09	SC4_1a	SCS	P	Revised Finance & Procurement Non Negotiable Support Service Charges - Post Council		10		
Sep-09	SC4_1a	SCS	P	Revised Shared Services Support Charges Post Council Amendments	-86			
Sep-09	SC4_1a	SCS	P	Revised Shared Services Support Charges Post Council Amendments	-2			
Sep-09	EE3.1.3	Strategic Asset Management	P	BOP budget Transfer from CYP&F		33		
Sep-09	CYPF4-5		P	BOP budget Transfer to CYP&F	-33			
				Total InterDirectorate Virements	-280	315	298	-333
				TOTAL VIREMENTS approved but not on SAP	-2,177	2,420	1,302	-1,545

Virements requiring Cabinet approval are:

- All permanent virements.
- Temporary virements between £250,000 and £500,000.

NB: All virements greater than £500,000 will be recommended by Cabinet for approval by Council. This includes the cumulative total of virements that have previously been reported and approved.

August Financial Monitoring Report
CABINET - 20 October 2009

Virements

NEW VIREMENTS FOR CABINET TO NOTE AND VIREMENTS NOTED IN PREVIOUS REPORTS

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			<u>VIREMENTS TO NOTE THIS REPORT</u>						
			Intradirectorate Virements						
			Children, Young People & Families						
			Childrens Centres and Childcare Development Area Teams	T	Budget for Bloxham Rural Childrens Centre		124		-124
			Childrens Centres and Childcare Development Area Teams	T	Budget for Eynsham & Woodstock Childrens Centre		149		-149
			Childrens Centres and Childcare Development Area Teams	T	Budget for Bampton & Burford Childrens Centre		111		-111
			Childrens Centres and Childcare Development Area Teams	T	Budget for Rural Childrens Centres		206		-206
			Social & Community Services						
			Supported Living Internal	T	Re-allocation of carry forward to the LD Pool			31	
			OCC Contribution to LD Pool	T	Re-allocation of carry forward to the LD Pool				-31
			Community Safety & Shared Services						
			Corporate Core						
			Strategic HR & OD - OD	T	Transfer of part of the Lead Oxfordshire funding from Change Fund	-180	180		
			Change Fund	T					
			Interdirectorate Virements						
			Business Support	T	Transfer of Learning & Development 09/10 Allocation to Corporate Core		87		
			Shared Services HR	T	Transfer of Learning & Development 09/10 Allocation to Corporate Core	-87			
			Business Support	T	Transfer of FMA Contribution for Financial Training		6		
			Shared Services - FMA	T	Transfer of FMA Contribution for Financial Training	-6			
			Total Intradirectorate Virements			-180	770	31	-621
			Total Interdirectorate Virements			-93	93	0	0
			TOTAL VIREMENTS TO NOTE THIS REPORT			-273	863	31	-621

Budget Book Ref	Total Temporary Viements Previously Approved (on SAP)	Temporary Viements Approved in Last Report (not on SAP)	Temporary Viements Requested this Report	Cumulative Total of Temporary Viements Approved and Requested	Total Permanent Viements Previously Approved (on SAP)	Permanent Viements Approved in Last Report (not on SAP)	Permanent Viements Requested this Report	Cumulative Total of Permanent Viements Approved and Requested	Total viements	Viements already approved by council	Viements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic Light Indicator - negative
CYPF2-32 Expenditure					33		200	233				233	G	
CYPF2-32 Income	-33				-33	33	200	233						
CYPF2-33 Expenditure					-18			-18						
CYPF2-33 Income	18				18			18						
CYPF2-4 Expenditure					157			157						
CYPF2-4 Income	-157				-157		-200	-357	157			157	G	
CYPF2-5 Expenditure					-157			-157						
CYPF2-5 Income	157				157			157						
CYPF3-22 Expenditure					-157		-200	-357	-357			-357	G	
CYPF3-22 Income	8				-8	69		-61						
CYPF4-1 Expenditure					351			351						
CYPF4-1 Income	-351				-351	27		-324	-69			-69	G	
CYPF4-2 Expenditure		34		34	242			242						
CYPF4-2 Income	-34			-34	-11			-11						
CYPF4-4 Expenditure					231			231	231			231	G	
CYPF4-4 Income	51			51			-38	-38						
CYPF4-5 Expenditure					-50			-50	13			13	G	
CYPF4-5 Income	-13			-13	-39		-52	-91						
CYPF4-7 Expenditure					-50			-50	-148			-148	G	
CYPF4-7 Income	-13			-13	-104		-38	-142						
CYPF4-10 Expenditure					-104			-104	-143			-143	G	
CYPF4-10 Income	51			51	272			272						
CYPF5-1 Expenditure					-183			-183	89			89	G	
CYPF5-1 Income	89			89	262			262						
CYPF5-2 Expenditure					-262			-262						
CYPF5-2 Income	-13			-13	-262		262	-2						
CYPF5-2 Net					-797		262	-535						
CYPF5-2 Net					797			797						
Total CYP&F	1,277	34		1,311	587	-180	-570	-163	1,148					
Expenditure	-1,226	-34		-1,260	-637	148	-489	-978	-1,748					
Income	51			51	-50	-32	-570	-652	-601					

Budget Book Ref	Total Temporary Viements Previously Approved (on SAP)	Temporary Viements Approved in Last Report (not on SAP)	Temporary Viements Requested this Report	Cumulative Total of Temporary Viements Approved and Requested	Total Permanent Viements Previously Approved (on SAP)	Permanent Viements Approved in Last Report (not on SAP)	Permanent Viements Requested this Report	Cumulative Total of Permanent Viements Approved and Requested	Total viements	Viements already approved by council	Viements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic Light Indicator - negative
Social and Community Services														
SC1_1 Expenditure	41			41										
SC1_1 Income	-1			-1										
SC1_1 Net	40			40					40			40	G	
SC1_2 Expenditure					-209			-209						
SC1_2 Income					209			209						
SC1_2 Net														
SC1_3 Expenditure	20			20										
SC1_3 Income														
SC1_3 Net	20			20					20			20	G	
SC2_1c Expenditure						53		53						
SC2_1c Income						-53		-53						
SC2_1c Net														
SC2_1d Expenditure	18			18		-173		-173						
SC2_1d Income						173		173						
SC2_1d Net	18			18					18			18	G	
SC2_1g Expenditure						-30		-30						
SC2_1g Income						30		30						
SC2_1g Net									-30			-30	G	
SC2_1h Expenditure							150	150						
SC2_1h Income									150			150	G	
SC2_1h Net														
SC2_1i Expenditure	-21			-21	505	212		717			505			
SC2_1i Income	1			1		-212		-212						
SC2_1i Net	-20			-20	505			505	485		505	-20	G	
SC2_1j Expenditure														
SC2_1j Income														
SC2_1j Net														
SC2_2a Expenditure	129			129	-505		-384	-889						
SC2_2a Income														
SC2_2a Net	129			129	-505		-384	-889	-760		-505	-255	G	
SC2_2f Expenditure	-129			-129										
SC2_2f Income														
SC2_2f Net	-129			-129					-129			-129	G	
SC2_3a Expenditure														
SC2_3a Income							234	234						
SC2_3a Net									234			234	G	
SC2_3b Expenditure						14		14						
SC2_3b Income						-16		-16						
SC2_3b Net						30		30	30			30	G	
SC2_4a Expenditure														
SC2_4a Income							56	56						
SC2_4a Net														
SC2_4b Expenditure														
SC2_4b Income							-56	-56						
SC2_4b Net														
SC2_4e Expenditure						12		12						
SC2_4e Income						-12		-12						
SC2_4e Net														
SC3_4 Expenditure														
SC3_4 Income							125	125						
SC3_4 Net														
SC4_1a Expenditure	113			113										
SC4_1a Income														
SC4_1a Net	113			113	-613	11		-602						
SC4_3 Expenditure	-40			-40										
SC4_3 Income														
SC4_3 Net	-40			-40	-20			-20						
SC4_3 Net	-40			-40	-20			-20	-60			-60	G	
Expenditure Income	131			131	-842	99		125	-487			-60		
Income					209	-88		-123	-4					
Net	131			131	-633	11		-622	-491			-60		

Budget Book Ref	Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Permanent Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic Light Indicator - negative
Environment and Economy														
EE1.1 Expenditure	434			434							350			
EE1.1 Income												84	G	G
EE1.1 Net	434			434					434		350		G	
EE1.2 Expenditure	414			414	50			50			398			
EE1.2 Income												66	G	G
EE1.2 Net	414			414	50			50	464		398		G	
EE1.2.1 Expenditure							493	493			493			
EE1.2.1 Income														
EE1.2.1 Net							493	493	493		493		G	G
EE1.3 Expenditure	141			141							141			
EE1.3 Income														
EE1.3 Net	141			141					141		141		G	G
EE1.4 Expenditure	-905			-905		21		21			-889			
EE1.4 Income														
EE1.4 Net	-905			-905		21		21	-884		-889		G	G
EE2.1 Expenditure	23			23										
EE2.1 Income														
EE2.1 Net	23			23					23				G	G
EE2.3.1 Expenditure	148			148										
EE2.3.1 Income	-148			-148										
EE2.3.1 Net														
EE2.4 Expenditure														
EE2.4 Income														
EE2.4 Net														
EE2.5 Expenditure														
EE2.5 Income														
EE2.5 Net														
EE3.1.1 Expenditure	13			13		1		1						
EE3.1.1 Income														
EE3.1.1 Net	13			13		1		1	14				G	G
EE3.1.3 Expenditure														
EE3.1.3 Income														
EE3.1.3 Net														
EE3.1.4 Expenditure														
EE3.1.4 Income														
EE3.1.4 Net														
EE4.1 Expenditure	2			2										
EE4.1 Income														
EE4.1 Net	2			2										
EE4.1.1 Expenditure	4			4										
EE4.1.1 Income														
EE4.1.1 Net	4			4										
Total EE Expenditure	270			270	36	36	493	565	838			6	G	G
Total EE Income	-146			-146	14	14	14	14	-132					
Net	124			124	50	36	493	579	703					

Budget Book Ref	Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested in this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Permanent Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested in this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic Light Indicator - negative
Community Safety & Shared Services														
CS1.1 Expenditure					11			11						
CS1.1 Income									11			11	G	G
CS1.1 Net					11			11						
CS1.2 Expenditure					-2	-820		-822			-820			
CS1.2 Income														
CS1.2 Net					-2	-820	8	-822	-822		-820	-2	G	G
CS1.3 Expenditure														
CS1.3 Income							-8	-8						
CS1.3 Net							-8	-8						G
CS1.4 Expenditure					-344			-344			-568			
CS1.4 Income					9			9						
CS1.4 Net					-335			-335	-335		-568	233	G	G
CS1.5 Expenditure					326	820		1,146			1,368			
CS1.5 Income														
CS1.5 Net					326	820		1,146	1,146		1,368	-242	G	G
CS4 Expenditure					448	-1		448						
CS4 Income					-449			-449						
CS4 Net					-1	-1		-1	-1			-1	G	G
CS5 Expenditure														
CS5 Income							1	1						
CS5 Net							1	1	1			1	G	G
CS6.1.1 Expenditure					235	95		330						
CS6.1.1 Income					-75	-140		-215						
CS6.1.1 Net					160	-45		115	115			115	G	G
CS6.1.2 Expenditure						19		19						
CS6.1.2 Income					97	-42		55						
CS6.1.2 Net					97	-23		74	74			74	G	G
CS6.1.3 Expenditure						-24		-24						
CS6.1.3 Income							-1	-1						
CS6.1.3 Net							-1	-1						
CS6.1.4 Expenditure					244	75	6	325						
CS6.1.4 Income					-291	206		-85						
CS6.1.4 Net					-47	281	6	240	10			10	G	G
CS6.2 Expenditure					-160	67		-93						
CS6.2 Income														
CS6.2 Net					-160	67		-93	-93			-93	G	G
Total Expenditure	-199			-199	759	240	6	1,005						
CS&SS Income	-37			-37	-709	15	6	-694						
Net	-236			-236	50	255	6	311	75			75		

Budget Book Ref	Total Temporary Viements Previously Approved (on SAP)	Temporary Viements Approved in Last Report (not on SAP)	Temporary Viements Requested in this Report	Cumulative Total of Temporary Viements Approved and Requested	Total Permanent Viements Previously Approved (on SAP)	Permanent Viements Approved in Last Report (not on SAP)	Permanent Viements Requested in this Report	Cumulative Total of Permanent Viements Approved and Requested	Total viements	Viements already approved by council	Viements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic Light Indicator - negative
Corporate Core														
CC1.1 Expenditure	90			90	-100	19		-81				9	G	
CC1.1 Income		90		90	-100	19		-81	9					
CC1.1 Net														
CC2.1 Expenditure						11		11						
CC2.1 Income						11		11	11				G	
CC2.1 Net														
CC2.2 Expenditure						5		5						
CC2.2 Income						5		5	5				G	
CC2.2 Net														
CC2.8 Expenditure						95		95						
CC2.8 Income						95		95	95				G	
CC2.8 Net														
CC2.9 Expenditure						-868		-868						
CC2.9 Income						-868		-868	-868				G	
CC2.9 Net														
CC2.12 Expenditure						1,481	-369	1,112						
CC2.12 Income						1,481	-369	1,112	1,112				G	
CC2.12 Net							-4	-4						
CC3.1 Expenditure						-224		-224						
CC3.1 Income						221		221	-4				G	
CC3.1 Net														
CC3.2 Expenditure						-3		-3						
CC3.2 Income						-3		-3	-3				G	
CC3.2 Net														
CC3.3 Expenditure								71						
CC3.3 Income								71	71				G	
CC3.3 Net														
CC3.4 Expenditure														
CC3.4 Income									71				G	
CC3.4 Net														
CC4.1 Expenditure						-10	-8	-18						
CC4.1 Income						54	-7	47	35				G	
CC4.1 Net						44	-15	29						
CC4.2 Expenditure						38		38						
CC4.2 Income						-39	15	-24	29				G	
CC4.2 Net							-24	-24						
CC4.3 Expenditure						38	-39	-1	14					
CC4.3 Income						-13	15	2	14				G	
CC4.3 Net														
CC4.4 Expenditure														
CC4.4 Income						-12		-12	-31				G	
CC4.4 Net														
CC5.1 Expenditure														
CC5.1 Income						-12		-12	-12				G	
CC5.1 Net														
CC5.2 Expenditure														
CC5.2 Income						-33	-57	-90	-57				G	
CC5.2 Net														
CC5.3 Expenditure														
CC5.3 Income						-33	57	24	27				G	
CC5.3 Net														
CC5.5 Expenditure														
CC5.5 Income						2	2	2	2				G	
CC5.5 Net														
CC6.1 Expenditure						408	1	409	2				G	
CC6.1 Income						408	1	409	409				G	
CC6.1 Net														
Total									430			430	A	G

Budget Book Ref	Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Permanent Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic Light Indicator - negative
CC6.2					-194			-194				-194	G	
CC6.2	Expenditure				-194			-194						
CC6.2	Income							157						
CC6.3	Net				-194			157						
CC6.3	Expenditure				157			157						
CC6.3	Income				-211			-211						
CC6.4	Net	15		15	-211			-211						
CC6.4	Expenditure				-211			-211						
CC6.4	Income	15		15	-160			-160						
CC6.5	Net				-160			-160						
CC6.5	Expenditure				-160			-160						
CC6.5	Income							-41						
CC7.1	Net							-41						
CC7.1	Expenditure							-41						
CC7.1	Income							41						
CC7.2	Net	101		101	95	2	41	138						
CC7.2	Expenditure				95	2	41	138						
CC7.2	Income	101		101	-42			-42						
CC7.4	Net	51		51	-42			-42						
CC7.4	Expenditure				-42			-42						
CC7.4	Income	51		51	-95			-95						
CC7.5	Net	22		22	-95			-95						
CC7.5	Expenditure				-95			-95						
CC7.5	Income	22		22	142	1	143	143						
CC7.3	Net	22		22	142	1	143	143						
CC7.3	Expenditure				142	1	143	143						
CC7.3	Income							-1						
CC8.1	Net							-1						
CC8.1	Expenditure							-1						
CC8.1	Income							143						
CC8.2	Net							-1						
CC8.2	Expenditure							-1						
CC8.2	Income							143						
CC9	Net	-390		-390										
CC9	Expenditure													
CC9	Income	-390		-390										
CC10.1	Net													
CC10.1	Expenditure													
CC10.1	Income							14						
CC10.2	Net													
CC10.2	Expenditure													
CC10.2	Income							14						
CC10.2	Net							7						
Total CC	Expenditure	-70		-70	-186	14	78	-94						
Total CC	Income	-70		-70	834	-284	-7	543						
Total CC	Net				648	-270	71	449						
Total	Expenditure	1,409	34	1,443	354	209	132	695	2,138					
Discretorate Virements	Income	-1,409	-34	-1,443	-289	-209	-132	-630	-2,073					
	Net				65			65						

Transfers from Strategic Measures

NET

Cumulative virements (permanent and temporary) below £400,000
 Permanent Cumulative virements (permanent and temporary) above £400,000 - close to requiring Council approval
 Virements Cumulative virements (permanent and temporary) above £500,000 - requires Council approval

KEY TO TRAFFIC LIGHTS

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August Financial Monitoring Report
 CABINET - 20 October 2009

Supplementary Estimates

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Details	£000	Repayable/ Non-repayable
13	Jul-09	CYFP5-2	SUPPLEMENTARY ESTIMATES PREVIOUSLY REPORTED Non devolved school costs	DSG inflation imbalance	215	Non-repayable
				TOTAL SUPPLEMENTARY ESTIMATES PREVIOUSLY REPORTED	215	
				TOTAL SUPPLEMENTARY ESTIMATES ACTIONED THIS REPORT	0	
				TOTAL SUPPLEMENTARY ESTIMATES ANNEX 1 (Col 6)	215	

				SUPPLEMENTARY ESTIMATES REQUESTED THIS REPORT		
				TOTAL SUPPLEMENTARY ESTIMATES THIS REPORT	0	

MEMORANDUM
 SUPPLEMENTARY ESTIMATES PREVIOUSLY APPROVED BUT NOT ACTIONED DUE TO TIMING OF DECISION AND MONTH END

4 & 16b	Sep-09	EE3	Property Services	Third Party legal costs	160	Non-repayable
					160	

August Financial Monitoring Report
CABINET - 20 October 2009
Specific Grants Monitoring 2009/10

Annex 3a

Ringfenced	Notification	Directorate	Unused Grant Income carried forward from 2008/09	2009/10 Grant Income per Budget Book Original Estimate	Previously Reported changes to existing grants	New Grants/ Changes to existing grants this MMR	Total Grant Funding Available in 2009/10	Total variation to 2009/10 Grant Income per Budget Book	Grant Funded Expenditure to Date	Balance Remaining	% Remaining	Forecast Expenditure to 31 March 2010	Balance that can be carried forward (subject to approval from grant body)
			£000	£000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
		Children, Young People & Families											
R	F	Dedicated Schools Grant (DSG)	1,188	317,154	4,523		322,865	5,711	134,527	188,338	58%	322,865	0
R	P	Standards Fund	3,461	18,555	5,594	1,909	29,519	10,964	12,300	17,219	58%	27,610	-1,909
R	F	School Standards	0	12,298			12,298	0	5,124	7,174	58%	12,298	0
R	F	Sure Start General	28	14,706	-2,067		12,667	-2,039	5,278	7,389	58%	12,639	-28
R	F	Pathfinder	0	0	776		776	776	324	453	58%	776	0
OS	P	Learning & Skills Council	541	28,919	-41		29,419	500	7,151	22,268	76%	29,460	41
R	C	Asylum Seekers		1,285			1,285	0	902	383	30%	1,627	342
		Transformation Fund		211			211	0	88	123	58%	211	0
		Workforce Modernisation & Development		183	1		184	1	40	144	78%	184	0
R	P	School Support Staff training and qualifications		0	210		210	210	5	205	98%	210	0
R	P	Golden hellos for newly qualified teachers		0	341		341	341	36	305	89%	341	0
		Parenting Strategy Support Grant	17	353			370	17	57	313	85%	353	-17
		Contact Point	263	230			493	263	68	425	86%	230	-263
		Youth Opportunity Fund	37	346			383	37	201	182	48%	383	0
		Youth Justice Board		943			1,126	183	647	479	43%	1,126	0
R	FC	DCSF - Family intervention project		0	113		113	113	0	113	100%	113	0
R	FC	DCSF - MITFC-P	379	0	305		684	684	140	544	80%	400	-284
R	C	DCSF - KEEP PROJECT	30	0			30	30	0	30	100%	30	0
		Environmental arts project	11	0			11	11	5	6	58%	11	0
		CLG - PSA Pump Priming Grant	105	0			105	105	44	61	58%	105	0
R	P	Leaving Care, Unaccompanied Asylum Seekers		427			427	0	80	347	81%	598	171
R	F	Probation (Home Office)	57	0	99		156	156	156	0	0%	156	0
R	F	DFCA - Young Victims	63	0			63	63	31	32	51%	63	0
R	F	Huntercombe Young Offenders Institution	0	0	135		135	135	135	0	0%	135	0
R	F	Thames Valley Police	0	0	145		145	145	145	0	0%	145	0
R	F	Oxford PCT Partnership Funding	0	0	15		15	15	15	0	0%	15	0
R	F	DCSF - Play Pathfinder	0	0	162		162	162	3	159	98%	162	0
		DCSF - V Programme	0	0	143		143	143	34	109	76%	143	0

Ringfenced	Notification	Directorate	Unused Grant Income carried forward from 2008/09	2009/10 Grant Income per Budget Book Original Estimate	Previously Reported changes to existing grants	New Grants/ Changes to existing grants this MMR	Total Grant Funding Available in 2009/10	Total variation to 2009/10 Grant Income per Budget Book	Grant Funded Expenditure to Date	Balance Remaining	% Remaining	Forecast Expenditure to 31 March 2010	Balance that can be carried forward (subject to approval from grant body)
			£000	£000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
		Social & Community Services											
R	F C	AIDS & HIV Training	63	132			195	63	15	180	92%	195	0
OS	P	Learning & Skills Council - Adult Education	344	4,241	-569	-59	3,957	-284	1,673	2,284	58%	3,957	0
U	C	New Deal		135	-15	-95	25	-110	0	25	100%	25	0
R	F	Social Care Reform Grant	454	1,853			2,307	454	397	1,910	83%	2,307	0
OS	C	General Registrars Office			8		8	8	3	5	63%	8	0
R	P	Standards Fund (Music Service)		736			736	0	307	429	58%	736	0
R	F	Supporting People	1,364	17,019			18,383	1,364	7,978	10,405	57%	18,383	0
OS	C	Workstep		312	15	-79	248	-64	110	138	56%	248	0
R	F	LD Campus Closure			29		29	29	12	17	59%	29	0
U	C	Information Advice Guidance			12		12	12	5	7	58%	12	0
R	F	Adult Stroke Services	102		111		213	213	62	151	71%	171	-42
R	F	Minor Repairs and Adaptations "Handyperson" Funding				125	125	125	0	125	100%	125	0
OS	P C	Environment & Economy											
		Countryside Agency	23	234			257	23	107	150	58%	257	0
		Community Safety & Shared Services											
		New Burdens Grant*	144	107	8		259	152	108	151	58%	259	0
R	C	Milk Grant		25			25	0	10	15	60%	25	0
		Corporate Core											
		MKOB Improvement Grant	36		232		268	268	120	148	55%	268	0
		TOTAL SPECIFIC GRANTS	8,710	420,404	10,468	1,801	441,383	20,979	178,441	262,943	60%	439,394	-1,989

* The timing of when New Burdens Grant is spent is dependent on the progress of the Regional Fire Control project

Ringfenced

R Ringfenced

U Un-ringfenced

OS Outside Aggregate External Finance therefore R/U not applicable. Assume conditions attached therefore ringfenced

Notification

P Provisional Notification Received

F Final Notification Received

C Claim Required

**August Financial Monitoring Report
CABINET - 20 October 2009**

CHANGES TO SPECIFIC GRANTS FOR CABINET TO NOTE

Cabinet Date	Ringfenced	Notification	Budget Book Ref	Service Area	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
Oct-09	R	F	CYPF3-24	Children, Young People & Families Standards Fund Aim Higher Grant	Revised notification		30		-30
Oct-09	R	P	CYPF3-22	Standards Fund Targeted Support for Primary Strategy	Revised notification		85		-85
Oct-09	R	P	CYPF3-22	Standards Fund Making Good Progress	Revised notification		1,360		-1,360
Oct-09	R	P	CYPF3-22	Standards Fund Targeted Improvement Grant	Revised notification		246		-246
Oct-09	R	P	CYPF3-25	Standards Fund Targeted Support for Secondary Strategy	Revised notification		32		-32
Oct-09	R	F	CYPF3-31	Standards Fund National Challenge	Revised notification		121		-121
Oct-09	R	P	CYPF3-31	Standards Fund School Development Grant	Revised notification		35		-35
Oct-09	OS	P	SC1_4	Social & Community Services Adult Learning	Review of Adult Learning External Funding	-59		59	
Sep-09	R	F	SC2_1C	Total Service Agreements	Budget increase to reflect actual HIV grant allocation.		53		-53
Sep-09	OS	C	SC2_1D	Employment Services	Reduction in Workstep grant to an achievable level.	-79		79	
Sep-09	U	C	SC2_1D	Employment Services	Reduction in pathwaysl grant re grant scheme not being pursued.	-95		95	
Sep-09	R	F	SC2_1I	One-Off Funding Projects	Stroke Services Grant allocation.		212		-212
Jul-09	OS	P	SC1_4	Adult Learning	Review of Adult Learning External Funding	-569		569	
					TOTAL CHANGES TO SPECIFIC GRANTS	-802	2,174	802	-2,174

Ringfenced

R

Un-ringfenced

U

OS

Notification

P

F

C

Ringfenced

Un-ringfenced

Outside Aggregate External Finance therefore R/U not applicable. Assume conditions attached therefore ringfenced

Provisional Notification Received

Final Notification Received

Claim Required

August Financial Monitoring Report
CABINET - 20 October 2009
Area Based Grant Monitoring 2009/10

Annex 3c

Ringfenced	Notification	Directorate	Grant Income per Budget Book Original Estimate	Previously Reported	New Grants/ Changes to Existing Grants this MMR	Current Grant Amount Revised Estimate	Current Variation to Budget Book Original Estimate	Grant Expenditure to Date	Balance Remaining	% Remaining	Forecast Expenditure to 31 March 2010
			£000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
		Children, Young People & Families									
U	F	Child & Adolescent Mental Health Grant	739			739	0	0	739	100%	739
U	F	Carers Grant (Children)	449			449	0	331	118	26%	449
U	F	Children's Fund	869			869	0	373	496	57%	869
U	F	Connexions	4,669			4,669	0	1,657	3,012	65%	4,669
U	F	Positive Activities for Young People	306			306	0	145	161	53%	306
U	F	Young People Substance Mis-Use	107			107	0	0	107	100%	107
U	F	Young People Substance Mis-Use Partnership Grant	81			81	0	0	81	100%	81
		Former Standards Fund:									
U	F	School Development Grant - LA element	1,835			1,835	0	29	1,806	98%	1,835
U	F	Extended Schools Start Up costs	1,593			1,593	0	98	1,495	94%	1,593
U	F	School Improvement Partners	289			289	0	166	123	43%	289
U	F	Education Health Partnerships	120			120	0	38	82	68%	120
U	F	Choice Advisers	37			37	0	5	32	86%	37
U	F	School Intervention	189			189	0	53	136	72%	189
U	F	Flexible 14-19 Partnership Funding	159			159	0	95	64	40%	159
U	F	Extended Rights to Free Travel	329			329	0	0	329	100%	329
U	F	Sustainable Travel	52			52	0	0	52	100%	52
U	F	Secondary National Strategy - Behaviour & Att	183			183	0	53	130	71%	183
U	F	Secondary National Strategy - Central Co-ordination	267			267	0	105	162	61%	267
U	F	Primary National Strategy - Central Co-ordination	320			320	0	172	148	46%	320
U	F	Teenage Pregnancy	160			160	0	74	86	54%	160
U	F	Care Matters White Paper	345			345	0	144	201	58%	345
U	F	Child Death Review Processes	56			56	0	23	33	59%	56
U	F	Child Trust Fund	6			6	0	0	6	100%	6
U	F	Designated Teacher Funding	44	44		44	44	0	44	100%	44
U	F	Social Care Checks	2	2		2	2	0	2	100%	2

August Financial Monitoring Report
CABINET - 20 October 2009
 Area Based Grant Monitoring 2009/10

Annex 3c

Ringfenced	Notification	Directorate	Grant Income per Budget Book Original Estimate £000	Previously Reported £000	New Grants/ Changes to Existing Grants this MMR £000	Current Grant Amount Revised Estimate £000	Current Variation to Budget Book Original Estimate £000	Grant Expenditure to Date £000	Balance Remaining £000	% Remaining	Forecast Expenditure to 31 March 2010 £000
		Social & Community Services									
U	F	Carers Grant	1,795			1,795	0	483	1,312	73%	1,795
U	F	Mental Health Advocacy grant	283			283	0	118	165	58%	283
U	F	Mental Health Grant	1,233			1,233	0	514	719	58%	1,233
U	F	Preserved Rights	2,794			2,794	0	1,164	1,630	58%	2,794
U	F	Supporting People Administration	374			374	0	172	202	54%	374
U	F	Learning Disabilities Development Fund	367			367	0	153	214	58%	367
U	F	Local Involvement Networks	223			223	0	93	130	58%	223
		Environment & Economy									
U	F	Rural Bus Services Grant	1,634			1,634	0	681	953	58%	1,634
U	F	School Travel Advisers Grant	92			92	0	38	54	58%	92
U	F	Detrunking of Non-Core Routes	1,703			1,703	0	710	993	58%	1,703
U	F	Road Safety Partnerships	1,190			1,190	0	496	694	58%	1,190
		Community Safety									
U	F	Stronger Safer Communities Fund	652			652	0	163	489	75%	652
U	F	Adult Social Care Workforce (transferred from S&CS to Shared Services)	1,373	-105		1,268	-105	528	740	58%	1,268
U	F	Children's Social Care Workforce		137		137	137	57	80	58%	137
		Total Area Based Grants	26,873	78	0	26,951	78	8,931	18,020	67%	26,951

Ringfenced

R

U

OS

Notification

P

F

C

Ringfenced

Un-ringfenced

Outside Aggregate External Finance therefore R/U not applicable. Assume conditions attached therefore ringfenced

Provisional Notification Received

Final Notification Received

Claim Required

August Financial Monitoring Report
CABINET - 15 September 2009
Earmarked Reserves Forecast 2009/10

	2009/2010 as at August - 09				Forecast Balance at 31 March 2010 £000	Change in closing balance forecast £000	Commentary
	Balance at 1 April 2009 £000	Contributions from Reserve £000	Forecast Movement Contributions to Reserve £000	Forecast Balance at 31 March 2010 £000			
Children Young People & Families							
Primary	9,097			9,097	0		
Secondary	2,515			2,515	0		
Special	1,827			1,827	0		
Sub total schools' revenue reserves	13,439	0	0	13,439	0		
School Loans	-1,488			-1,488	0		
Capital	770			770	0		
Total schools' reserves	12,721	0	0	12,721	0		
Food with Thought/Quest	1,203			1,203	0		
Schools Contingency	-24			-24	0		
Schools Partnerships	805			805	0		
Schools Insurance	265			265	0		
Youth Management Committee	374			374	0		
Supply Cover	2,800			2,800	0		
Maternity Leave	-2,892			-2,892	0		
CYPF general reserve	1,000		523	1,523	0	Remainder of carry forward placed in CYP&F Reserve to cover directorate pressures	
Children & Families Reserve	0			0	0		
Directorate Total	16,252	0	523	16,775	0		
Social & Community Services							
Registration Service	115			115	0	Contribution to reserve	
Cultural Services General	106		59	165	0	Contribution to reserve	
ICT/Digitisation projects	707		131	838	0	Contribution to reserve	
Vehicle Renewals	119		52	171	0	Contribution to reserve	
Donations	25			25	0		
Adult Learning (CECs accumulated Surplus)	117		117	117	0		
Materials Development Reserve	76			76	0		
Learning Disabilities Pooled Budget	-480		480	0	0	Transfer of 2008/09 LD Pool Budget overspend	
Older People Pooled Budget Reserve	1,130		-1,130	0	0	Transfer of 2008/09 OP Pool Budget underspend	
OSJ Client Income	64			64	0		
S117 Reserve	760			760	0		
Directorate Total	2,739	-767	359	2,331	117		

	2009/2010 as at August - 09					Change in closing balance forecast £000	Commentary
	Balance at 1 April 2009 £000	Forecast Movement		Forecast Balance at March 2010 £000	August-09 Forecast Balance at March 2010 £000		
		Contributions from Reserve £000	Contributions to Reserve £000				
Environment & Economy							
Countryside Ascot Park	16			16	16	0	
Countryside Publications	0			0	0	0	
Highways Winter Maintenance	18			18	18	0	
Dix Pit WRC Development	13			13	13	0	
Landfill Allowance Trading Scheme	0			0	0	0	
Vehicle Renewals	61			61	61	0	
On Street Car Parking	1,847	-1,038	623	1,432	1,432	0	On-street parking contract costs now based on the new contract values, which are lower than originally estimated. Park and Ride sites also estimated to be £250k less than originally thought, offset by unrealised additional income targets.
Dix Pit Engineering Works	532			532	532	0	
Waste Management	835			835	835	0	
Better Working Initiatives	69			69	69	0	
Oxfordshire Waste Partnership Joint Reserve	487			487	487	0	
Directorate Total	3,878	-1,038	623	3,463	3,463	0	
Community Safety							
Fire & Rescue							
Protective Clothing	38	-33		5	5	0	
Breathing Apparatus Equipment	76			76	76	0	
Rescue Equipment	33			33	33	0	
Communications Fund	59	-50		9	9	0	
Vehicles	368	-725	815	458	458	0	
IT	35	-35		0	0	0	
Fire Control/Fire Link	532	-65		467	467	0	
Emergency Planning	20			20	20	0	
Trading Standards							
Vehicles	7			7	7	0	
Trainee Reserve	12			12	12	0	
Gypsy & Traveller Services - Refurbishment	73		50	123	123	0	
Shared Services							
Shared Services Funding Reserve	2,024	-3,250	4,641	3,415	3,239	176	Revisions to cash flow forecast
Money Management Reserve	20			20	20	0	
Directorate Total	3,297	-4,158	5,506	4,645	4,469	176	

	2009/2010 as at August - 09				Change in closing balance forecast £000	Commentary
	Balance at 1 April 2009 £000	Forecast Movement		Forecast Balance at 31 March 2010 £000		
		Contributions from Reserve £000	Contributions to Reserve £000			
Corporate Core						
Change Fund	1,055	-1,055		0		
SAP for Schools	332	-332		0		
Council Elections	356	-356		0		
FMSIS Audit	132	-132		0		
Schools ICT	1,811	-1,811		0		
Sims Support Service	81	-81		0		
SAP Competency Centre	298	-298		0		
IT Development Fund	807	-807		0		
Directorate Total	4,872	-4,872	0	0		Assumes the balance currently unallocated (£0.194m) will be used
Corporate						
Insurance Reserve	4,604			4,604		
Carry Forward Reserve	2,535	-8,812		-6,277	-6,447	Carry forwards from 2007/08 and 2008/09 agreed for use in 2009/10 by Cabinet on 23 June 2009.
Capital Reserve	8,027			8,027	0	
Other Reserves	-2			-2	0	
LABGI Reserve	944	-629	439	754	476	
Budget Reserve - Agreed 2007	3,849	-3,849		0	0	
Budget Reserve - Agreed 2009	0		5,931	5,931	0	Transfer excess over £19.0m at 2008/09 year end to Efficiency Savings Reserve in 2009/10
Efficiency Savings Reserve			1,187	1,187	0	
Prudential Borrowing Reserve	1,350		1,350	2,700	0	
Corporate Total	21,307	-13,290	8,907	16,924	-5,971	
Total	52,345	-24,125	15,918	44,138	-5,678	

**August Financial Monitoring Report
CABINET - 20 October 2009
Forecast Year End Revenue Balances**

Annex 5

Date	Forecast 2009/10		Budget 2009/10
	£m	£m	£m
Provisional outturn 2008/09 net of City Schools	20.187		19.000
City Schools Reorganisation brought forward from 2008/09	1.369		1.369
		21.556	20.369
Planned Use of Balances		-5.131	-5.131
Original forecast outturn position 2008/09			
Less City Schools Reorganisation to be carried forward		-0.775	-0.775
		15.650	14.463
Additions			
May-09 Surplus grant repaid in May 2009 in respect of a company liquidation	0.078		
Oct-09 Transfer grant to fund Transport Capital Programme	-0.078		
		0.000	0.000
Calls on balances deducted			
Apr-09 Transfer excess over £19.0m at 2008/09 year end to Efficiency Savings Reserve in 2009/10	-1.187		
May-09 Supplementary Estimate for DSG inflation imbalance	-0.215		
Jul-09 Supplementary estimate for third party legal fees	-0.160		
		-1.562	-2.000
Net forecast		14.088	12.463
Total budget requirement		379.170	379.170
Provisional balances as a % of budget requirement		3.72%	3.29%
Net Forecast		14.088	
Calls on balances requested in this report			
		0.000	
Revised forecast position		14.088	

Consolidated Revenue Balances

Provisional outturn 2008/09 net of City Schools	20.187
Forecast year end balances as at August 2009	14.088
Forecast movement on County Fund Balance	<u>-6.099</u>

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Ref (1)	Scheme (2)	Budget				Expenditure				Variations		
		Budget (as per February capital programme) 2009/10 (3) £'000	Pre 2009/10 (4) £'000	Current Year Estimate (as per latest capital programme) 2007/08 (5) £'000	Post 2009/10 (6) £'000	Original Total scheme cost (7) £'000	Actual expenditure to date 2009/10 (9) £'000	Projected expenditure to year end 2009/10 (10) £'000	Revised Post 2009/10 (11) £'000	Total Revised scheme costs (12) £'000	Variation on Current year budget (13) £'000	Total Scheme variation (14) £'000
	CYP&F Main Programme	32,954	12,534	35,357	57,778	93,135	8,067	36,956	60,012	96,968	1,599	3,833
	CYP&F Forward Plan	6,941	0	6,141	199,220	205,361	261	4,341	197,146	201,487	-1,800	-3,874
	Sub-total CYP&F	39,895	12,534	41,498	256,998	298,496	8,328	41,297	257,158	298,455	-201	-41
	Social & Community Services	7,946	16,906	8,934	13,856	22,790	585	7,248	15,735	22,983	-1,686	193
	Environment & Economy	41,491	46,415	46,930	112,502	159,432	8,668	42,481	117,770	160,251	-4,449	819
	Community Safety	243	350	734	4,878	5,612	54	745	4,878	5,623	11	11
	Corporate Core	1,000	0	1,000	3,000	4,000	0	1,000	3,000	4,000	0	0
	TOTAL	90,575	76,205	99,096	391,234	490,330	17,635	92,771	398,541	491,312	-6,325	982
	CYP&F Schools Capital	1,392	0	1,742	2,465	4,207	0	1,742	2,465	4,207	0	0
	Devolved Formula Fund	9,867	0	9,564	48,256	57,820	1,586	9,564	48,256	57,820	0	0
	Earmarked Reserve Allocations (including Disbursements)	286	0	336	690	1,026	0	86	1,555	1,641	-250	615
		102,120	76,205	110,738	442,645	553,383	19,221	104,163	450,817	554,980	-6,575	1,597

NOTE: the scheme totals represent the value of schemes from 2009/10.

Capital Monitoring Report
Children, Young People & Families - Main
Aug 2009

Ref (1)	Scheme (2)	Budget				Expenditure				Variations		
		Budget (as per February capital programme) 2009/10 (3) £'000	Pre 2009/10 (4) £'000	Current Year Estimate (as per latest capital programme) 2009/10 (5) £'000	Post 2009/10 (6) £'000	Original Total scheme cost (7) £'000	Actual expenditure to date 2009/10 (9) £'000	Projected expenditure to year end 2009/10 (10) £'000	Post 2009/10 (11) £'000	Total Revised scheme costs (12) £'000	Variation on Current year budget (13) £'000	Total Scheme variation (14) £'000
	Primary Capital Programme											
1	Combe - Hall & Classrooms	350	934	241	0	1,175	129	241	0	1,175	0	0
2	Charlton-on-Otmoor - Repl of Temporary Classrooms	400	23	400	782	1,205	46	400	782	1,205	0	0
	Thame, Barley Hill - Repl of Temporary Classrooms	300	37	300	1,213	1,550	38	300	1,213	1,550	0	0
	Marcham (Phase 2) - Classrooms	350	0	344	0	344	200	344	0	344	0	0
	Secondary Capital Programme											
5	Wantage, Fitzwarryn - Phase 1	1,725	472	1,756	0	2,228	887	1,756	0	2,228	0	0
6	Woodstock, Marlborough - Science & Repl Temporary Buildings	2,978	220	2,820	275	3,315	295	2,300	795	3,315	-520	0
7	Witney, Wood Green - Changing Rooms	0	135	237	0	372	144	157	0	292	-80	-80
8	Oxford Academy Project	12,700	705	12,700	19,945	33,350	4,477	15,000	17,645	33,350	2,300	0
9	Oxford Academy Project - Environmental Works	0	146	0	0	146	0	0	0	146	0	0
10	Chipping Norton - Science	0	0	0	0	0	94	600	3,788	4,400	600	4,400
	Provision of School Places											
10	Banbury, Hanwell Fields - Extensions	643	1,355	722	0	2,077	417	722	0	2,077	0	0
11	Witney, Tower Hill - Extensions	569	104	565	0	669	273	565	0	669	0	0
12	Cuttislowe - Foundation Stage Classroom	0	0	0	0	0	26	250	0	250	250	250

Capital Monitoring Report
Children, Young People & Families - Main
Aug 2009

Ref	Scheme	Budget				Expenditure				Variations		
		Budget (as per February capital programme) 2009/10 (3)	Pre 2009/10 2009/10 (4)	Current Year Estimate (as per latest capital programme) 2009/10 (5)	Post 2009/10 2009/10 (6)	Original Total scheme cost (7)	Actual expenditure to date 2009/10 (9)	Projected expenditure to year end 2009/10 (10)	Post 2009/10 2009/10 (11)	Total Revised scheme costs (12)	Variation on Current year budget (13)	Total Scheme variation (14)
13	Witney, Henry Box - Music	0	0	0	0	0	22	50	780	604	780	1,406
14	Children's & Family Centres Flexibility of Childcare 08/09 - 10/11	2,900	117	2,900	4,755	7,772	117	349	2,000	5,655	-900	7,772
15	Children Centres 08/09 - 10/11 Phase 3	1,000	23	560	5,818	6,401	7	62	560	5,484	0	6,051
16	North East Abingdon - Children Centre	0	0	440	0	440	16	64	424	0	-16	440
17	Children's Centres & Extended Schools 06/07 - 07/08	70	3,158	172	1,675	5,005	0	0	0	0	-172	0
18	Improvements to Young People's Centres Faringdon Young People's Centre	0	105	120	0	225	105	-4	120	0	0	225
19	Wallingford Young People's & Children Centres	190	22	198	1,000	1,220	22	0	150	1,035	-48	1,207
20	Witney Young People's Centre (Phase 1)	145	92	128	0	220	92	8	8	0	-120	100
21	Berinsfield Young People's Centre	175	6	175	69	250	6	19	244	0	69	250
22	Chill Out / Youth Capital Fund	399	528	470	399	1,397	528	176	470	399	0	1,397
23	Children Homes Development Thornbury House Children's Home - Repl of building	750	31	615	808	1,454	31	35	100	1,323	-515	1,454

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	Annual Programmes											
24	Schools Access Initiative	1,042	825	942	4,568	6,335	66	942	4,568	6,335	0	0
25	Health & Safety - CYP&F	285	331	119	1,265	1,715	41	119	1,265	1,715	0	0
26	Kilvrough Manor	0	74	241	0	315	198	241	0	315	0	0
27	Health & Safety - Corporate	554	270	400	1,600	2,270	0	400	1,600	2,270	0	0
28	Temporary Classrooms - Relocation & Removal	500	302	798	2,400	3,500	333	548	2,650	3,500	-250	0
	Other Schemes / Programmes											
29	Small Projects	1,146	0	2,187	2,569	4,756	151	1,068	1,007	2,075	-1,119	-2,681
30	Minor Works	165	150	181	0	331	96	181	0	331	0	0
31	Loans to Foster/Adoptive Parents	150	158	150	592	900	0	150	592	900	0	0
32	Special Schools (16-19)	0	567	0	0	567	2	0	0	567	0	0
33	14 - 19 Rural Areas	0	0	370	730	1,100	0	370	730	1,100	0	0
34	14-19 Diploma	415	0	415	2,285	2,700	305	415	2,285	2,700	0	0
35	Play Builder	0	0	0	0	0	0	955	864	2,110	955	2,110
36	Short Breaks (AHDC)	0	0	0	0	0	0	299	698	997	299	997
	ICT											
37	Harnessing Technology Grant	1,283	944	1,283	1,225	3,452	0	1,283	1,225	3,452	0	0
38	Home Access for Targeted Groups	0	0	213	0	213	210	213	0	213	0	0
	Retentions & Oxford City School Reorganisation											
39	Retentions	506	0	1,237	205	1,442	-1,073	1,323	205	1,528	86	86
40	Oxford City Schools Reorganisation	0	0	58	0	58	-47	58	0	58	0	0
	Sub-Total CYP&F	31,690	11,834	34,457	54,178	100,469	8,067	36,056	56,412	101,469	1,599	1,000

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41	School Capital Devolved Formula	9,867	0	9,564	48,256	57,820	0	1,586	9,564	48,256	57,820	0	0
42	Harnessing Technology Grant	1,392	0	1,392	2,465	3,857	0	0	1,392	2,465	3,857	0	0
43	Specialist Sports College	0	0	350	0	350	0	0	350	0	350	0	0
	Sub-Total Schools	11,259	0	11,306	50,721	62,027	0	1,586	11,306	50,721	62,027	0	0
	Capital Adjustments & Funding												
44	Provisions												
45	Efficiency Savings	300	140	300	1,200	1,640	140	0	300	1,200	1,640	0	0
46	Property Client Fee	640	560	600	2,400	3,560	560	0	600	2,400	3,560	0	0
	Fees	324	0	0	0	0	0	0	0	0	0	0	0
	Sub-Total Other	1,264	700	900	3,600	5,200	700	0	900	3,600	5,200	0	0
	Total	44,213	12,534	46,663	108,499	167,696	9,701	9,653	48,262	110,733	168,696	1,599	1,000

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(1)	Primary Capital Programme												
	Bayards	300	0	300	7,900	8,200	0	12	300	7,900	8,200	0	0
	Primary School Review	0	0	0	45,746	45,746	0	0	0	35,773	35,773	0	-9,973
	- Wood Farm	0	0	0	0	0	0	0	300	11,200	11,500	300	11,500
	- Rose Hill												
	- St Andrew's, Chinnor					2,850	0	0	0	0	0	0	-2,850
	Primary Replacement of Temps					0	0	10	0	1,500	1,500	0	1,500
	- The Grange					0	0	0	25	575	600	25	600
	- Great Milton					0	0	45	200	550	750	200	750
	- Tackley					0	0						
	- Mill Lane					0	0						
	- Cumnor					0	0						
	- Garsington					0	0						
	Eynsham	100	0	0	400	400	0	0	0	400	400	0	0
	Launton	900	0	250	550	800	0	1	250	625	875	0	75
	Peppard	200	0	200	400	600	0	0	100	500	600	-100	0
	Harwell	350	0	50	800	850	0	2	100	750	850	50	0
(2)	Secondary Capital Programme												
	Burford - Phase 3 Drama & Classroom Block	350	0	200	2,300	2,500	0	15	200	2,300	2,500	0	0
	Faringdon Community College - Phase 3	0	0	0	1,500	1,500	0	0	0	1,500	1,500	0	0
	Chipping Norton - Science Warriner	1,200	0	1,000	3,500	4,500	0	0	0	0	0	-1,000	-4,500
	Secondary Schools Modernisation	0	0	0	250	250	0	0	0	250	250	0	0
	- Bartholomew					1,500	0	0	0	1,500	1,500	0	0
	- Henry Box												

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	Special Schools Modernisation - Northern House	0	0	200	1,150	1,350	0	0	0	1,450	0	-200	-1,350
	Lord Williams - Autism Unit	50	0	50	1,370	1,420	1	200	0	200	200	0	1,450
	Frank Wise	40	0	40	0	40	0	50	1,370	1,420	0	0	200
	Fitzwaryn Phase 2	600	0	600	1,850	2,450	0	200	2,250	2,450	-400	-400	0
	St Birinus - Food Technology	100	0	0	900	900	0	0	300	300	0	0	-600
	Iffley Mead - Food Technology	0	0	0	0	0	0	0	300	300	0	0	300
	Secondary Modernisation	0	0	0	4,748	4,748	0	0	4,748	4,748	0	0	0
	Provision of School Places												
	Didcot, Great Western Park - Primary No.1	0	0	0	6,250	6,250	0	0	6,250	6,250	0	0	0
	Didcot, Great Western Park - Primary No.2	0	0	0	6,250	6,250	0	0	6,250	6,250	0	0	0
	Didcot, Great Western Park - Secondary (Phase 1)	0	0	0	20,800	20,800	0	0	20,800	20,800	0	0	0
	Didcot, Ladygrove (New Primary) - 7 classroom	0	0	0	3,000	3,000	0	0	3,000	3,000	0	0	0
	Witney, Henry Box - Music	600	0	600	900	1,500	0	0	0	0	0	-600	-1,500
	Carterton Community College - Hall	350	0	50	300	350	0	50	300	350	0	0	0
	Bodicote, Bankside - 10 classroom	0	0	0	4,000	4,000	0	0	4,000	4,000	0	0	0
	Bicester, Gavray Drive - 7 classroom	0	0	0	4,000	4,000	0	0	4,000	4,000	0	0	0
	Bicester - Secondary P1 (incl existing schools)	0	0	0	11,000	11,000	0	0	11,000	11,000	0	0	0
	Bicester - Secondary P2 (including existing schools)	0	0	0	11,000	11,000	0	0	11,000	11,000	0	0	0
	Bicester, South West - 14 Classroom	0	0	0	6,250	6,250	0	0	6,250	6,250	0	0	0
	Upper Heyford	0	0	0	6,250	6,250	0	0	6,250	6,250	0	0	0

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	Wantage / Grove - Secondary (option c)	0	0	0	14,000	14,000	0	0	0	14,000	14,000	0	0
	Witney, Madley Brook - 3 classroom extension	0	0	0	0	0	0	50	50	825	875	50	875
	Existing demographic pupil provision	0	0	250	3,191	3,441	0	0	0	1,453	1,453	-250	-1,988
	- The Chenwell Primary Areas												
	- Oxford												
	Cuttleslowe												
	St Nicholas												
	SS Philip & James												
	- Henley												
	- Faringdon												
	- Wantage												
	- Wallingford												
	Secondary												
	- Bicester, Cooper	200	0	200	2,800	3,000	0	15	200	3,800	4,000	0	1,000
	- Wheatley Park (Hall)												
	- Chenwell (Hall)												
(4)	Risk / Contingency												
	- General Programme	0	0	0	2,282	2,282	0	0	0	1,974	1,974	0	-308
	- Early Years Development Fund	0	0	0	1,500	1,500	0	0	0	1,500	1,500	0	0
(5)	Children's & Family Centres												
(6)	Early Years Development Funding												
(7)	Halls & Kitchens												
	Hornton - Hall	0	0	0	750	750	0	0	0	750	750	0	0
	Windmill - Hall	150	0	150	0	150	0	0	150	0	150	0	0

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(8)	<u>Special Education Needs</u>												
(9)	<u>Locally Co-ordinated Voluntary Aided Programme</u>												
(10)	<u>Risk Management Programme</u>												
(11)	<u>Opportunity Development</u> King Alfred's - Consolidation Larkmead - AWP & Sports Facilities	0	0	0	12,000	12,000	0	0	0	12,000	0	0	0
(12)	<u>Outdoor Education Service</u> Woodlands - NOF - Refurb Annex	375	0	375	0	375	0	4	375	0	0	0	0
(13)	<u>Improvement of Young People's Centres</u> Witney Young People's Phase 2 Didcot Young People's Centre Back on Track Programme	250 300 400	0 0 0	250 300 650	750 0 600	1,000 300 1,250	0 0 0	0 0 57	225 0 650	895 300 600	1,120 300 1,250	-25 -300 0	120 0 0
(14)	<u>Children Homes Development</u>												
(15)	<u>Annual Programmes</u>												
(16)	<u>Specific / Delegated Funding</u> Targeted Capital - SEN Tugwell	0	0	300	3,033	3,333	0	94	300	3,033	0	0	0
(17)	<u>ICT</u>	126	0	126	0	126	0	0	126	0	0	0	0
	Total	6,941	0	6,141	199,220	205,361	0	261	4,341	197,146	-1,800	-3,874	

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	Community Services											
1	Banbury Library & Arts Centre	50	0	50	5,625	5,675	0	50	5,625	5,675	0	0
2	Bicester Library	20	16	20	834	870	16	20	834	870	0	0
3	Central Library Refurbishment	69	268	20	159	447	268	8	159	447	0	0
4	Chalbury Library	0	0	0	130	130	0	0	130	130	0	0
5	Headington Library	196	7	200	0	207	7	0	63	220	-50	13
6	Thame Library	1,344	145	1,390	157	1,692	145	61	257	1,692	-100	0
7	Watlington Library	450	130	430	210	770	130	1	600	770	170	0
8	Library Improvement Programme	100	71	100	101	272	71	0	101	272	0	0
9	General Library Refurbishment	150	31	150	419	600	31	15	479	600	-60	0
	County Heritage & Arts											
10	Abingdon Museum (Contribution)	100	0	100	200	300	0	0	300	300	-100	0
11	Museums Resource Centre	0	40	0	52	92	40	0	0	40	0	-52
12	Museums Resource Programme	423	41	423	119	583	41	17	100	635	-323	52
13	Development Project - SOFO	0	0	0	0	0	0	15	15	30	15	30
14	Pegasus Theatre (Contributions)	541	335	540	0	875	335	157	540	875	0	0
15	Cogges Manor Farm	65	0	65	185	250	0	0	185	250	0	0
		3,508	1,084	3,488	8,191	12,763	1,084	274	3,040	12,806	-448	43

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	Social Care for Adults												
	Mental Health												
15	Mental Health Projects	177	177	177	177	531	177	125	177	177	531	0	0
	Residential												
16	Bicester Care Home (Forward Funding)	895	1,007	717	0	1,724	1,007	32	717	0	1,724	0	0
17	Homes for Older People - Extra Care Housing	250	14	236	650	900	14	0	236	650	900	0	0
18	Homes for Older People - Extra Care Housing (Banbury)	0	0	675	675	1,350	0	0	675	675	1,350	0	0
19	Learning Disabilities - Supported Living *Prudential Borrowing	480	4	480	716	1,200	4	0	350	846	1,200	-130	0
20	OP Care Home Improvements DAAT	0	0	0	107	107	0	0	0	107	107	0	0
	Day Centres												
21	Abingdon, Resource Centres (Phase 1-3)	997	208	1,042	0	1,250	208	24	692	350	1,250	-350	0
22	Banbury Day Centre (OP)	50	4	50	946	1,000	4	0	50	946	1,000	0	0
23	Rural Day Centres (OP)	30	81	30	59	170	81	0	30	59	170	0	0
24	Wantage Day Centre (OP)	0	0	0	500	500	0	0	0	500	500	0	0
25	Day Centre (OP)	100	0	100	100	200	0	0	100	100	200	0	0
26	Day Centres (LD)	100	0	100	100	200	0	0	100	100	200	0	0
		3,079	1,495	3,607	4,030	9,132	1,495	181	3,127	4,510	9,132	-480	0

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	<u>Strategy & Transformation</u>											
	<u>ICT</u>											
27	Supporting People	48	81	48	0	129	0	48	0	129	0	0
28	Time to Change	0	2,074	57	0	2,131	12	57	0	2,131	0	0
29	Adult Social Care - IT Infrastructure	268	0	298	165	463	0	100	363	463	-198	0
30	New Adult ICT Services System	580	0	580	1,420	2,000	0	50	1,950	2,000	-530	0
31	Mobile Working Project	50	26	74	0	100	3	24	50	100	-50	0
		946	2,181	1,057	1,585	4,823	15	279	2,363	4,823	-778	0
	<u>Retentions & Minor Works</u>											
	Retentions	201	0	463	0	463	37	383	80	463	-80	0
	Minor Works	202	231	319	50	600	78	319	50	600	0	0
34	HOP's Externalisation	0	11,915	0	0	11,915	0	100	50	12,065	100	150
		403	12,146	782	50	12,978	115	802	180	13,128	20	150
	Property Client Fees	10	0	0	0	0	0	0	0	0	0	0
35		7,946	16,906	8,934	13,856	39,696	585	7,248	15,735	39,889	-1,686	193
	SERVICES											

Scheme (2)	Budget					Expenditure					Variations	
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Transport												
Retentions from LTP1 schemes		0	202	0	202	4	201	0	201	-1	-1	
LTP2												
Network Development												
Ternhill P & R	15	2,918	15	0	2,933	-33	15	0	2,933	0	0	
400 Green Road Roundabout		5,396	14	0	5,410	14	15	0	5,411	1	1	
Congestion Monitoring ANPR		794	2	0	796	2	2	0	796	0	0	
TNR Routing	62	13	62	0	75	1	50	0	63	-12	-12	
Oxford VMS	250	441	200	0	641	-19	200	0	641	0	0	
Chipping Norton AQMA	290	76	287	0	363	5	287	0	363	0	0	
Wallingford AQMA	248	0	248	0	248	2	248	0	248	0	0	
Oxford P & R extensions	450	277	1	4,282	4,560	6	22	4,282	4,581	21	21	
Access to Oxford		0	450	856	1,306	0	0	856	856	-450	-450	
Road Safety												
	965	0	886	640	1,526	363	825	540	1,365	-61	-161	
Oxford Transport Strategy												
High St (contribution to HM scheme)	229					10						
Summertown	34	1,291	45	0	1,336	19	50	0	1,341	5	5	
Fairfax Rd/Purcell Rd Cycle Link	205	5	180	0	185	0	0	180	185	-180	0	
Highfield Area Traffic Management	116	0	116	0	116	0	20	96	116	-96	0	

Scheme (2)	Budget					Expenditure				Variations	
	Budget (as per Feb 09 capital programme) 2009/10 £'000 (3)	Pre 2009/10 £'000 (4)	Current Year Estimate (as per latest capital programme) 2009/10 £'000 (5)	Post 2009/10 £'000 (6)	Original Total scheme cost £'000 (7)	Actual expenditure to date 2009/10 £'000 (9)	Projected expenditure to year end 2009/10 £'000 (10)	Revised Post 2009/10 £'000 (11)	Total Revised scheme costs £'000 (12)	Variation on Current year budget £'000 (13)	Total Scheme variation £'000 (15)
Cycle Improvement schemes	30	0	92	0	92	1	51	0	51	-41	-41
Controlled Parking Zones	376	134	309	0	443	16	371	0	505	62	62
Central AQMA	100	31	53	0	84	0	53	0	84	0	0
London Rd corridor - phase 2	554	1,746	600	0	2,346	481	600	0	2,346	0	0
London Rd corridor - phase 3	520	112	520	1,013	1,645	10	180	1,743	2,035	-340	390
New Inn Hall Street (West End)	164	128	481	0	609	464	506	0	634	25	25
Speedwell Street/St Aldate's (West End)		85	41	0	126	40	41	0	126	0	0
Transform Oxford		0	0	678	678	0	0	678	678	0	0
Queens Street	825	9	985	0	994	309	985	0	994	0	0
Frideswide Square (West End)	135	64	136	1,100	1,300	0	136	1,100	1,300	0	0
Towns Programme											
Abingdon											
Abingdon Town Centre	540	2,491	540	150	3,181	-14	540	150	3,181	0	0
Abingdon secondary cycle routes		3	35	0	38	0	35	0	38	0	0
Marcham Rd Ph 2	185	95	185	0	280	-7	185	0	280	0	0

Scheme (2)	Budget					Expenditure					Variations	
	Budget (as per Feb 09 capital programme) 2009/10 (£'000 (3))	Pre 2009/10 (£'000 (4))	Current Year Estimate (as per latest capital programme) 2009/10 (£'000 (5))	Post 2009/10 (£'000 (6))	Original Total scheme cost (£'000 (7))	Actual expenditure to date 2009/10 (£'000 (9))	Projected expenditure to year end 2009/10 (£'000 (10))	Revised Post 2009/10 (£'000 (11))	Total Revised scheme costs (£'000 (12))	Variation on Current year budget (£'000 (13))	Total Scheme variation (£'000 (15))	
Banbury												
Western Corridor		261	1	0	262	2	1	0	262	0	0	0
Merton Street One way scheme		0	30	0	30	3	41	0	41	11	11	11
Hanwell Fields Mineral Railway		0	125	0	125	0	0	150	150	-125	25	25
Ugley												
Ugley Town Centre	134	1,164	280	0	1,444	292	280	0	1,444	0	0	0
Witney												
Coorges Link Road	1,033	1,541	1,056	14,813	17,410	49	650	15,613	17,804	-406	394	394
Woodgreen/West End Ped Cycle Route		25	85	0	110	1	85	0	110	0	0	0
Bicester												
Bicester central area improvement		0	0	750	750	0	0	750	750	0	0	0
Other Towns												
NE Carterton Cycle Links		34	19	0	53	0	19	0	53	0	0	0
Carterton B4477 upgrade		2	28	0	30	0	23	0	25	-5	-5	-5
Ambrosden pedestrian refuge		36	3	0	39	1	3	0	39	0	0	0

	Budget					Expenditure					Variations	
	Budget (as per Feb 09 capital programme) 2009/10 (£'000 (3))	Pre 2009/10 (£'000 (4))	Current Year Estimate (as per latest capital programme) 2009/10 (£'000 (5))	Post 2009/10 (£'000 (6))	Original Total scheme cost (£'000 (7))	Actual expenditure to date 2009/10 (£'000 (9))	Projected expenditure to year end 2009/10 (£'000 (10))	Revised Post 2009/10 (£'000 (11))	Total Revised scheme costs (£'000 (12))	Variation on Current year budget (£'000 (13))	Total Scheme variation (£'000 (15))	
Scheme (2)												
Public Transport												
Yarnton-Pear Tree Bus Priority	33	0	428	304	732	38	421	304	725	-7	-7	
Premium Routes upgrade	421	1	215	0	216	115	222	0	223	7	7	
Iffley Rd donnington bridge jn	288	671	288	232	1,191	67	288	232	1,191	0	0	
Public Transport Information Project	176	0	125	134	259	13	125	134	259	0	0	
Rail Station Development	3,943	943	3,617	820	5,380	33	536	4,150	5,629	-3,081	249	
Ditcot Station Forecourt												
Smarter Choices (BWTS)	850	0	768	400	1,168	104	787	400	1,187	19	19	
Salaries	638	0	638	651	1,289	0	638	651	1,289	0	0	
Abbey Centre (Abingdon Depot)	100											
Integrated Transport FP		0	0	20,158	20,158	0	0	20,158	20,158	0	0	
Preparation Pool		0	0	900	900	0	0	900	900	0	0	
TOTAL ITS	13,909	20,787	14,391	47,881	83,059	2,392	9,737	53,067	83,591	-4,654	532	

Scheme (2)	Budget					Expenditure					Variations	
	Budget (as per Feb 09 capital programme) 2009/10 (3) £'000	Pre 2009/10 (4) £'000	Current Year Estimate (as per latest capital programme) 2009/10 (5) £'000	Post 2009/10 (6) £'000	Original Total scheme cost (7) £'000	Actual expenditure to date 2009/10 (9) £'000	Projected expenditure to year end 2009/10 (10) £'000	Revised Post 2009/10 (11) £'000	Total Revised scheme costs (12) £'000	Variation on Current year budget (13) £'000	Total Scheme variation (15) £'000	
Structural Maintenance	12,497	0	2,080	7,424	9,504	-756	2,030	7,424	9,454	-50	-50	
Carriageways						241						
Footways			2,100	6,900	9,000	871	2,140	6,900	9,040	40	40	
Surface Treatments			3,061	13,747	16,808	1,439	3,061	13,747	16,808	0	0	
Structural Patching			281	2,179	2,460	51	281	2,179	2,460	0	0	
Bridges			2,800	15,480	18,280	-28	2,360	15,480	17,840	-440	-440	
Drainage			893	2,650	3,543	255	806	2,650	3,456	-87	-87	
St Lighting Column replacement			1,028	0	1,028	150	1,028	0	1,028	0	0	
Cumnor Hill		418	450	0	868	23	411	0	829	-39	-39	
A420 Lower Bourton Junction		0	620	0	620	15	620	0	620	0	0	
A420 (Headington - M40)		0	0	935	935	0	0	935	935	0	0	
St Aldates Phase 2		873	113	0	986	48	100	0	973	-13	-13	
High Street Phase 3		377	1,691	384	2,452	111	1,666	384	2,427	-25	-25	
Principle Roads		0	0	4,947	4,947	3	20	4,947	4,967	20	20	
Other HQ Items		0	587	0	587	98	905	0	905	318	318	
Capital funding of capitalisable HM		0	0	0	0	0	650	0	650	650	650	

	Budget				Expenditure				Variations		
	Budget (as per Feb 09 capital programme) 2009/10 (3) £'000	Pre 2009/10 2009/10 (4) £'000	Current Year Estimate (as per latest capital programme) 2009/10 (5) £'000	Post 2009/10 2009/10 (6) £'000	Original Total scheme cost (7) £'000	Actual expenditure to date 2009/10 (9) £'000	Projected expenditure to year end 2009/10 (10) £'000	Revised Post 2009/10 (11) £'000	Total Revised scheme costs (12) £'000	Variation on Current year budget (13) £'000	Total Scheme variation (15) £'000
Scheme (2)											
TOTAL STRUCTURAL MAINTENANCE	12,497	1,668	15,704	54,646	72,018	2,521	16,078	54,646	72,392	374	374
TOTAL E&E (TRANSPORT)	26,406	22,455	30,095	102,527	155,077	4,913	25,815	107,713	155,983	-4,280	906

Scheme (2)	Budget				Expenditure				Variations		
	Current Year Budget (as per Feb 09 capital programme) 2009/10 £'000 (3)	Pre 2009/10 £'000 (4)	Current Year Estimate (as per latest capital programme) 2009/10 £'000 (5)	Post 2009/10 £'000 (6)	Original Total scheme cost £'000 (7)	Actual expendit ure to date 2009/10 £'000 (9)	Projected expendit ure to year end 2009/10 £'000 (10)	Revised Post 2009/10 £'000 (11)	Total Revised scheme costs £'000 (12)	Variation on Current year budget £'000 (13)	Total Scheme variation £'000 (15)
Property Services											
Environmental advice/consultancy		11	9	0	20	11	0	9	0	0	0
Carbon Management											
Energy Conservation (Prudentially funded)	200	341	150	1,033	1,524	341	81	150	1,524	0	0
Street Lighting (Prudentially funded)	300	226	0	0	226	226	11	0	226	0	0
SALIX		291	309	0	600	291	83	309	600	0	0
Energy Bus		0	101	0	101	0	59	101	101	0	0
Automated Monitoring & Targeting		61	56	0	117	61	65	56	117	0	0
Bulk Fuel Storage		0	17	0	17	0	0	17	17	0	0
Carbon Management Fund	100	0	0	147	147	0	0	0	147	0	0
BOP											
Southern Area Offices		269	0	0	269	269	1	0	269	0	0
Storage		225	0	0	225	225	0	0	225	0	0
Banbury Office	3,108	2,796	3,213	0	6,009	2,796	941	3,213	6,009	0	0
County Hall	1,526	1,463	1,183	0	2,646	1,463	864	1,208	2,671	25	25
East Oxford Office - Knights Court		742	30	0	772	742	60	85	827	55	55
Oxford Options	1,091	85	1,051	0	1,136	85	7	750	950	-301	-186
Oxford Options - Laundry	0	9	105	0	114	9	0	148	157	43	43
Youth Offending Service	150	0	150	0	150	0	0	150	150	0	0
Trading Standards		0	400	0	400	0	0	480	480	80	80
Macclesfield House ICT node		0	0	500	500	0	0	0	500	0	0
BOP Capital Revenue Switch	233	0	848	0	848	0	0	907	1,187	59	339
BOP Contingency		0	0	740	740	0	0	0	437	0	-303
Contributions to Chipping Norton Town Partnership Programme	120	0	120	206	326	0	0	120	206	0	0
Oxford Castle Education Centre	66	0	66	0	66	0	0	66	66	0	0
Redbridge Hollow - Fly Tipped Waste	1,170	12	1,168	0	1,180	12	0	1,168	1,180	0	0

Scheme (2)	Budget				Expenditure				Variations		
	Current Year Budget (as per Feb 09 capital programme) 2009/10 £'000 (3)	Pre 2009/10 £'000 (4)	Current Year Estimate (as per latest capital programme) 2009/10 £'000 (5)	Post 2009/10 £'000 (6)	Original Total scheme cost £'000 (7)	Actual expenditur e to date 2009/10 £'000 (9)	Projected expenditur e to year end 2009/10 £'000 (10)	Revised Post 2009/10 £'000 (11)	Total Revised scheme costs £'000 (12)	Variation on Current year budget £'000 (13)	Total Scheme variation £'000 (15)
Relocation of Countryside Services	500	2	498	0	500	2	358	0	360	-140	-140
Annual Programmes											
Backlog Maintenance (Prudentially funded)	4,653	17,352	5,656	1,992	25,000	17,352	5,656	1,992	25,000	0	0
Minor Works	500	0	603	1,500	2,103	0	613	1,490	2,103	10	0
Health & Safety (Non-Schools)	28	0	28	0	28	0	28	0	28	0	0
Contingency - staff delivery	50	0	50	100	150	0	50	100	150	0	0
Opportunity Purchase Fund		0	0	343	343	0	0	343	343	0	0
Whole Life Value Pool-Budget Provision	100	0	100	400	500	0	100	400	500	0	0
Sub-Total Property Services	13,895	23,885	15,911	6,961	46,757	23,885	15,742	7,043	46,670	-169	-87
Waste Management											
Oakley Wood WRC Redevelopment	500	71	679	0	750	71	679	0	750	0	0
WRC Redevelopment - Future Programme	690	4	71	2,650	2,725	4	71	2,650	2,725	0	0
Oxford Waste Partnership PRG allocation		0	174	364	538	0	174	364	538	0	0
Sub-Total Waste Management	1,190	75	924	3,014	4,013	75	924	3,014	4,013	0	0
Sub-Total E&E	15,085	23,960	16,835	9,975	50,770	23,960	16,666	10,057	50,683	-169	-87

Scheme (2)	Budget				Expenditure				Variations			
	Current Year Budget (as per Feb 09 capital programme) 2009/10 (3) £'000	Pre 2009/10 (4) £'000	Current Year Estimate (as per latest capital programme) 2009/10 (5) £'000	Post 2009/10 (6) £'000	Original Total scheme cost (7) £'000	Pre 2009/10 (8) £'000	Actual expenditure to date 2009/10 (9) £'000	Projected expenditure to year end 2009/10 (10) £'000	Revised Post 2009/10 (11) £'000	Total Revised scheme costs (12) £'000	Variation on Current year budget (13) £'000	Total Scheme variation (15) £'000
Fire & Rescue Service												
Banbury Fire Station - New Dimension	20	61	20	0	81	61	0	1	0	62	-19	-19
Radio Replacement Scheme	59	50	0	0	0	0	4	6	0	6	6	6
Critical Works		50	61	0	111	50	0	61	0	111	0	0
Minor Works		0	38	0	38	0	0	62	0	62	24	24
P												
a												
e												
S												
Bicester Fire Station Upgrade	35	26	159	0	185	26	0	159	250	435	0	250
Bicester Fire Station	10	0	0	250	250	0	0	0	0	0	0	-250
Wallingford Fire Station		12	10	2,378	2,400	12	0	10	2,378	2,400	0	0
Thame Fire Station	50	0	50	2,250	2,300	0	0	50	2,250	2,300	0	0
Gypsy & Traveller Sites												
Redbridge Hollow Additional Pitch		0	126	0	126	0	0	126	0	126	0	0
Redbridge Hollow Traveller Site	69	0	69	0	69	0	0	69	0	69	0	0
Refurbishment of Amenity Units												
Annual Programmes												
Safer Stronger Communities Grant		201	201	0	402	201	0	201	0	402	0	0
TOTAL COMMUNITY SAFETY	243	350	734	4,878	5,962	350	54	745	4,878	5,973	11	11

	Budget				Expenditure				Variations		
	Current Year Budget (as per Feb 09 capital programme) 2009/10 (3) £'000	Pre 2009/10 (4) £'000	Current Year Estimate (as per latest capital programme) 2009/10 (5) £'000	Post 2009/10 (6) £'000	Original Total scheme cost (7) £'000	Actual expenditure to date 2009/10 (9) £'000	Projected expenditure to year end 2009/10 (10) £'000	Revised Post 2009/10 (11) £'000	Total Revised scheme costs (12) £'000	Variation on Current year budget (13) £'000	Total Scheme variation (14) £'000
Scheme (2)											
ICT Hardware & Software	1000		1,000	3,000	4,000	0	1,000	3,000	4,000	0	0
TOTAL CORPORATE CORE	1,000	0	1,000	3,000	4,000	0	1,000	3,000	4,000	0	0

Capital Monitoring Report
Grant Applications
Aug 2009

Ref.	Scheme/Programme Area	Status	Description	Amount £000	Year
(1)	Environmental & Economy				
(2)	Asset Management	2	Second part of bid TAMP inventory grant.	500	2009/10
(3)	Highways Maintenance	1	Allocation to be made to two county's from each region.	tbc	2009/10
(4)	Access to Oxford - Improvements to Oxford Rail Station	1	Indicative allocation by Regional Transport Board. Business case to be submitted Oct/Nov 2009.	6,000	2010/11
(5)	Access to Oxford - Remaining Elements	1	Indicative allocation by Regional Transport Board. Business cases for individual projects to be submitted.	56,000	£20m 2013/14 £20m 2014/15 £16m 2015/16
(6)	Performance Reward Grant	3	Key Workers Loans	626	2010/11
(7)	Hanwell Mineral Railway Bampton Community Facility (co-location)	1 2	Match funding from Sustrans towards increase in project scope. Delivered by 31st Aug 2011 - Total cost £0.9m.	150 658	2010/11 & 2011/12
	Sub-Total Environmental & Economy			63,934	
(8)	Community Safety				
	Redbridge Hollow Travellers Site - extension of amenity blocks	1	Bid resubmitted June 09. Total project cost is £565k. 25% (£141k) revenue match funding and £56k grant funding carried forward from previous project.	368	2009/10-2010/11
	Redbridge Hollow Travellers Site - 8 additional pitches	1	Bid submitted June 09.	1,163	2009/10-2010/11
(9)	Safer Stronger Communities Fund	1	Indicative allocation.	201	2010/11
	Sub-Total Community Safety			1,732	
(10)	Social & Community Services				
	Banbury - Adult Learning Centre	1	Bid - expression of interest Jan 09	350	2009/10
	Sub-Total Community Safety			350	
(11)	Children, Young People & Families				
	Building Schools for the Future - 4 schools	1	Included within a group of Authorities to develop a Strategy for Change (July 2010) and Readiness to Delivery. Outline business case by Dec 2010.	80,000	2013/14 onwards
(12)	New Kitchen	2	Grant bid of £668,855 announced June 09 with 50% match funding required on total of programme. Initial bid was £1.3m. Match funding from 26 schools & service reserves.	669	2009/10 & 2010/11
(13)	Bicester	1	LSC application	3,000	2010/11 & 2011/12
(14)	Banbury - New Futures Centre	2	Delivered by 31st Aug 2011	3,000	2010/11 & 2011/12
(15)	Chipping Norton Together	2	Delivered by 31st Aug 2011 - Total cost £1m.	800	2010/11 & 2011/12
(16)	Performance Reward Grant	3	Individual Service Target Areas	525	
	Sub-Total CYP&F			87,994	
	Total			154,010	

Key:

- 1 Grant bids waiting approval from funding authorities
- 2 Secured new resources waiting programme of work approval
- 3 Funding to be allocated against viable projects

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Financing of Capital Programme

Table 1 : Summary Position

	PHASED PAYMENTS (NET)						TOTAL £000	
	2009/10 £000	2010/11 £000	2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000		After 2014/15 £000
Financing								
Credit Approvals	36,195	28,189	37,792	36,854	36,079	0	175,109	
Grants & Contributions	46,234	54,712	26,813	12,954	11,412	10,000	162,125	
Direct Revenue Financing	1,360	1,081	390	0	0	0	3,211	
Capital Reserve	8,027						8,027	
Capital Receipts	7,142	11,535	5,018	13,855	3,225	0	40,775	
Capital Receipts Unapplied	2,980						2,980	
Indicative 3 Year Forward Plan & Contributions *	1,431	4,426	945	14,500	31,750	39,550	92,602	
Internal Contribution (*)	2,921	173	211	208	233	233	4,284	
SCE(R) Formulaic Capital Allocations		23,464	10,499	10,524	10,290	0	60,499	
Grant	5,722						0	
Financing Adjustments								
Total Finance Available	112,012	123,580	81,658	89,285	92,989	49,783	549,612	
Payments/ Notional Payments								
Committee Payments	99,736	100,278	59,258	44,670	37,010	10,000	350,952	
Indicative 3 Year Forward Plan	4,341	31,724	35,849	38,552	50,047	40,974	201,487	
Professional Fees	0	300	300	300	0	0	900	
Earmarked Reserve Allocations	86	625	830	50	50	0	1,641	
Internal Transfer (*)							0	
Total Payments/ Notional Payments	104,163	132,927	96,237	83,572	87,107	50,974	554,980	
Financing Surplus(+)/ Shortfall (-)	7,849	-9,347	-14,579	5,713	5,882	-1,191	-5,368	

Table 2: Financing Details

	2009/10 £000	2010/11 £000	2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000	After 2014/15 £000	TOTAL £000
Credit Approvals								
Annual Capital Guidelines								
Education	10,752	5,540	14,324	14,324	14,324			59,264
Transport	16,389	16,048	18,612	18,612	18,613			88,274
Personal Social Services	72	72	72	72				288
Fire	676	696	696	696				2,764
								0
Basic Credit Approval	27,889	22,356	33,704	33,704	32,937	0	0	150,590
Supplementary Credit Approvals								
Education								0
Transport								0
Personal Social Services								0
Other								0
Prudential Guidelines	8,306	5,833	4,088	3,150	3,142			24,519
Total Credit Approvals	36,195	28,189	37,792	36,854	36,079	0	0	175,109
Direct Revenue Financing								
Specific	1,360	1,081	380	390	0	0	0	3,211
Total Direct Revenue Financing	1,360	1,081	380	390	0	0	0	3,211
Capital Receipts								
Receipts	7,142	11,535	5,018	13,855	3,225	0	0	40,775
Total Usable Receipts	7,142	11,535	5,018	13,855	3,225	0	0	40,775

* "Indicative 3 Year Forward Plan & Contributions" does not include capital receipts. All capital receipts are shown within "Capital Receipts" to effectively monitor the delivery of the disposal programme.

Children, Young People & Families - Main Capital Programme (August 2009)

Ref. (1)	Narrative (2)	Project Appr. (3)	(S) Start (F) Finish (4)	Before 2009/10 £000 (5)	2009/10 £000 (6)	2010/11 £000 (7)	2011/12 £000 (8)	2012/13 £000 (9)	2013/14 £000 (10)	2014/15 £000 (11)	After 2014/15 £000 (12)	SPECIFIC FINANCING				OTHER	
												TOTAL COST £000 (13)	SCA (14) £000	Grants & Cont'n's (15) £000	Revenue (16) £000	Capital Receipts Fund (17) £000	Balance (18) £000
	Primary Capital Programme																
1	Combe - New Hall & Classrooms	ED643	(S) Sept 08 (F) June 09	934	241							1,175	0	37	0	0	1,138
2	Charlton-on-Otmoor - Repl of Temporary Classrooms	ED701	(S) June 09 (F) Feb 10	23	400	782						1,205	0	20	0	0	1,185
3	Thame, Barley Hill - Repl of Temporary Classrooms	ED703	(S) May 09 (F) Aug 09	37	300	1,213						1,550	0	300	0	0	1,250
4	Marcham (Phase 2) - Classroom	ED704	(S) May 09 (F) Aug 09		344							344	0	0	0	0	344
	Sub Total Primary Capital Programme			994	1,285	1,995	0	0	0	0	0	4,274	0	357	0	0	3,917
	Secondary Capital Programme																
5	Wantage, Fitzwaryn - Phase 1	ED689	(S) Nov 08 (F) Dec 09	472	1,756							2,228	0	285	0	0	1,943
6	Woodstock, Marlborough - Science & Repl Temporary Buildings	ED692	(S) Apr 09 (F) Jan 10	220	2,300	795						3,315	0	310	0	0	3,005
7	Witney, Wood Green - Changing Rooms	ED694	(S) Dec 08 (F) July 09	135	157							292	0	292	0	0	0
8	Oxford, Peers School Academy Project	ED686	(S) Dec 08 (F) July 09	705	15,000	15,245	2,400					33,350	0	29,882	0	2,128	1,340
9	Oxford Academy Project - Environmental	ED678	(S) Complete (F) Complete	146	600	3,600	188					4,400	0	146	0	0	0
10	Chipping Norton - Science	ED708	(S) Complete (F) Complete	12	600	3,600	188					4,400	0	130	0	0	4,270
	Sub Total Secondary Capital Programme			1,690	19,813	19,640	2,588	0	0	0	0	43,731	0	31,045	0	2,128	10,558
	Provision of School Places																
10	Banbury, Hanwell Fields - Extensions	ED676	(S) Jun 08 (F) Sept 09	1,355	722							2,077	0	394	0	0	1,683
11	Witney, Tower Hill - Extension	ED688	(S) Feb 09 (F) Sept 09	104	565							669	0	669	0	0	0
12	Cuttleslowe - Foundation Stage Classroom	ED705	(S) Sept 09 (F) Sept 09	250	250							250	0	87	0	0	163
13	Witney, Henry Box - Music	ED699	(S) May 09 (F) Aug 09	22	780	564	40					1,406	0	1,366	0	0	40
	Sub Total Provision of School Places			1,481	2,317	564	40	0	0	0	0	4,402	0	2,516	0	0	1,886

Children, Young People & Families - Main Capital Programme (August 2009)

Ref. (1)	Narrative (2)	Project Appr. (3)	(S)Start (F)inish (4)	Before 2009/10 £000 (5)	2009/10 £000 (6)	2010/11 £000 (7)	2011/12 £000 (8)	2012/13 £000 (9)	2013/14 £000 (10)	2014/15 £000 (11)	After 2014/15 £000 (12)	SPECIFIC FINANCING				OTHER	
												TOTAL COST (13) £000	SCA (14) £000	Grants & Cont'n's (15) £000	Revenue (16) £000	Capital Receipts Fund (17) £000	Balance (18) £000
	Children's & Family Centres																
14	Flexibility of Childcare 08/09 - 10/11			117	2,000	5,655						7,772	0	7,772	0	0	0
15	Children Centres 08/09 - 10/11			7	560	5,484						6,051	0	5,987	0	0	64
16	North East Abingdon - Children Centres		(S) (F)	16	424							440	0	440	0	0	0
	Sub Total Children's & Family Centres			140	2,984	11,139	0	0	0	0	0	14,263	0	14,199	0	0	64
	Improvements of Young People's Centres																
17	Faringdon Youth Centre			105	120							225	0	225	0	0	0
18	Wallingford Youth Centre			22	150	1,000	35					1,207	0	350	0	300	557
19	Witney Youth Centre (Phase 1)			92	8							100	0	0	20	0	80
20	Berinsfield Youth Centre		(S) (F)	6	244							250	0	0	0	0	250
21	Chill Out / Youth Capital Fund			528	470	399						1,397	0	897	0	0	500
	Sub Total Youth Centres			753	992	1,399	35	0	0	0	0	3,179	0	1,472	20	300	1,387
22	Children's Homes Developments Thornbury House Children's Home - Replacement Building *		(S) (F)	31	100	1,323						1,454	0	0	0	0	1,454
23	Annual Programmes Schools Access Initiative			825	942	1,142	1,142	1,142	1,142	1,142		6,335	0	0	0	0	6,335
24	Health & Safety - CYP&F			331	119	305	305	305	350	350		1,715	0	23	0	0	1,692
25	Kilvrough Manor			74	241							315	0	0	0	0	315
26	Health & Safety - Corporate			270	400	400	400	400	400	400		2,270	0	0	0	0	2,270
27	Temporary Classrooms - Relocation & Removal			302	548	850	600	600	600	600		3,500	0	0	0	0	3,500
28	Other Schemes Small Projects			0	1,068	388	253	256	110	110		2,075	0	174	0	85	1,816
29	Minor Works			150	181	0	0	0	0	0		331	0	6	0	0	325
30	Loans to Foster/Adoptive Parents (Prudentially Funded)			158	150	150	150	150	142	142		900	900	0	0	0	0
31	Special Schools (16-19)			567	370	430	300					567	0	0	0	0	567
32	14-19 Rural Areas				415	2,285						1,100	0	1,100	0	0	0
33	14-19 Diploma			291	955	864						2,700	0	2,700	0	0	0
34	Play Builder				299	698						2,110	0	2,110	0	0	0
35	Short Breaks (AHDC)											997	0	997	0	0	0

Children, Young People & Families - Main Capital Programme (August 2009)

Ref. (1)	Narrative (2)	Project Appr. (3)	(S)tart (F)inish (4)	PHASED PAYMENTS (GROSS)							TOTAL COST (13) £000	SPECIFIC FINANCING			OTHER		
				Before 2009/10 (5) £000	2009/10 (6) £000	2010/11 (7) £000	2011/12 (8) £000	2012/13 (9) £000	2013/14 (10) £000	2014/15 (11) £000		After 2014/15 (12) £000	SCA (14) £000	Grants & Cont'n's (15) £000	Revenue (16) £000	Capital Receipts Fund (17) £000	Balance (18) £000
36	ICT Harnessing Technology Grant			944	1,283	1,225						3,452	0	3,452	0	0	0
37	Home Access for Targeted Groups				213							213	0	213	0	0	0
	Retentions & Oxford City School Reorganisation																
38	2007/08 Earlier Starts - Retentions			0	1,323	205	0	0	0	0	0	1,528	0	3,099	0	1,539	-3,110
39	Oxford City Schools Review			0	58						58		0	839	0	1,198	-1,979
	Sub Total Other Programmes			3,943	8,665	10,265	3,150	2,853	2,744	0	0	31,620	900	14,713	0	2,822	13,185
	Sub Total CYPF			9,001	36,056	45,002	5,813	2,853	2,744	0	0	101,469	900	64,302	20	5,250	30,997
	School Capital																
40	Devolved Formula				9,564	9,564	9,564	9,564	9,564	10,000		57,820	0	57,820	0	0	0
41	Harnessing Technology Grant				1,392	1,276	1,189					3,857	0	3,857	0	0	0
42	Specialist Sports College				350							350	0	350	0	0	0
	Sub Total School Capital			0	11,306	10,840	10,753	9,564	9,564	10,000	0	62,027	0	62,027	0	0	0
	Capital Adjustments / Funding Provisions																
40	Efficiency Savings			140	300	300	300	300	300	600		1,640	0	0	0	0	1,640
41	Property Client Fees			560	600	600	600	600	600	600		3,560	0	0	0	0	3,560
	Sub Total School Capital			700	900	900	900	900	900	900	0	5,200	0	0	0	0	5,200
	Professional Fees: Firm Programme											0	0	0	0	0	0
	Professional Fees: Preparation Pool											0	0	0	0	0	0
	TOTAL CYP&F			9,701	48,262	56,742	17,466	13,317	13,208	10,000	0	168,696	900	126,329	20	5,250	36,197

Children, Young People & Families - Forward Plan (August 2009)

Narrative	PHASED PAYMENTS / ALLOCATIONS							SPECIFIC & OTHER FUNDING				
	2008/09 £000	2009/10 £000	2010/11 £000	2011/12 £000	2012/13 £000	2013/14 £000	After 2013/14 £000	TOTAL COST £000	Additional Resources £000	Revenue £000	Formula Allocations £000	
Primary Capital Programme												
Bayard's		300	3,500	4,400				8,200			8,200	
Primary School Review (funding allocation)			6,566	7,499	10,964	10,744		35,773	4,468		31,305	
- Wood Farm		300	5,000	5,000	1,200			11,500	673	695	10,132	
- Rose Hill												
- St Andrew's, Chinnor		0	0	0	0			0			0	
Primary Replacement of Temps			700	800				1,500			1,500	
- The Grange		25	575					600	40		560	
- Great Milton		200	550					750	40		710	
- Tackley												
- Mill Lane												
- Cumnor												
- Garsington												
Eynsham			100	300				400			400	
Launton		250	625					875	70		805	
Peppard		100	500					600	40		560	
Harwell		100	750					850	50		800	
Secondary Capital Programme												
Burford - Phase 3 Drama & Classroom Block		200	2,200	100	100			2,500	100		2,400	
Faringdon Community College - Phase 3			100	1,400	250			1,500	500		1,000	
Warriner (D&T & Extension)								250	250		0	
Secondary Schools Modernisation				750	750			1,500			1,500	
- Bartholomew												
- Henry Box												
Special Schools Modernisation			150	1,200	100			0			0	
- Northern House		200						1,450	300		1,150	
- Wood Eaton Manor		50	670	700				200			200	
Lord Williams - Autism Unit		40						1,420	320		1,100	
Frank Wise		200	2,150	100				40	200		40	
Fitzwaryn - Phase 2								2,450			2,250	
Food Technology			200	100				300	300		0	
Food Technology			200	100				300	300		0	

Children, Young People & Families - Forward Plan (August 2009)

Narrative	PHASED PAYMENTS / ALLOCATIONS							SPECIFIC & OTHER FUNDING			
	2008/09 £000	2009/10 £000	2010/11 £000	2011/12 £000	2012/13 £000	2013/14 £000	After 2013/14 £000	TOTAL COST £000	Additional Resources £000	Revenue £000	Formula Allocations £000
Secondary Modernisation					648	4,100		4,748			4,748
Provision of School Places											
Didcot, Great Western Park - Primary (14 classroom) No.1					2,500	3,750	6,250	6,250	6,250		0
Didcot, Great Western Park - Primary (14 classroom) No.2							6,250	6,250	6,250		0
Didcot, Great Western Park - Secondary (Phase 1)					750	300	20,500	20,800	20,800		0
Didcot, Ladygrove (New Primary School) - 7 classroom						2,250		3,000	3,000		0
Carterton Community College - Hall		50	300					350	300		50
Bodicote, Bankside - 10 classroom				250	3,000	750		4,000	4,000		0
Bicester, Gavray Drive - 7 classroom				50	2,000	1,950		4,000	4,000		0
Bicester - Secondary P1 (incl existing schools)				500	4,000	6,500		11,000	11,000		0
Bicester - Secondary P2 (incl existing schools)						5,500	5,500	11,000	11,000		0
Bicester, South West - 14 classroom					2,500	3,750		6,250	6,250		0
Upper Heyford - New Primary School					2,500	3,750		6,250	6,250		0
Wantage / Grove - Secondary (option c)					500	6,000	7,500	14,000	7,000		7,000
Witney, Madley Brook - 3 Classroom Extensions		50	700	125				875	275		600
Existing demographic pupil provision					500	453		1,453	500		953
- The Cherwell		0	0	500							
Primary Basic Need - Areas											
- Oxford											
St Nicholas		250	500					750			750
SS Philip & James			75					75			75
- Henley											
- Faringdon											
- Wantage											
- Wallingford											
Secondary											
- Cooper		200	800	3,000				4,000			4,000
- Wheatley Park (Hall)											
- Cherwell (Hall)											
Risk / Contingency					250	250	1,224	1,974			1,974
Children's & Family Centres											
Early Years Development Funding											
Early Years Development Fund (allocation)		0	730	380	390			1,500		1,500	0

Children, Young People & Families - Forward Plan (August 2009)

Narrative	PHASED PAYMENTS / ALLOCATIONS							SPECIFIC & OTHER FUNDING				
	2008/09 £000	2009/10 £000	2010/11 £000	2011/12 £000	2012/13 £000	2013/14 £000	After 2013/14 £000	TOTAL COST £000	Additional Resources £000	Revenue £000	Formula Allocations £000	
Halls & Kitchens												
Hornton - Hall		150	600	150				750	8		742	
Windmill - Hall								150			150	
Special Education Needs												
Locally Co-ordinated Voluntary Aided Programme												
Risk Management Programme												
Opportunity Development												
King Alfred's - Consolidation				6,000	6,000			12,000	0		12,000	
Larkmead - AWP & Sports Facilities			300	300				600	0		600	
Outdoor Education Service												
Woodlands - NOF - Refurb Annex		375						375			375	
Improvement of Young People's Centres												
Witney Youth Centre Phase 2		225	850	45				1,120	250		870	
Didcot Youth Centre			300					300	300		0	
Back on Track Programme		650	600					1,250	1,250		0	
Children Homes Development												
Annual Programmes												
Specific / Delegated Funding												
Targeted Capital - SEN (allocation)		300	1,433	1,600				3,333			3,333	
Tugwell		126						126			126	
ICI												
TOTAL	0	4,341	31,724	35,849	38,552	50,047	40,974	201,487	96,334	2,195	102,958	

All schemes are subject to feasibility, option appraisal and formal project approval.
Capital allocations only announced for 08/09 to 10/11, 11/12 to 13/14 allocations are notional.

Social & Community Services - Main Capital Programme (August 2009)

Ref. (1)	Narrative (2)	Project Appr. (3)	(S) Start (F) Finish (4)	PHASED PAYMENTS (GROSS)						TOTAL COST (13) £000	SPECIFIC FINANCING			OTHER				
				Before 2009/10 (5) £000	2009/10 (6) £000	2010/11 (7) £000	2011/12 (8) £000	2012/13 (9) £000	2013/14 (10) £000		2014/15 (11) £000	After 2014/15 (12) £000	SCA (14) £000	Grants & Cont'ns (15) £000	Revenue (16) £000	Capital Receipts Fund (17) £000	Balance (18) £000	
Community Services																		
Libraries																		
1	Banbury Library & Mill Art Centre				50	835	2,190	2,600					0	0	0	5,675		
2	Bicester Library			16	20	834							0	0	0	870		
3	Central Libraries Refurbishment			268	20	159							0	22	0	425		
4	Charlbury Library				130	130							0	0	0	130		
5	Headington Library			7	150	63							0	60	0	160		
6	Thame Library	CS5	(S) Jul 09 (F)	145	1,290	257							0	23	0	1,544		
7	Wallington Library	CS6	(S) Aug 09 (F)	130	600	40							0	274	72	129		
8	Library Improvement Programme			71	100	101							0	0	0	272		
9	General Library Refurbishment			31	90	279	200						0	0	0	600		
County Heritage & Arts																		
10	Abingdon Museum (Contribution)			41	100	100	100	100					0	0	0	300		
11	Museums Resource Programme	CS7		41	100	494							0	83	0	552		
12	Development Project - SOFO				15	15							0	30	0	0		
13	Pegasus Theatre (Contributions)			335	540								0	0	0	875		
14	Cogges Manor Farm				65	75	110						0	0	0	250		
Sub-Total Community Services				1,044	3,040	3,382	2,600	2,700	0	0	0	0	0	470	94	12,766	420	11,782
Social Care for Adults																		
Mental Health																		
Residential																		
15	Mental Health Projects			177	177	177							0	531	0	0		
16	HOP's Bicester (Forward Funding)			1,007	717								0	0	0	1,724		
17	Extra Care Housing	SS88		14	236	650							0	0	0	900		
18	Extra Care Housing - Banbury				675	675							0	1,350	0	0		
19	Learning Disabilities - Supported Living	SS93		4	350	425	421						0	0	0	1,200		
20	Improving the Care Home DAAT				107	107							0	107	0	0		
Day Centres																		
21	Abingdon, Resource Centres (Phases 1-3)	SS95		208	692	350							0	0	0	1,250		
22	Banbury Day Centre			4	50	946							0	0	0	1,000		
23	Rural Day Centres (OP)			81	30	59							0	0	0	170		
24	Wantage Day Centre				500	500							0	0	0	500		
25	Day Service Older People				100	100							0	0	0	200		
26	Day Centre - LD				100	100							0	0	0	200		
Sub-Total Social Care for Adults				1,495	3,127	4,089	421	0	0	0	0	0	0	1,988	0	9,132	0	7,144

Social & Community Services - Main Capital Programme (August 2009)

Ref. (1)	Narrative (2)	Project Appr. (3)	(S)tart (F)inish (4)	Before 2009/10 (5) £000	PHASED PAYMENTS (GROSS)						TOTAL COST (13) £000	SPECIFIC FINANCING			OTHER		
					2009/10 (6) £000	2010/11 (7) £000	2011/12 (8) £000	2012/13 (9) £000	2013/14 (10) £000	2014/15 (11) £000		After 2014/15 (12) £000	SCA (14) £000	Grants & Cont'ns (15) £000	Revenue (16) £000	Capital Receipts Fund (17) £000	Balance (18) £000
	Strategy & Transformation																
27	IT- Supporting People			81	48							129	0	0	0	129	
28	Time to Change			2,074	57							2,131	0	0	1,100	1,031	
29	Adult Social Care IT Infrastructure				100	165	198					463	0	0	0	0	
30	New Adult Services System				50	1,460	490					2,000	0	0	0	2,000	
31	Mobile Working Project			26	24	50						100	0	0	0	100	
	Sub-Total Strategy & Transformation			2,181	279	1,675	688	0	0	0	0	4,823	0	463	0	1,100	3,260
	Retentions & Minor Works																
32	Retentions			0	383	80						463	0	0	0	0	0
33	Minor Works			0	319	50						369	0	40	0	0	329
34	HOP's Externalisation			11,915	100	50						12,065	0	800	0	9,825	1,440
	Sub-Total Annual Programmes			11,915	802	180	0	0	0	0	0	12,897	0	840	0	11,325	732
	SUB-TOTAL S&CS			16,635	7,248	9,326	3,709	2,700	0	0	0	39,618	0	3,761	94	12,845	22,918
	Professional Fees: Firm Programme											0	0	0	0	0	0
	Professional Fees: Preparation Pool											0	0	0	0	0	0
	TOTAL S&CS			16,635	7,248	9,326	3,709	2,700	0	0	0	39,618	0	3,761	94	12,845	22,918

Environment & Economy (Transport) - Main Capital Programme (August 2009)

Ref. (1)	Narrative (2)	Project Appr. (3)	(S)tart (F)inish (4)	Before 2009/10 (5) £000	PHASED PAYMENTS (GROSS)						SPECIFIC FINANCING				OTHER Capital Receipts Fund (17) £000	Balance (18) £000	
					2009/10 (6) £000	2010/11 (7) £000	2011/12 (8) £000	2012/13 (9) £000	2013/14 (10) £000	2014/15 (11) £000	After 2014/15 (12) £000	TOTAL COST (13) £000	SCA (14) £000	Grants & Cont'n's (15) £000			Revenue (16) £000
	Pre 2009/10 Starts																
	Retentions from LTP1 schemes			201									201	5	196	0	0
	Sub-Total Pre 2009/10 Starts			201	0	0	0	0	0	0	0	0	201	5	196	0	0
	2009/10 Starts																
	LTP2																
	Network Development																
	Thornhill P & R			2,918	15								2,933	2,444	442	47	0
	A40 Green Road Roundabout			5,396	15							5,411	3,624	431	22	436	898
	Congestion Monitoring ANPR			794	2							796	696	100	0	0	0
	TNR Routing			13	50							63	63	0	0	0	0
	Oxford VMS			441	200							641	141	500	0	0	0
	Chipping Norton AQMA			76	287							363	313	0	0	50	0
	Wallingford AQMA			277	248							248	198	0	0	50	0
	Oxford P & R extensions				22	200	4,082					4,581	299	4,282	0	0	0
	Access to Oxford				825	856						856	0	0	0	0	856
	Road Safety																
	Oxford Transport Strategy																
	Summertown			1,291	50							1,341	1,123	218	0	0	0
	Fairfax Rd/Purcell Rd Cycle Link			5	180							185	5	180	0	0	0
	Highfield Area Traffic Management				20	96						116	0	116	0	0	0
	Cycle Improvement schemes				51							51	0	51	0	0	0
	Controlled Parking Zones			134	371							505	337	168	0	0	0
	Central AQMA			31	53							84	38	46	0	0	0
	London Rd corridor - phase 2			1,746	600							2,346	1,801	545	0	0	0
	London Rd corridor - phase 3			112	180							2,035	1,122	913	0	0	0
	New Inn Hall Street (West End)			128	506	1,743						634	80	554	0	0	0
	Speedwell Street/St Aldate's (West End)			85	41							126	0	126	0	0	0

Environment & Economy (Transport) - Main Capital Programme (August 2009)

Ref. (1)	Narrative (2)	Project Appr. (3)	(S)tart (F)inish (4)	Before 2009/10 (5) £000	PHASED PAYMENTS (GROSS)						SPECIFIC FINANCING			OTHER				
					2009/10 (6) £000	2010/11 (7) £000	2011/12 (8) £000	2012/13 (9) £000	2013/14 (10) £000	2014/15 (11) £000	After 2014/15 (12) £000	TOTAL COST (13) £000	SCA (14) £000	Grants & Cont'ns (15) £000	Revenue (16) £000	Capital Receipts Fund (17) £000	Balance (18) £000	
	Transform Oxford			9	678								678	0	0	0	350	
	Queens Street			985									994	994	0	0	0	
	Frideswide Square (West End)			64	1,100								1,300	0	1,300	0	0	
	Towns Programme																	
	Abingdon			2,491	150								3,181	2,676	202	69	0	234
	Abingdon Town Centre			3									38	0	38	0	0	
	Abingdon secondary cycle routes			95									280	187	93	0	0	
	Marcham Rd Ph 2																	
	Banbury			261									262	80	182	0	0	
	Western Corridor			41									41	0	41	0	0	
	Merton Street One way scheme				150								150	0	150	0	0	
	Hanwell Fields Mineral Railway																	
	Henley																	
	Town Centre			1,164									1,444	994	450	0	0	
	Witney																	
	Cogges Link Road			1,541	650				2,100				17,804	5,065	12,432	0	0	307
	Wood Green/West End Ped Cycle Route			25	85								110	35	75	0	0	
	Bicester																	
	Bicester central area improvement				750								750	0	750	0	0	
	Other Towns																	
	NE Carterton Cycle Links			34									53	0	53	0	0	
	Carterton B4477 upgrade			2									25	0	25	0	0	
	Ambrosden pedestrian refuge			36									39	0	39	0	0	
	Public Transport																	
	Premium Routes upgrade			421	304								725	690	35	0	0	
	Iffley Rd Donnington bridge jct			1									223	143	0	80	0	
	Public Transport Information Project			671	232								1,191	1,191	0	0	0	
	Rail Station Development			125	134								259	259	0	0	0	
	Didcot Station Forecourt			943	2,750			1,330	70				5,629	0	4,381	0	500	748
	Smarter Choices (BWTS)																	
	Salaries												1,187	1,089	98	0	0	
				638	651								1,289	1,289	0	0	0	
	Sub-Total 2009/10 Starts			20,787	12,747	13,352	3,810	2,100	0	0	0	62,332	27,821	29,864	218	1,036	3,393	

Environment & Economy (Transport) - Main Capital Programme (August 2009)

Ref. (1)	Narrative (2)	Project Appr. (3)	(S)tart (F)inish (4)	Before 2009/10 (5) £000	PHASED PAYMENTS (GROSS)						SPECIFIC FINANCING				OTHER			
					2009/10 (6) £000	2010/11 (7) £000	2011/12 (8) £000	2012/13 (9) £000	2013/14 (10) £000	2014/15 (11) £000	After 2014/15 (12) £000	TOTAL COST (13) £000	SCA (14) £000	Grants & Cont'ns (15) £000	Revenue (16) £000	Capital Receipts Fund (17) £000	Balance (18) £000	
	Post 2009/10 Starts																	
	Integrated Transport FP				5,475		7,432						20,158	20,158	0	0	0	0
	Sub-Total Post 2009/10 Starts			0	5,475	0	7,432	7,251	7,432	0	0	0	20,158	20,158	0	0	0	0
	Annual Programmes																	
	Structural Maintenance																	
	Carriageways			2,030	1,874	1,846	1,734	1,970					9,454	9,004	0	0	0	450
	Footways			2,140	1,600	1,800	1,850	1,650					9,040	9,040	0	0	0	0
	Surface Treatments			3,061	3,232	3,600	3,415	3,500					16,808	16,768	0	0	0	40
	Structural Patching			281	543	543	543	550					2,460	2,179	0	0	0	281
	Bridges			2,360	3,580	3,500	4,300	4,100					17,840	17,840	0	0	0	0
	Drainage			806	600	600	650	800					3,456	2,868	175	363	0	50
	St Lighting Column replacement			1,028									1,028	491	0	537	0	0
	Cumnor Hill			411									829	829	0	0	0	0
	A420 Lower Bourton Junction			620									620	0	620	0	0	0
	A420 (Headington - M40)				935								935	0	935	0	0	0
	St Aldates Phase 2			873									973	973	0	0	0	0
	High Street Phase 3			377	384								2,427	2,207	220	0	0	0
	Principle Roads			20	216	1,731	1,400	1,600					4,967	4,967	0	0	0	0
	Other HQ Items			905									905	280	625	0	0	0
	Capital funding of capitalisable HM			650									650	650	0	0	0	0
	Sub-Total Annual Programmes			1,688	16,078	13,620	13,892	14,170	14,170	0	0	0	72,392	68,096	2,575	900	0	821
	SUB-TOTAL E&E (TRANSPORT)			22,455	25,815	32,447	24,953	23,702	23,702	0	0	0	155,083	116,080	32,635	1,118	1,036	4,214
	Professional Fees: Firm Programme				300	300	300						900	0	0	0	0	0
	Professional Fees: Preparation Pool												0	0	0	0	900	0
	TOTAL E&E (TRANSPORT)			22,455	25,815	32,747	25,253	23,702	23,702	0	0	0	155,983	116,080	32,635	1,118	1,936	4,214

Environment & Economy (Other) - Main Capital Programme (August 2009)

Ref. (1)	Narrative (2)	Project Appr. (3)	Start (F)inish (4)	PHASED PAYMENTS (GROSS)							TOTAL COST (13) £000	SPECIFIC FINANCING			OTHER		
				Before 2009/10 (5) £000	2009/10 (6) £000	2010/11 (7) £000	2011/12 (8) £000	2012/13 (9) £000	2013/14 (10) £000	2014/15 (11) £000		After 2014/15 (12) £000	SCA (14) £000	Grants & Cont'ns (15) £000	Revenue (16) £000	Capital Receipts Fund (17) £000	Balance (18) £000
	Pre 2009/10 Starts																
	Environmental advice/consultancy			11	9												20
	Carbon Management																
	Energy Conservation (Prudentially funded)			341	150	516	517										1,524
	Street Lighting (Prudentially funded)			226													226
	SALIX			291	309										300		0
	Energy Bus			101													101
	Automated Monitoring & Targeting			61	56												117
	Bulk Fuel Storage			17													17
	Carbon Management Fund					147											147
	BOP																
	Southern Area Offices			269													269
	Storage			225													0
	Banbury Office			2,796	3,213												0
	County Hall			1,463	1,208												3,115
	East Oxford Office - Knights Court			742	85												0
	Oxford Options			85	750	115											827
	Oxford Options - Laundry			9													0
	Youth Offending Service				148												157
	Trading Standards				150												150
	Macclesfield House ICT node				480												480
	BOP Capital Revenue Switch			907	500												500
	BOP Contingency				40	437	120										1,187
																	437
	Sub-Total Pre 2009/10 Starts			6,519	7,583	1,755	637	120	0	0	0	0	0	0	0	0	16,614
																	403
																	7,275
																	8,630
	2009/10 Starts																
	Contributions to Chipping Norton Town Partnership Programme				120	206											326
	Oxford Castle Education Centre				66												66
	Redbridge Hollow - Fly Tipped Waste			12	1,168												1,180
	Relocation of Countryside Services			2	358												360

Environment & Economy (Other) - Main Capital Programme (August 2009)

Ref. (1)	Narrative (2)	Project Appr. (3)	(Start (F)inish (4)	PHASED PAYMENTS (GROSS)							TOTAL COST (13) £000	SPECIFIC FINANCING			OTHER			
				Before 2009/10 (5) £000	2009/10 (6) £000	2010/11 (7) £000	2011/12 (8) £000	2012/13 (9) £000	2013/14 (10) £000	2014/15 (11) £000		After 2014/15 (12) £000	SCA (14) £000	Grants & Cont'ns (15) £000	Revenue (16) £000	Capital Receipts Fund (17) £000	Balance (18) £000	
	Waste Management																	
	Oakley Wood WRC Redevelopment			71	679								0	0	0	0	0	0
	WRC Redevelopment - Future Programme			4	71	1,550	750	350					750	0	750	0	0	0
	Oxford Waste Partnership PRG allocation				174		364						538	0	538	0	0	656
	Sub-Total 2009/10 Starts			89	2,636	1,756	1,114	350	0	0	0	0	5,945	0	3,357	0	310	2,278
	Post 2009/10 Starts																	
	Sub-Total Post 2009/10 Starts			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Annual Programmes																	
	Backlog Maintenance (Prudentially funded)			17,352	5,656	1,992	500	500					25,000	0	1,882	0	0	23,118
	Minor Works				613	490	500						2,103	0	0	0	0	2,103
	Health & Safety (Non-Schools)				28								28	0	0	0	0	28
	Contingency - staff delivery				50	50	50						150	0	0	0	0	150
	Opportunity Purchase Fund					343							343	0	0	0	0	343
	Whole Life Value Pool-Budget Provision				100	100	100	100					500	0	0	0	0	500
	Sub-Total Annual Programmes			17,352	6,447	2,975	650	600	100	100	0	28,124	0	1,882	0	0	0	26,242
	SUB-TOTAL E&E (OTHER)			23,960	16,666	6,486	2,401	1,070	100	100	0	50,683	0	5,545	403	7,585	37,150	
	Professional Fees: Firm Programme											0	0	0	0	0	0	0
	Professional Fees: Preparation Pool											0	0	0	0	0	0	0
	TOTAL E&E (OTHER)			23,960	16,666	6,486	2,401	1,070	100	100	0	50,683	0	5,545	403	7,585	37,150	

Community Safety Main Capital Programme (August 2009)

Ref. (1)	Narrative (2)	Project Appr. (3)	Project (S) start (Finish) (4)	Before 2009/10 (5) £000	PHASED PAYMENTS (GROSS)							SPECIFIC FINANCING				OTHER					
					2009/10 (6) £000	2010/11 (7) £000	2011/12 (8) £000	2012/13 (9) £000	2013/14 (10) £000	2014/15 (11) £000	After 2014/15 (12) £000	TOTAL COST (13) £000	SCA (14) £000	Grants & Cont'ns (15) £000	Revenue (16) £000	Capital Receipts Fund (17) £000	Balance (18) £000				
	Fire & Rescue Service																				
	Banbury Fire Station - New Dimension			61	1								62	0	62	0	0	0	0	0	
	Radio Replacement Scheme			50	6							6	0	6	0	0	0	0	0	0	
	Critical Works				61							111	0	35	26	0	0	0	50	0	
	Minor Works				62							62	0	51	11	0	0	0	0	0	
	Bicester Fire Station			26	159	250						435	0	424	0	0	0	0	11	0	
	Wallingford Fire Station			12	10	13	735	1,630				2,400	0	166	0	0	0	0	2,234	0	
	Thame Fire Station				50	750	1,500					2,300	0	800	0	0	0	0	1,500	0	
	Sub-Total Fire & Rescue Service			149	349	1,013	2,235	1,630	0	0	0	5,376	0	1,544	37	0	0	0	3,795	0	
	Gypsy & Traveller Sites																				
	Redbridge Hollow Additional Pitch				126							126	0	126	0	0	0	0	0	0	0
	Redbridge Hollow Traveller Site				69							69	0	56	13	0	0	0	0	0	0
	Refurbishment of Amenity Units																				
	Sub-Total Gypsy & traveller Sites			0	195	0	0	0	0	0	0	195	0	182	13	0	0	0	0	0	0
	Annual Programmes																				
	Safer Stronger Communities Grant			201								402	0	402	0	0	0	0	0	0	0
	Sub-Total Annual Programmes			201	201	0	0	0	0	0	0	402	0	402	0	0	0	0	0	0	0
	SUB-TOTAL COMMUNITY SAFETY			350	745	1,013	2,235	1,630	0	0	0	5,973	0	2,128	50	0	0	0	3,795	0	0
	Professional Fees: Firm Programme											0	0	0	0	0	0	0	0	0	0
	Professional Fees: Preparation Pool											0	0	0	0	0	0	0	0	0	0
	TOTAL COMMUNITY SAFETY			350	745	1,013	2,235	1,630	0	0	0	5,973	0	2,128	50	0	0	0	3,795	0	0

Corporate Core - Main Capital Programme (August 2009)

Ref. (1)	Narrative (2)	Project Appr. (3)	(Start (F)inish (4)	Before 2009/10 (5) £000	PHASED PAYMENTS (GROSS)							SPECIFIC FINANCING			OTHER						
					2009/10 (6) £000	2010/11 (7) £000	2011/12 (8) £000	2012/13 (9) £000	2013/14 (10) £000	2014/15 (11) £000	After 2014/15 (12) £000	TOTAL COST (13) £000	SCA (14) £000	Grants & Cont'ns (15) £000	Revenue (16) £000	Capital Receipts Fund (17) £000	Balance (18) £000				
	Annual Programmes																				
	ICT Hardware & Software				1000	1000	1000	1000						4,000	0	0	0	0	0	4,000	
	SUB-TOTAL CORPORATE CORE			0	1,000	1,000	1,000	1,000	0	0	0	0	4,000	0	0	0	0	0	0	4,000	
	Professional Fees: Firm Programme																				0
	Professional Fees: Preparation Pool																				0
	TOTAL CORPORATE CORE			0	1,000	1,000	1,000	1,000	0	0	0	0	4,000	0	0	0	0	0	0	0	4,000

Oxfordshire County Council's Treasury Management Lending List
September 2009

Counterparty Name	Lending Limits			
	Standard Limit	Overnight Limit	Group Limit	Period Limit
	£	£	£	
Call Accounts / Money Market Funds				
Abbey plc	22,000,000	5,000,000	27,000,000	3 years
Abbey plc - Capital A/c	22,000,000	5,000,000	27,000,000	3 years
Abbey plc - Main A/c	22,000,000	5,000,000	27,000,000	3 years
Bank of Scotland Plc - Base Plus A/c	15,000,000	5,000,000	20,000,000	3 mths
Bank of Scotland Plc - Business Current A/c	15,000,000	5,000,000	20,000,000	3 mths
Clydesdale Bank Base Rate Tracker Plus A/c	10,000,000		27,000,000	3 mths
Lloyds TSB Bank plc - Callable Deposit A/c	15,000,000	5,000,000	20,000,000	3 mths
Royal Bank of Scotland - Call A/c	15,000,000	5,000,000		3 mths
Svenska Handelsbanken - Call A/c (no 33777001)	10,000,000		10,000,000	3 mths
Svenska Handelsbanken - Call A/c (no 33777002)	10,000,000		10,000,000	3 mths
Money Market Deposits				
Abbey Time Deposit Facility	22,000,000	5,000,000	27,000,000	3 years
Alliance and Leicester plc	10,000,000		27,000,000	3 mths
Bank Nederlandse Gemeenten N.V.	30,000,000	5,000,000		3 years
Bank of New York Mellon	22,000,000	5,000,000		2 years
Bank of Nova Scotia	22,000,000	5,000,000		2 years
Bank of Scotland Plc	15,000,000	5,000,000	20,000,000	3 mths
Bank of Scotland Plc (through broker)	15,000,000	5,000,000	20,000,000	3 mths
Barclays Bank Plc	15,000,000			6 mths
Bilbao Bizkaia Kutxa	10,000,000			3 mths
Bradford and Bingley plc	15,000,000			Check government guarantee prior to lending
Clydesdale Bank	10,000,000		27,000,000	3 mths
Credit Industriel et Commercial (CIC)	10,000,000			3 mths
Crown Agents Bank Ltd	10,000,000			3 mths
DBS Bank (Development Bank of Singapore)	22,000,000	5,000,000		2 years
Debt Management Account Deposit Facility	192,061,000			6 mths
DnB NOR Bank	10,000,000			3 mths
DZ Bank AG Deutsche Zentral-Genossenschaftsbank	10,000,000			3 mths
EFG Bank S.A. (ex-EFG Private Bank)	10,000,000			3 mths
English, Welsh and Scottish Local Authorities	30,000,000	5,000,000		3 years
HSBC Bank plc	22,000,000	5,000,000		3 years
JP Morgan Chase Bank	22,000,000	5,000,000		2 years
Lloyds TSB Bank plc	15,000,000	5,000,000	20,000,000	3 mths
National Australia Bank	22,000,000	5,000,000	27,000,000	3 years
National Bank of Canada	10,000,000			3 mths
Nordea Bank AB	22,000,000	5,000,000		2 years
Northern Rock plc	15,000,000			Check government guarantee prior to lending
Rabobank Group	30,000,000	5,000,000		3 years
Royal Bank of Canada	30,000,000	5,000,000		3 years
Royal Bank of Scotland	15,000,000	5,000,000		3 mths
Skandinaviska Enskilda Banken AB	10,000,000			3 mths
Sumitomo Mitsui Banking Corporation Europe Ltd	10,000,000			3 mths
Sumitomo Trust & Banking Co Ltd	10,000,000			3 mths
Svenska Handelsbanken	10,000,000		10,000,000	3 mths
Toronto-Dominion Bank	22,000,000	5,000,000		2 years
United Overseas Bank	22,000,000	5,000,000		2 years

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Division(s): All

CABINET – 20 OCTOBER 2009

BUILDING SCHOOLS FOR THE FUTURE

**Report by Director for Children, Young People & Families and
Assistant Chief Executive & Chief Finance Officer**

Introduction

1. The Financial Monitoring report to Cabinet on 15 September referred to the accelerated production and submission of a Readiness to Deliver statement to Partnerships for Schools, the body with overall responsibility nationally for all school capital programmes. This statement set out the Council's ambitious educational transformation it will achieve through the Building Schools for the Future (BSF) programme.
2. The Readiness to Deliver statement was submitted on the 17 September along with a letter from the Leader of the Council and Chief Executive which committed the Council to a number of key principles. The Readiness to Deliver statement (Annex 1) and letter (Annex 2) are attached to this report. The purpose of this report is to update Cabinet on the current position, identify the key objectives of being brought into the national BSF programme, explain what needs to be done for this to happen, including extensive consultation with all stakeholders, and to highlight the key financial challenges which will need to be addressed.
3. Building Schools for the Future (BSF) is a major national capital investment programme worth approximately £55 billion. Every secondary school and special school with secondary aged pupils should see significant investment in Information & Communications Technology (ICT) and most will also see much, or all, of their existing buildings replaced or refurbished by 2023. Across the whole programme each local authority can expect to see 50% of school buildings replaced, 35% substantially remodelled and 15% lightly refurbished. The national programme is managed on behalf of the Department for Children, Schools and Families (DCSF) by Partnerships for Schools which has recently had its remit extended to cover all school capital investment programmes.
4. Oxfordshire currently has 32 maintained secondary schools and 11 eligible special schools. Four of these have been grouped into a priority project worth about £80million plus approximately £8m ICT funding (they are Banbury School; Cheney School, Oxford; Larkmead School Abingdon and Iffley Mead Special School, Oxford) and five follow-on projects, each of about £100m giving a total potential capital investment of just under £600million.
5. The Council's priority BSF project was ranked 22nd out of the 70 or so submitted in November 2008 by those local authorities not yet in the national programme. Along with the details of our priority and follow on projects, the

Council was required to give an indication of when it thought it would be ready to be brought into the national programme. The initial assessment was that the Council would be able to demonstrate 'Readiness to Deliver' in January 2010. However, in August of this year, Partnership for Schools contacted around 20 local authorities, including Oxfordshire, inviting them to bring forward their Readiness to Deliver submissions so that they might be considered for entry into the programme this financial year. The deadline given was the 17th September 2009.

6. The Readiness to Deliver statement (attached at Annex 1) was submitted by the specified deadline and its receipt by Partnership for Schools has been acknowledged.

Educational Transformation

7. At the heart of BSF is the need for local authorities to develop a vision for education in their area that offers real innovation and enables the teaching and learning in every school to be transformed. It is the first principle of a successful BSF strategy and the must-be in place *before* any capital investment can take place. In creating their education vision (known as the 'Strategy for Change'), local authorities are required to consult with their schools and a wide range of other relevant stakeholders to assess their education needs; now and in the future.
8. Although entitled *Building Schools for the Future*, the programme is, above all else, about transforming the quality and nature of secondary education to produce greatly improved outcomes for young people, their families and the communities of which they are a part. It affords an opportunity for the Council, headteachers, staff, governors and students radically to rethink the curriculum; the way schools are organised; how 'hard to reach' group can be re-engaged with education; how they engage with their community and other services working with young people and their families.
9. BSF investment could help deliver, for example:
 - schools designed to make the best use of external /internal spaces to provide stimulating, inclusive, flexible learning spaces with far better circulation and social spaces and clear sight lines to manage behaviour;
 - more adaptable buildings that can respond to changing needs
 - robust, resilient and integrated ICT that will enable personalised learning anywhere/anytime and better use of data to allow timely interventions to support learners better;
 - opportunities to co-locate and extend services around the needs of children and communities; and
 - improved energy efficiency of buildings and a substantially reduced backlog of outstanding school maintenance

Next Steps

10. Partnership for Schools will assess the Readiness to Deliver against a number of criteria and we should be informed of the outcome in November. A successful assessment will be followed by a Remit Meeting with Partnership for Schools which marks the formal entry into the BSF programme.
11. The Strategy for Change is the first key document that local authorities have to produce following entry into the BSF programme. The Strategy for Change will be the outcome of extensive consultation, particularly with headteachers. A working group of Council officers and headteachers has been established and an extensive list of other consultees has been compiled, divided into three groups according to their connection with the intended outcomes of BSF.
12. The Outline Business Case is another key document which must be completed to gain formal approval for a BSF project to move into procurement. The Outline Business Case will be reviewed to ensure that the project being proposed reflects the vision set out in the Strategy for Change, is affordable, offers value for money, will attract market interest and that the local authority is sufficiently resourced to deliver the procurement.
13. Local authorities are required to submit a Final Business Case at this stage to evidence that the procurement has delivered the objectives set out in the Outline Business Case. The Final Business Case is the final key approval prior to the release of funding (financial close) and therefore approval to enter into the agreements for each scheme.
14. There is a project plan in the Readiness to Deliver statement which sets out estimated dates for procurement and construction of the first project. Estimated key dates for the next 12- 14 months are set out below.

Key Dates	Milestones
November 2009	Invitation to the Remit Meeting
January 2010	The target date for submitting the Strategy for Change- Part 1 (The Vision)
July 2010	The target date for submitting the Strategy for Change Part 2 (how we will deliver the vision) Individual Strategy for Change for Tranche1 Schools
December 2010	The target date for submitting Outline Business Case The Official Journal of the European Union Notice issued

15. Internally a key step will be the recruitment of both new personnel and secondments of appropriate in-house staff for the core project team. These

arrangements need to be finalised in line with government deadlines to meet the requirements of such a challenging programme.

16. The Cabinet will receive programme update reports at key stages of the process and prior to making any formal submission to Partnership for Schools.

Programme Governance & Decision- Making

17. Governance arrangements were considered at an informal Cabinet in July and the first BSF Programme Board meeting took place on 1st October. The membership and terms of reference have been agreed. A Stakeholder Forum will also be established and will meet regularly to ensure that the views of key partners and the wider community needs are taken into account.

Procurement Options

18. The standard mechanism recommended by Partnership for Schools for procuring BSF projects is through a Local Education Partnership. All procurement options will be evaluated as part of the project development to ensure value for money is achieved.
19. A Local Education Partnership is a joint venture company comprising the local authority, BSF Investments (on behalf of Partnership for Schools) and a private sector partner. By having financial investment in the Local Education Partnership, the local authority shares (proportionate to its shareholding) in the risks and rewards. This gives both public and private sector partners an interest in seeing the Local Education Partnership succeed which, for the public sector shareholding, means returns which can be re-invested into local services.

BSF Funding from Partnerships for Schools

20. Central government funding for a local authority BSF scheme is based on a formulaic model which provides for the required space in schools depending on forecast pupil numbers over a 10 year period. The level of funding is valued using standard build costs. There is an additional element for abnormalities (e.g. asbestos removal), carbon efficiency, furniture and equipment and ICT.
21. Where the planned programme of work for a specific school involves a new build element which exceeds 70-75% of the total floor area, HM Treasury guidance is that these schools should be delivered through Private Finance Initiative (PFI). One of the key reasons for this is to ensure the condition of the built environment does not prejudice educational transformation over the lifetime of the PFI contract as the provider is contractually committed to maintain the buildings' condition.

22. Where the proportion of new build is lower, these are expected to be delivered through conventional design and build contracts. This method does not include Facilities Management services and ongoing maintenance as part of the contract..
23. The Partnership for Schools funding is provided either in the form of a capital grant for the design and build schools or in the form of Private Finance Initiative Credits which give rise to a stream of revenue support to contribute to the payment of annual PFI annual unitary charges on any schools built through the PFI. In either case the funding only meets the capital costs of the project.
24. The cost of build may exceed the funding made available by Partnership for Schools, thereby creating an 'affordability gap'. The Council, the Schools Forum and the schools' governing bodies will need to make decisions about contributions to the programme in addition to Partnership for Schools funding to meet the affordability gap. Alternatively, in some cases, it may be necessary to reduce the scope of the capital work to be undertaken, to reduce the cost.

Financial Commitments required of the Council and schools

Programme Delivery Budget

25. There is currently funding in the Medium Term Financial Plan totalling £4.2m over the five year period to 2013/14 to cover the expected costs up to the financial close phase of the project. This sum includes ongoing funding of £0.16m (£0.8m over the five years) and £3.4m one-off funding. Annex 3 provides an indication of how the funding will be utilised based on requirements for project up to the procurement phase.
26. There will be a need to establish longer term funding beyond the appointment of a preferred bidder. This is required to carry out work related to developing future phases. The Council will need to provide sufficient resources to establish a team to deliver the operational phase of the Programme and to work with the Local Education Partnership. The team will take on a strategic commissioning and performance management role. Future reports to Cabinet will determine the possible funding requirements.

Design & Build Costs, Capital Grant and Affordability

27. A financial model of the costs and funding for the Design & Build school in the priority project has been prepared by the external financial advisers to the Council. According to the initial analysis, there is an affordability gap between the estimated funding and capital costs of **£2.277m**. This would be a single 'one-off' payment. This does not account for any additional contributions from either schools or the local authority which would need to be determined.

	Total (£m)
Estimated construction cost	15.725
Partnership for Schools funding allocation	13.448
Initial Affordability Gap	£2.277

A number of sensitivities have been run to assess the impact on the affordability gap:

- A 10% increase in capital costs would increase the affordability gap by **£1.573m**;
- A 10% decrease in capital costs would decrease the affordability gap by **£1.572m**.

PFI costs, PFI credits and Affordability

28. Initial assessment of the priority project indicates that three of the four schools may fall into the 70% or more new build category and therefore *may* be expected to be built through the PFI. A financial model of a PFI unitary charge for these schools has been prepared by the external financial advisers to the Council, based on the building costs through the Funding Allocation Model, lifecycle costs and Facilities Management costs.

Unitary Charge Model Result	Total* (£m)	Annual (£m)
Estimated Unitary Charge	303.427	10.726
Estimated PFI Credits	190.388	7.285
Estimated Affordability Gap	£113.038	3.441

(a) over 25 years

29. An initial analysis by the Council's external financial advisers indicates that there may be a difference of up to £113m between the PFI credits made available to the Council and the total charges which will be levied over the 25 year lifetime of the contract. This would be equivalent to a shortfall of £3.4m in 2015/16, the first year in which the unitary charge becomes payable. The Council, the Schools Forum and individual school governing bodies will need to agree how this affordability gap can be bridged.

30. A number of sensitivities have been run to assess the impact on the affordability gap:
- (1) A reduction in Annuity rate of 0.1% would increase the affordability gap by **£0.054m**;
 - (2) An increase in capital costs of 10% would increase the affordability gap by **£0.737m**.
 - (3) Current funding market terms would reduce the affordability gap by **£0.515m**;

ICT Funding and Affordability

31. Whilst the capital value of the ICT element of the initial BSF project is small (£8m), compared to the overall capital value, ICT has the potential to transform education and is at the core of the BSF Programme.
32. There are two sources of funding for ICT from Partnership for Schools: a capital grant of **£1,450** per pupil and a capital grant for infrastructure of **£225** per pupil. There is an expectation that schools will pay a revenue contribution for the delivery of the ICT managed service. Experience has shown that the expected level of contribution would be in the region of **£150 - £200** per pupil.
33. There are a number of key areas for ICT affordability, including: the pupil to device ratio; legacy equipment; the learning platform; core hours; TUPE and local choice. The Council and schools will need to look at the details in all these areas and determine the funding strategies to fund the possible ICT affordability gap for the project.

Financial and Staff Implications

34. The financial and staffing implications are contained in the main body of the report.

RECOMMENDATION

35. **The Cabinet is RECOMMENDED to:**
- (a) **Confirm it's commitment to the BSF programme;**
 - (b) **Confirm that it wishes officers to continue to seek to have Oxfordshire brought into the national BSF programme as soon as possible and fully engage with all relevant stakeholders and partners;**
 - (c) **Confirm that, unless or until such time as the requirements change, it understands that the default model for the delivery of BSF is through a Local Education Partnership unless otherwise agreed with DCSF and Partnership for Schools subject to value for money consideration; and**

- (d) **Acknowledge that, under the current regime, new schools delivered through the BSF programme will be predominately procured through PFI and that refurbishments will be procured through capital grant.**

JIM CROOK

Interim Director for Children, Young People & Families

SUE SCANE

Assistant Chief Executive & Chief Finance Officer

Background papers: Partnership for Schools Readiness to Deliver Guidance

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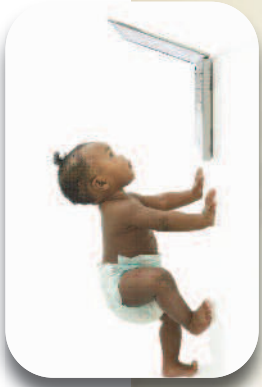
October 2009

Statement of Readiness to Deliver

for

Building Schools for the Future

September 2009



**OXFORDSHIRE
COUNTY COUNCIL**
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Oxfordshire County Council's Statement of Readiness to Deliver

3.1.1 Context and Vision

Oxfordshire 2030, the county's sustainable community strategy's vision is:

By 2030, we want Oxfordshire to be recognised for its economic success, outstanding environment and quality of life; to be a place where everyone can realise their potential prosperity and where people are actively involved in their local communities.

This is echoed by the Council's Corporate Plan 2009/10 to 2013/14 with priorities of world class economy; healthy and thriving communities; its environment and climate change; and better public service. Our key aims are to deliver low taxes, real choice and value for money in all that we do. Our children and young people are key to ensuring that we will be able to realise the Oxfordshire 2030 vision and deliver the Council's priorities.

We are currently developing a new **Children and Young People's Plan** (to go live in January 2010). The plan provides the stepping stones for development of the BSF strategy. The priorities in the plan are:

Keeping all children and young people safe

*Raising achievement for all children and young people
Narrowing the gap for children and young people
from our most disadvantaged and vulnerable groups*

Our nascent Strategy for Change sets out our ambition to create a culture of lifelong learning throughout our communities. We want all learners to think "my school is special" and that "my learning is limitless". Schools will become a bigger part of peoples' lives overall.

There are already strategies and plans in place for delivering these objectives. We have integrated children's services fully, reduced the layers between officers and children, and brought services closer to the communities they serve by creating an area-based structure.

This already allows for a much better dialogue with our communities and delivery of earlier interventions to deal with specific problems.

We have improved attainment as a result of significant and continuing investment in the Council's Raising Achievement Service. Partnerships are already well developed, enabling more seamless delivery. We are working hard to narrow the gap through the **Success Project** which is helping us to define our knowledge base of vulnerable learners and understand and address their needs more fully.

Oxfordshire is a county of stark contrasts: it is the most rural county in the South East of England, with over 50% of the population living in settlements of fewer than 10,000 people but with the urban centre of Oxford City at its geographic and communications centre; household incomes in much of the county are in the top 10% nationally sitting alongside urban wards in the bottom 10%. We have the highest proportion of adults with degrees in the country, yet there are wards where over half the population have no qualifications. In Oxford City, we have a frequent, extensive public transport system, yet many parts of the county experience real isolation and poor access to jobs and services.

In terms of educational achievement, Oxfordshire exceeds the national average for 5+A*-C, yet continues to achieve less than our statistical neighbours. The difference in achieving a level 3 qualification by the age of 19 between those young people in receipt of free school meals and others stands at 31.9% points.

We know that in Oxford City and Banbury more children live in poverty than in other areas of the county and deprivation often has a negative impact on their life chances; where lower levels of aspiration and expectation go hand in hand with under achievement, persistent absence, disengagement, youth crime, teenage conceptions and NEET. We have yet to make impact on child poverty levels in these areas.



Oxfordshire County Council's Statement of Readiness to Deliver

BSF in Oxfordshire

will Remove the physical barriers to more personalised learning; helping to narrow the gap and raise achievement overall;

will Empower students to become leaders of learning through greater personalisation, enhanced by flexible learning spaces and 24/7 technology;

will Put collaboration at the heart of our approach to learning and teaching, and our provision of networks and services;

will Ensure each school provides a distinctive contribution to learning and takes wider responsibility for all learners within their community;

will Provide greater opportunity for remodelling the workforce, aligned to the needs of the vision;

will Promote 21st century learning through environments and ICT infrastructures that are adaptable and sustainable for the future;

will Encourage opportunities to co-locate schools and other services to develop community lifelong learning; and

will Ensure technology is deployed via integrated management systems to support and enhance the achievement of all of the above.

3.1.2 Choice, Diversity and Access

Real Choice is one of the Council's three corporate objectives and it is reflected in the diversity of secondary school provision:

- All of our 34 mainstream secondary schools have at least one specialism and many have a second;

- There are 2 academies (with two more expected in September 2010);

- There is one Trust school (federated with a primary), three Foundation, two Voluntary Aided and 2 Voluntary Controlled;

- There are both 11 – 18 schools and 11 – 16 schools, four of which are linked with a Further Education college; and

- There are 11 special schools, three of which cater for pupils with emotional and social difficulties, and a multi-site PRUIS.

We are moving towards becoming a commissioner of school places rather than a provider and are encouraging diversity of provision so, for example:

- Through the Oxfordshire 14-19 Strategy Group, consortia of schools have been working more closely together to develop new curricula, including diploma courses. We see this leading to some consortia working within a Trust, possibly with a local FE college and employers; and

- We are exploring the use of Federations and Trusts to enable more cost effective provision in small rural primaries linked with a secondary school and also to focus on specific local needs and priorities, as defined by the area Children's Trust Boards, directly integrated with our early intervention and prevention strategies.

As an area identified for substantial housing growth to 2026, Oxfordshire could see the creation of up to six further secondary schools. Any brand new school will afford us the opportunity to run competitions with the intention of creating further diversity, reinforcing our role as commissioner of school places.

Whenever new or reorganised provision is proposed, we undertake extensive consultation with the widest range of stakeholders, including parents of current and prospective students.

When the National Challenge was announced, we had four schools below the 30% 5+A*-C (including English & mathematics) floor target. Following the 2008 results we have just one. Of the three others, one became an academy in September 2008 and the other two significantly improved so that they are now sustainably above the floor.



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An Expression of Interest to replace the remaining National Challenge school with an academy was submitted to the DCSF in August 2009.

We have passed through the gateway for 13 of the first 14 Diploma lines, mapped the delivery venues and are seeking providers for lines where access is currently poor. Colleges are being matched to specialist schools within the consortia to roll out access to their approved lines. We are working with LSC colleagues to increase the number of work based training providers in rural areas.

There is a high volume of extended school activity and we have just undertaken an audit of current provision, with a view to identifying gaps and overlaps.

BSF in Oxfordshire

will Review and promote more sponsors of secondary schools to further increase diversity and promote parental choice;

will Provide resources to create a collegiate approach to secondary education, multi-agency teams and extended services;

will In line with demographic needs, expand those schools that are popular and successful or that respond to parental demand; and

will Enhance diversity through imaginative use of new technologies.

3.1.3 Underperformance of schools and groups

We recognise that we must never be complacent in this fast changing world. We will work in partnership with schools to ensure we always deliver the very best outcomes for young people. Our ambition is not only to raise achievement for all, but also to narrow the gap in attainment between the more able and those particular groups of children and young people who underachieve. We have 3 key challenges in underperformance. If BSF is to have an impact it must address:

- The needs of young people from our ethnic communities, including those with English as an additional language;

- The achievement gap of 8% points at GCSE between boys and girls; and
- Specific vulnerable groups including young offenders and children looked after.

Although distributed across the whole county, these three challenging groups significantly overlap with those communities where socio-economic deprivation is high and where the majority white population fails to make as much progress or attain as high as their peers in more advantaged areas.

The Council has adopted a multi-agency approach to improving outcomes for these communities and the individuals that make them up so that they can share in success. In addition, the schools' funding formula is being reviewed with the intention of more effectively targeting funding towards pupils from deprived backgrounds.

For schools causing concern, a **Team Around the School** is set up to coordinate the brokering of additional support and to provide robust challenges to head teachers and governors; regular reporting on progress against specific targets is required. Alternative leadership models for schools are promoted and additional co-ordinated cross-agency intervention and support activities undertaken.

BSF in Oxfordshire

will Create working and learning environments where all professionals and relevant partners with responsibility for improving outcomes for young people can work together most effectively through, for example, co-location, more appropriate physical environments and better use of technology;

will Improve the quality of data through an integrated management information system which enables accurate and timely needs analysis for individuals, groups, schools and communities coupled with effective tracking of actions taken and their impact;



Oxfordshire County Council's Statement of Readiness to Deliver

- will** Provide ICT solutions that support access to and engagement in high quality learning matched to individuals' needs, deliver improved achievement and facilitate early intervention when barriers to learning surface;
- will** Reinforce the expectation that, through removing physical barriers to raising achievement, schools must deliver improved outcomes; and
- will** Create physical spaces and virtual systems that mutually support raising achievement and true personalisation of learning.

3.1.4 Learning

Young people have already told us that to raise aspirations we need to: bring in people from outside school; make lessons more interesting by having more of them outside school; help them to see the relevance of their learning; make learning more functional; challenge outdated teaching practices and curricula and improve the performance of some providers. These are challenges that we intend to address through BSF.

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There is clear and proactive leadership of the National Strategies programmes at Council level and within schools, central to which is further development of assessment for learning and the introduction of the assessing pupils' progress materials. From September 2008, eight schools and one FE college ran pilots in Functional Skills. From September 2009, 11 schools have students studying functional skills in connection with a Diploma. Personal Learning and Thinking Skills (PLTS) are being developed alongside the introduction of Diplomas and specialist courses to deliver PLTS to all learners are being developed in our six outdoor education centres.

Development of the **Oxfordshire Learning Platform** brings with it significant opportunities for personalisation. To date, all but two secondary schools have agreed their place in the programme. Our vision is to harness ICT to transform teaching and learning. We have stretched the boundaries of the Learning Platform concept to incorporate e-mail, Virtual Learning Environment, collaboration tools, Management Information Systems and Identity Management.

Multimedia tools are provided via the Learning Platform to support collaborative work, to provide content access and generate e-portfolios. Implementation at school level is closely coupled with the school's own development plan.

There are already a number of schools which have opened access to learning beyond the school day and where parents, staff and governors can engage through a safe learning environment.

BSF in Oxfordshire

- will** Remove the physical barriers to more personalised learning to help narrow the gap and raise achievement overall;
- will** Create a lasting, inspirational legacy of environmentally sustainable buildings and integrated learning landscapes that are capable of responding to changing pedagogical requirements and supporting a culture of excellence and success for all;
- will** Create the facilities needed to deliver a range of services in environments that are not static with a single purpose, but vibrant, dynamic and ICT-enriched in which students and communities can have a wide range of creative experiences;
- will** Integrate ICT solutions which will make resources for learning more accessible to all and which enable students to learn in a range of settings in different ways and at a pace which suits their personal needs;
- will** Create connectivity that will allow teachers and learners to find, share and re-use learning resources more readily, wherever they are;
- will** Further facilitate student progress and provide information on that progress for the teacher, the learners' families and other professionals;
- will** Create educational spaces that are safe and welcoming and which contribute to an ethos of inclusion;



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- will** Enable schools to accommodate providers of non- traditional learning experiences (e.g. charities, employers, community and cultural organisations) as well as multi-agency staff who support young people and help mitigate some of the external barriers to personal development and learning; and
- will** Enable all young people to have real choice at 14-19, that is not compromised by unacceptable travel to learn arrangements through harnessing technology and portable e-learning portfolios.

3.1.5 Curriculum

There is increasing diversity of qualifications offered to and achieved by our young people. In order to add pace to the development of a competency based curriculum, a School Improvement Lead has recently been appointed. The Secondary Achievement Board, which brings together the Director of Children's Services, Head of the Raising Achievement Service and representative headteachers, is currently improving collaborative practice across our specialist schools, with closer liaison with the Specialist Schools and Academies Trust and their national networks.

Many of our secondary schools are reviewing their KS3 curriculum. There are several different examples of stage not age models for both ends of the ability range, such as condensed KS3 to enable greater focus on attainment to level 2 during years 9, 10 and 11 as well as greater opportunity to progress more quickly to work based curricula or level 3 in year 11. All schools have access to the electronic **Individual Learning Plan "Plan-it"**.

Oxfordshire's 14-19 Education Plan was recently revised after extensive consultation and defined our vision. It sets out the roles and responsibilities of Oxfordshire's 14-19 Strategy Group and its Sub Groups which have been set up to monitor the progress of the seven Consortia, shadow the LSC during the transfer of 16-19 Funding and implement the strategy ensuring that all vulnerable groups benefit equally from it.

True partnership is demonstrated through a portion of capital funding being invested in each of the FE college sites. The LSC is represented at every level in the 14-19 structure. All secondary, special schools and FE Colleges are members of a 14-19 Consortium.

We have established clear targets for post-16 participation, which provide realistic stepping stones towards 100% participation of 17 year olds in 2013 and we are reviewing demographic data for each of the seven consortia to better understand the patterns of provision needed.

Oxfordshire's 14-19 Education Plan sets out how Oxfordshire's Minimum Entitlement to learning must grow each year in order to meet the 2013 entitlement. The development of the Foundation Learning Tier is being disseminated through the Success Project, targeted at more vulnerable groups, and includes Foundation Diplomas and Engagement Programmes.

Full collaboration for personalised learning is improving, but still has some way to go. An **Area Wide Prospectus** is in place and an effective mechanism for tracking of students accessing multiple providers is being procured. We have piloted a Common Application Process and full rollout is about to happen.

Some schools are already thinking innovatively about the curriculum in ways that cut across traditional subject and age boundaries and this is a practice that we will encourage further in order to diversify learning pathways for students according to their individual needs.

BSF in Oxfordshire

- will** Bring new energy to our well established consortia with the promise of real resource to create inclusive learning facilities that offer a broad, diverse and accessible curriculum;
- will** Facilitate curriculum innovation and sharing of resources as well as easier dissemination of best practice making use of ICT managed service;



Oxfordshire County Council's Statement of Readiness to Deliver

- will** Enable us to fully address the entitlement in all our rural settings that will be fully equitable with our urban learners; and
- will** Enhance our ability to plan strategically for our post 16 provision and encourage greater take-up.

3.1.6 Integrated Children's Services

The new Children & Young People's Plan, sets out the direction, priorities and actions that we will take to deliver all services affecting children and young people and their families within Oxfordshire. It is also our response to national policy, in particular the DCSF's "Building Brighter Futures".

The Children, Young People & Families Directorate has undergone significant reorganisation to improve structural and strategic alignment to ensure that local challenges are addressed by dedicated, experienced multi-agency teams. These teams represent the full service, whilst cross-county strategic colleagues ensure consistent practice and effective use of knowledge, skills and other resources. More significant and deep rooted challenges, such as those identified in Banbury and Oxford City, are being addressed through further integrated work involving wider agencies including the PCT and police. Children's services have developed a core offer to schools outlining the provision from all services across the directorate, as well as identifying more targeted aspects of support available to schools experiencing significant challenges.

Recent work by the Council and Oxfordshire PCT identified a gap in provision for those who did not meet tier 3 services. As a result, a new service has been set up to provide early response to the needs of families. **FACEIT** is a county wide service, targeted at families whose need cannot be met by existing resources in the locality.

The engagement with student voice is a significant strength in Oxfordshire with the Children and Young People's Involvement Network, the Sounding Board and the Youth Parliament acting as opportunities for the Council to reflect on the effectiveness of practice overall.

There is very good practice in some schools with one in particular featuring in the School Improvement Framework national training DVD. The annual **Oxfordshire Children and Young People's Survey** also provides significant evidence against the ECM outcomes, from which the Council and schools identify areas for development.

Strategies for healthy schools, healthy eating and healthy lifestyles are best achieved through effective partnership working, good examples of which already include extended service partnerships, 14 -19 consortia and federations. We have also established relatively short term partnerships, where temporary challenges arise.

The infrastructure sustained through the five specialist sports colleges and the associated schools sport partnerships is valued by schools and supports both extended services provision and the healthy schools' strategy. The recently established Physical Education & Sports and Cultural Stakeholder Groups will align key educational links and integrate the views and priorities of the district councils, the PCT, Sport England and the wider community.

BSF in Oxfordshire

- will** Allow us to integrate children's services fully bringing, for example, FACEIT physically closer to the communities it serves. In turn, this will remove some of the barriers to learning that schools can not do alone;
- will** Enable us to look at developing further more co-ordinated, accessible and varied school activities via clusters of schools;
- will** Provide significant opportunities for improved local sports and cultural provision, including physical co-location and more cost effective ways of joint working with district councils, national bodies and local groups;
- will** Enable us to set more challenging targets in relation to each element of the ECM agenda; and
- will** Allow for better use of integrated data to support targeted and timely intervention.



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3.1.7 Inclusion

BSF has provided a lens through which to scrutinise our Inclusion and SEN strategies and their impact to date on improving outcomes for our most vulnerable children and their families. We know the gap in outcomes between children in our most vulnerable groups and their peers is too wide; closing that gap is at the heart of our Children and Young People's Plan. Historically, outcomes for some vulnerable groups have been better than for others: attributed to differences in needs identification; working practices; access and protocols; timeliness and availability of provision and services; the processes of monitoring quality; and attitudes to de-commissioning and re-commissioning. We know that earlier intervention and integrated approaches are more likely to secure better outcomes for children from vulnerable groups.

Our newly revised single Inclusion/SEN Strategy **Included in Success**, champions a more holistic approach involving all partners. It advocates new ways of working together with children, young people and their families through recently restructured area teams, local partnerships and governance through the Children's Trust. It recognises the need to work collaboratively to minimise inequality. We aspire to a culture of innovative practice, intolerant of mediocrity, that maximises resources to ensure that all children achieve the best outcomes.

We know that our most successful inclusive practice takes place, for example, where there is significant involvement from a range of support services working together to form teams working with a child and their family. We use technology and in particular virtual learning to re-engage children in hard to reach groups.

Our evaluation tells us we are less successful where:

- Family circumstances change; risk factors outweigh resilience creating difficulties that require timely interventions. If unaddressed they become longer term and more chronic. Through our analysis of Common Assessment Framework and Team Around the Child (TAC) data we know that some children fail to receive support, whilst others experience duplicated resources; and
- We need to make up ground for children from vulnerable groups moving into the area who have not had the benefit of earlier intervention and local support networks.

In order to improve outcomes we need to:

- Systematically improve approaches to needs identification. We have recently added resources to increase capacity for services to intervene earlier through the FACEIT team. We expect to increase capacity to provide more effective TACs; and
- Act swiftly to identify needs, and provide access to personalised programmes. Ensure we have sufficient provision within communities to quickly integrate new students and families.

BSF in Oxfordshire

will

Further develop pupil and parent voice from an already strong base of high quality participation, involvement and promotion of children's rights including all vulnerable groups at every stage;

will

Further develop partnerships of schools working together and with other services to deliver our inclusion strategy. This will mean increasing the range, timeliness and effectiveness of services available to support vulnerable and underachieving groups and individuals. We will share accountability for the attainment and progress of all young people in a local community;



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will Create greater opportunities for sharing good and innovative practice and improved use of data to allow for timely interventions; and

will Build on the Success Project which champions the achievement of underperforming groups and, in particular, those 'harder to reach' pupils and families, at risk of exclusion, with poor attendance and challenging behaviour. For example, through ensuring a more flexible continuum of local provision between mainstream, special and alternative, capable of addressing needs and pathways.

3.1.8 SEN

Our most successful inclusive practice takes place where:

● Children with a learning difficulty or disability are identified early and are able to access quickly full packages of care and support. They and their families are involved in decision making with service providers and are allocated appropriate education in a timely manner, in specialist settings or in mainstream with specialist support; their progress is regularly monitored and provision revised to meet changing needs. Oxfordshire has a 100% record of ensuring statements are produced within targets and has a very low number of tribunals where parents are dissatisfied with our services and provision; and

● Oxfordshire has been proactive in ensuring that children with disabilities learn within their home communities and in local schools and colleges with support from specialist staff working in special schools. Through the BSF programme we would wish to continue to develop local provision even further. We are the eighth lowest user of out of county provision for our own children and we aim to improve on this through opportunities provided by BSF.

Our evaluation tells us we are less successful where:

● Learning difficulties and disabilities are diagnosed later and are more complex in nature; for example, we are currently less able to cater well for higher functioning children identified with autistic spectrum conditions within mainstream settings;

● Our mainstream and special school buildings are not fit for purpose to cater for young learners with disabilities. Some of our special schools are listed buildings which restricts access for some children;

● Too many with behavioural difficulties are managed through use of fixed term exclusions, although more children with learning difficulties are included in mainstream schools in Oxfordshire than elsewhere; and

● There is poor access to recreation and leisure opportunities.

In order to improve outcomes we need to:

● Increase capacity of mainstream schools to cater for children with autistic spectrum conditions through intuitive building design, workforce development, improved use of information technology and development of personalised learning pathways. Make schools centres of learning and service delivery at the heart of the local community;

● Increase capacity and skills of the workforce in mainstream schools to manage young people with challenging behaviour. Design curricula and space to reduce stress in the working environment;

● Rationalise and improve existing buildings and re-site some provision. Increase use of technology to improve access; and

● Encourage access through extended services.

BSF in Oxfordshire

will Enable us to accelerate development of a continuum of flexible provision within mainstream, specialist and alternative educational providers, where the needs of all children and young people with learning difficulties & disabilities can be met locally;

will Enable us to improve provision for children and young people with autistic spectrum conditions;

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will Help us plan for greater access to outdoor education, recreation and leisure for children and young people with learning difficulties & disabilities; and

will Enable us to deploy innovative ICT solutions; in particular for children and young people with speech, language and communication difficulties.

3.1.9 Leadership and change management

Using BSF as a lever for change, we want to stand back, to challenge ourselves and to think innovatively about learning and teaching in the 21st century. How can we redefine relationships, leadership models, CPD, the use of technology in learning, the depth and range of the curriculum and all those other elements that make up the learning experience? We recognise the need, therefore, for a complex, multi-faceted and interactive change programme that starts now and extends well beyond the immediate imperatives of the procurement process and into the operational LEP phase. Work on the plan will begin in the New Year and, in the interim, the intention is to undertake a stock-take of all current development initiatives. There will be a clearly designated owner of our change management programme which will be organic and responsive to the needs of the schools and other stakeholders.

We want young people to be in the driving seat. Young People's Voice is very strong in Oxfordshire: for example, we have a unit dedicated to championing the interests of young people through imaginative, creative and regular Sounding Board events. We already have a strategy drafted for engaging young people in the BSF change process and the first events were held this month.

Preparatory BSF work with headteachers began in January 2009 and has included a formal launch conference that focused on change management, drawing in expertise from Charles Leadbeater, Mick Waters and head teachers from a BSF authority .

A conference dedicated to the transformative potential of ICT is set up for December with Stephen Heppell, the outputs of which will feed into our change management workstream.

We are also actively working with schools to explore new models of leadership, particularly collaborative leadership and federations. This strategy aims to address shortages in high quality leadership, the ability of schools to grow and develop new leaders and to further develop strong partnerships, to ensure the effective delivery of extended services and 14-19 provision. Wider collaboration is planned in 2009/10 through the introduction of partnership co-ordinators for governing bodies to ensure that they develop a vision across the partnership.

We have established a new post to lead workforce development and there is a centrally funded programme for continuing reform of the workforce which has established CPD Champions in each school partnership. These champions will be linked into our BSF change management workstream. Early definition of the new skills and competencies needed to lead future learning for both staff and students is one focus for our future work. As an integral part of our BSF strategy we will build upon our existing successful leadership programmes and develop new models that will build capacity to support transformation.

A group of headteachers from 11 secondary schools, including those schools in the initial tranche, are signed up to the NCSL BSF programme.

The intention is to use internal people to lead the programme, but to give them exposure to outside experts and inspirational thinkers as well as new experiences to stimulate and stretch thinking. We are going to set up a learning 'think tank' of leaders from the schools and the Council, as a way of generating ideas more freely. We will harness our VLE as a collective resource-sharing tool and create capacity across school clusters to set up school-run pilots and to maintain and develop good practice.



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3.1.10 ICT

We plan to embed the use of ICT as a key skill, for teachers and students to improve communication, performance and self esteem and provide a 21st century foundation for thorough exploitation of the curriculum. Oxfordshire actively promotes innovation in teaching and learning by encouraging the sharing of best practice and promoting case studies. To support this ambition, ICT infrastructure must be seen as another, always accessible utility. We want teachers and students to treat ICT as part of the gateway to learning anywhere and anytime.

The Oxfordshire vision for ICT, developed through an extensive consultation process, is to encourage students to establish their own personalised learning path and to enable teachers to act much more as facilitators of personalised learning. To help realise that vision, an Oxfordshire Learning Platform is currently being rolled out to all schools – 75% at time of writing. An important benefit so far, and perhaps least appreciated at the outset, has been the very considerable challenge to accepted practice and barriers. For the early adopter schools, case studies have demonstrated the tremendous opportunities for teachers and students in more active communication, collaboration and use of content. The process of bringing parents into the platform as active partners, is now underway in a number of schools.

Teachers are empowered through training and evermore intuitive programs to use technology to harness motivation, excitement and enjoyment in learning at all ages and levels. The learning process is enhanced, extended and enriched by shared best practice. Confident students and teachers build on their expertise, making informed choices about accessing ever wider learning opportunities. Teachers increasingly take an enhanced role as coaches and mentors of pupils, observing, guiding and controlling the learning experience where necessary. There will be fewer barriers which prejudice learning especially in areas such as hard to reach children and SEN pupils. As their abilities develop, students increasingly personalise their learning experiences through deciding how, when and where to learn.



BSF in Oxfordshire

will Obtain a fully integrated system to support school management and learning thereby facilitating effective data management to inform decision making and change management;

will Commit to deliver a full managed service solution for all schools within the BSF programme by exploiting the best infrastructure technology available. ICT will truly become another utility like water, gas or electricity;

will Further exploit ICT as a collaboration tool enabling better communication between the various agencies involved in child development; from the outset, fostering a partnership between teachers, students and parents that is based on shared knowledge and understanding of progress and potential for attainment; and

will Provide our students with access to ICT tools, skills and knowledge to learn innovatively, safely and according to personal learning style, but also to prepare them to digest easily new waves of information technology and technical applications that are simply part of everyday life.

3.1.11 Sustainable schools

BREEAM “very good” standards are a minimum target for all our schools’ new construction and major refurbishment work. To achieve this target, the process of assessment is considered at every stage of a project from inception, feasibility, design, construction, completion and on to post occupancy evaluation. We have developed strong guidance and milestone gateways for design and construction partners which give them design freedom but do not leave the achievement of these standards to chance.

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Schools built over the last two decades include both traditional and new technologies, decided upon by a rigorous assessment of each project identifying what is most appropriate for each particular scheme. Typical traditional technical measures include Building Energy Management Systems, high levels of insulation, good levels of air tightness, night time cooling, brise soleil and passive ventilation to reduce reliance on active heating and cooling as much as possible. Newer technical solutions include green roofs, rain water harvesting, ground source heat pumps (heating and cooling), wind turbines, solar technologies and bio-fuel installations. The Council has two short rotation willow coppices producing bio-mass fuel to complete the cycle of bio-mass use, and is also using bio-fuel technology where some of its oil fired boilers are being replaced.

As well as these technical solutions, we are also supporting the schools' education curricula by providing advice on broader environmental issues via the "Energy Busters" programme. This programme involves taking the council funded Energy Bus onto individual school sites, and via displays and interactive workshops takes the message of environmental awareness and sustainability direct to both pupils and teachers.

BSF in Oxfordshire

will Enable us to broaden our discussions about sustainability, using all eight sustainability doorways, to inform the development of individual school visions and to help set school KPIs. We are beginning discussions with the education team at the Eden Project to look at how they could work with us to ensure sustainable practice underpins all that we do;

will Ensure that the curricula material and cross-curricular projects relate to sustainability, across all subject areas;

will Allow us to use our rebuilt and remodelled schools as live lessons in sustainability; and

will Enable us to learn lessons from others about what works through, for example, online learner led projects that make use of our existing international links with schools.

3.1.12 KPIs

Delivering a vision for transformational educational change carries with it an imperative to measure the impact of transforming outcomes over time. We expect to evidence our success via new and existing KPIs (which are already aligned to the five themes of the ECM agenda). Our targets will, therefore, include stretch targets for achievement, "narrowing the gap", and for greater community and school partnership working. There are certain principles which we believe hold true to making KPIs work. Not only do they need to be SMART and developed with our partner stakeholders, but it is key that we have an agreed baseline for measurement, that they are reviewed for continuing relevance and realistic timelines, and that they feed directly into action plans and decisions. We also want to improve our approach to target-setting and measurement over time and anticipate that our enhanced information systems will support us in doing this simply and cost-effectively.

Our KPIs are to be developed for consultation with schools and other partners in the Autumn term, taking due account of the newly released PFS guidance. We intend to review existing LAA targets, those being developed for our new Children and Young People's Plan 2010-2013 and the Collective Partnership Targets as set out in Schedule 14 of the Strategic Partnering Agreement (SPA). Some existing targets will be projected forward to the period when BSF investment will have an impact and we will look to add an additional stretch to appropriate KPIs in the region of 5%. New and additional targets will be developed. Measures for vocational training and employment are to be added for example. Collective Partnership Targets (CPTs) are to be formulated, but they will go through a number of iterations as our thinking around the allocation of roles and responsibilities between the Council, the schools and the LEP develops.



The KPIs are to take account of all stakeholders with responsibility for transforming educational outcomes. As they are to be broader in scope than just academic attainment and output/impact-based where relevant, we recognise that they may require new ways of measuring performance/impact over time and against relevant benchmarks.

Our proposed KPIs will be mapped against our vision and objectives to ensure comprehensive coverage and will form a golden thread running from corporate KPIs to those relating to individual schools. KPIs and CPTs are to be reported at timely intervals to the Strategic Partnering Board (SPB). The SPB will make recommendations to the Children's Trust, the CYP&F Directorate leadership team meetings and other relevant governance forums as to the actions to be taken.

3.2.1 Pupil place planning

Oxfordshire is experiencing underlying growth in numbers of secondary aged pupils, regardless of any short term economy related migration from the independent to the maintained sector.

The 2015 forecasts are for a net increase of 4% over the 2008 actual numbers. Once the increased numbers of primary aged pupils (up 8% in September 2009 compared with 2008) reach secondary schools in 2016, this rate of growth is likely to increase. With the Special School population representing a fairly consistent 1% of any growth in the overall student population, we will require a concomitant expansion of special provision, although not necessarily in stand-alone special schools.

Using conservative estimates of likely staying-on rates post 16 in schools of between 51% and 52% (i.e. not assuming that raising of the age participation in education and training will be met through expanding school sixth forms) numbers are already forecast to increase by over 5%.

The above forecasts of growth in pupil numbers do not take account of anticipated individual major housing developments which are expected over

the period expected up to 2016. These include a major extension to Oxford City of, perhaps, 4,000 dwellings; the 5,000 home Eco-Town at North West Bicester and a further development West (or North) of Didcot. Each of these developments could require the construction of an additional secondary school which will be open to a range of education providers to manage.

We are about to rework pupil projections in light of the new PFS guidance and this exercise is to be completed before any Remit meeting.

3.2.2 Estate planning

Our estate plans have to take account of both considerable growth in pupil numbers and the rural nature of our county. Although Oxfordshire currently does not have a definitive policy on the size of secondary schools it is recognised that there are disadvantages associated with very small schools. Other than the most rural areas, where home to school travel distances and times dictate the need for secondary provision, Oxfordshire will seek to create secondary schools of between six and ten forms of entry.

Oxfordshire has a significant number of schools built in the 1960s and 1970s which have been extended in typically ad hoc ways over the years as needs have dictated. Like all other authorities, we have not had the luxury of being able to take a holistic, whole site approach to needs, driven by a coherent education vision. Many schools are therefore not fit for delivering a genuinely 21st century curriculum and more personalised learning.

The criteria for prioritising schools have been deprivation, attainment levels, condition and suitability. The schools included in the initial tranche were chosen individually as the top scoring schools and not on a geographical area basis. We wanted to put forward those secondary schools in deprived areas with the greatest need for modernisation to help raise levels of achievement and to "narrow the gap". Our top priority schools resulting from this process are Cheney and Iffley Mead (a secondary and special school located in Oxford city); Banbury school and Larkmead school in Abingdon. Originally, Oxford School was included in this grouping as outlined in our Expression of Interest.



3.2.3 Sustainability

As it has been confirmed by the DCSF that rebuilding the Oxford school will now be under the Academies framework, Larkmead has come into the programme as the school with the most similar asset and educational profile to the priority schools.

For our first tranche of schools, current plans require no section 106 or section 77 approvals, nor are there any existing PFI or ICT contracts which could adversely affect the programme.

Our future 'tranches' of schools are all based upon the active area-based 14-19 partnerships which include schools, colleges and work-based providers. All of the FE Colleges anticipate major redevelopment. Wherever possible, these developments will be phased to take place at the same time as the school 'tranche' with which it is most closely linked to ensure a comprehensive and joined-up transformation of learning environments.

Initial meetings of our Sport and Culture working groups have taken place. We are looking to extend and build on our existing models of provision to encourage healthy lifestyles, combat obesity and to enhance community access.

In preparation for BSF, we are commissioning work based upon the Pfs guidance in the Design Process Protocol, where information will be provided for each school in the first tranche. This is expected to be carried out in two stages, the first in advance of notification of any move beyond RtD stage.

The Council has a strong track record over the past three decades in managing environmental and sustainability issues, especially in terms of property management and the design of new and refurbished buildings. It recognises that an environmentally well designed and built school providing functional, adaptable and inspirational facilities can form part of a community hub with other public sector activity. Social and community-focused sustainability is also important.

In May 2006, we secured a place on the Carbon Trust's Local Authority Carbon Management Programme, and committed to the vision of: **By April 2012 to achieve an 18% reduction in CO₂ emissions from 2005/6 levels.** This amounts to an emissions reduction of 52k tonnes of CO₂ and associated savings estimated at £11m over the period. This commitment is a specific priority in our Corporate Plan, and, of the reduction targets, property accounts for 66%.

Having the UK Climate Impact Programme based locally at the Oxford University Centre for the Environment has helped in developing a strong working relationship (a formal partnering arrangement is in place) to address the impact of climate change. Oxfordshire has developed a Climate Change Adaptation Plan for property services, including those in schools, and this has been endorsed by UKCIP as being robust. They are considering sharing this with other local authorities as an exemplar. We will look to build on this work through BSF.

We have in place our own comprehensive Building Environmental Standards, within which CO₂ emissions is the primary headline target. The standards were set and documented with the assistance of the Building Research Establishment. These are currently being updated to adopt the 60% carbon-emission reduction target (from 2002 Part L) as our standard. We are currently designing three new schools to meet the 60% carbon reductions target and will bring lessons learnt to the benefit of our BSF programme.



Oxfordshire County Council's Statement of Readiness to Deliver

3.2.4 Consultation and communication

BSF will not have the desired impact unless we work in partnership with schools and other key stakeholders. The consultation and engagement workstream will be led jointly by our School Improvement and 14-19 lead officers. A stakeholder forum is to be established as part of the formal governance structure. Schools, particularly those in tranche 1, are very engaged in BSF and are enthusiastic about its potential.

There has already been extensive communication and engagement with our key stakeholders, with our strategy to be formally agreed at the Programme Board's November meeting. Actions to date and those immediately planned are set out below, with contact details available as necessary. There are no statutory consultation requirements required for our tranche 1 schemes.

Discussions with school headteachers started early in 2009. Key officers have had briefings, both general and specific, with external advisors brought in to cover the procurement, legal and financial ramifications of BSF. We have also used our advisors on the academy programme to provide an initial briefing on how to translate a vision into an effective design brief.

We already have a wealth of data from young people on their experiences of schools and will build on that systematically. We want more than tokenistic involvement of young people in our BSF plans and to ensure that we reach out to those groups that find it difficult to engage in more traditional forms of learning.

Awareness-raising and improving understanding of BSF

Development of a strategy for working with young people and families

We have classified stakeholders into three groups:

the stakeholders who are central to the development of the programme (the "doers")

those who must have influence as to its direction

those who have a wider interest in its delivery

This approach is to ensure that stakeholders' time and energies are appropriately deployed through the right sort of communication, consultation and engagement. We will tailor our forms of communication accordingly and recognise that these groups are not static.

All tranche one schools have fully engaged with the process so far and now have a BSF lead. They have been given resources to help release time for BSF and they are gearing up to start planning work on their individual Strategies for Change in the Autumn. We are encouraging them to work together through the establishment of regular meetings with the Programme Director.

Initial meetings have been held. We have identified all relevant interest groups and the intention now is to determine how to manage representation and to develop clear objectives and terms of reference.

Development of a stakeholder matrix and forms of consultation and engagement.

Visits to all tranche 1 schools and governing bodies

Sports & cultural groups



Oxfordshire County Council's Statement of Readiness to Deliver

Consultation on Strategy for Change Development

Our consultative process is extensive and inclusive, reaching out to all Oxfordshire communities. Consultation on our CYPP includes an on-line questionnaire that has specific questions about how we could improve learning under BSF. Major consultation about our SfC is taking place over the next three months.

Media, branding and marketing strategy

We have considerable in-house expertise in all of these areas which will come together in a formalised communication and engagement workflow from October 2009.

3.2.5 Project planning

A comprehensive work programme has been developed to take us through the RTD process and the development of our education vision. We have taken account of the key risks that could materialise now and downstream which would affect our overall procurement timetable, with a view to mitigating them quickly. As a result, we are already commissioning site/building survey work for our tranche 1 schools and have established site boundaries and legal titles. Our in-house lawyers have undertaken their own due diligence exercise on the standard documentation; PWC has undertaken initial affordability work so that we can plot a route through the key financial decisions that have to be made and mitigate the affordability gap. We have no major interface issues.

With the support of our Corporate Risk Manager, a risk management strategy was devised in May 2009 and a detailed risk register developed in a workshop with our BSF programme team. These risks are reviewed every month and actively revised. Some illustrations of our key risk mitigation strategies are included here.

Clear goals and objectives that are translated into specific, affordable deliverables and KPIs/CPTs that bidders can respond to and be measured against

The marketplace will expect us to be very clear about a) our requirements of a strategic partner and b) how our vision translates into an affordable education design brief and ICT specification. We are going to undertake workshops to determine respective roles and responsibilities within the partnership which will be informed by experiences of authorities already in LEPs, discussions with current LEP general managers, external advisers' views and PFS.

Our experience of new academies and the roll-out of the VLE will be very helpful in terms of lessons learnt and we will supplement our own expertise through, for example, the use of consultants, visits to other schools/authorities and the NCSL programme. Work on reference schemes will begin in the New Year. Because of the introduction of a learning platform, we already have a well established governance structure in place for future ICT developments under BSF.

We will be absolutely clear as to who does what and when, ensuring that we are resourced to deliver to time and budget and to make the most of the funding available. We are undertaking a formal skills audit in the Autumn aligned to programme needs and recruiting consultants under the framework agreement, as well as releasing more of our internal resources.

Feasible timetables of tasks and deliverables



Effective management of work streams

The complexity, multi-disciplinary nature and scale of BSF, combined with the range of stakeholders involved, and the inter-dependencies across works streams require tight programme management. Oxfordshire has its own programme management approach which is based on Prince 2 principles.

Our governance arrangements are part of an integral, county-wide approach to capital programme management. The Programme Board has suitable delegated authority to make decisions in a timely fashion and includes our most senior councillors. Two headteachers will sit on this Board.

Appropriate scrutiny and decision-making

Feasible timetables of tasks and deliverables

Work-streams established or in train are: commercial (inc. finance, procurement, legal and FM), ICT, education transformation, communications, design and build, sustainability, sports and PE, culture. Headteacher and governor representation is to be discussed with schools in the Autumn term.

A completed PID will be submitted to the November 2009 meeting of the Programme Board. We are keen to learn from other authorities and schools going through the programme and are putting in place an external engagement programme.

Appropriate consultative mechanisms and stakeholder engagement

The scale and range of stakeholders engaged in BSF requires us to dedicate resources to ensuring that we sustain effective communication, consultation and engagement through a formal strategy and plan. A website is to be set up this Autumn. Our main Stakeholder Forum has direct links to the Programme Team within the governance structure. Meetings have been held with headteacher associations and all schools on BSF and there is a very open discussion of all issues. An overall stakeholder map and contact database has been established which has identified other public services and private/ third sector providers.

This is included as the covering letter.

3.3 Investment Strategy



3.4.1 Balanced investment proposals

The Council has considered the results of its early benchmarking exercises, comparing the construction costs with the BSF funding criteria and has established the potential level of funding shortfall. PWC has assisted us with this work through the development of an affordability model. There will be further development and costing of the specific sites proposals to build on these early results and to agree the measures to address the shortfall.

We are already considering a range of additional funding proposals and mitigation strategies and are confident that, with further work, the programme will be affordable and a balanced financial strategy will be agreed to support it.

3.4.2 Funding

With the support of PWC, a baseline has now been established for our affordability calculations, in relation to both buildings, ICT investment and LEP costs. Extensive sensitivity analysis has been undertaken to assist us in understanding key cost drivers and their impact on the bottom line. In order to keep on top of our funding position, we will rerun our model at specified milestones as we develop our design and ICT specifications and consider our approach to such issues as the LEP and FM.

A report is to be submitted to Cabinet setting out the different options for bridging the affordability gap.

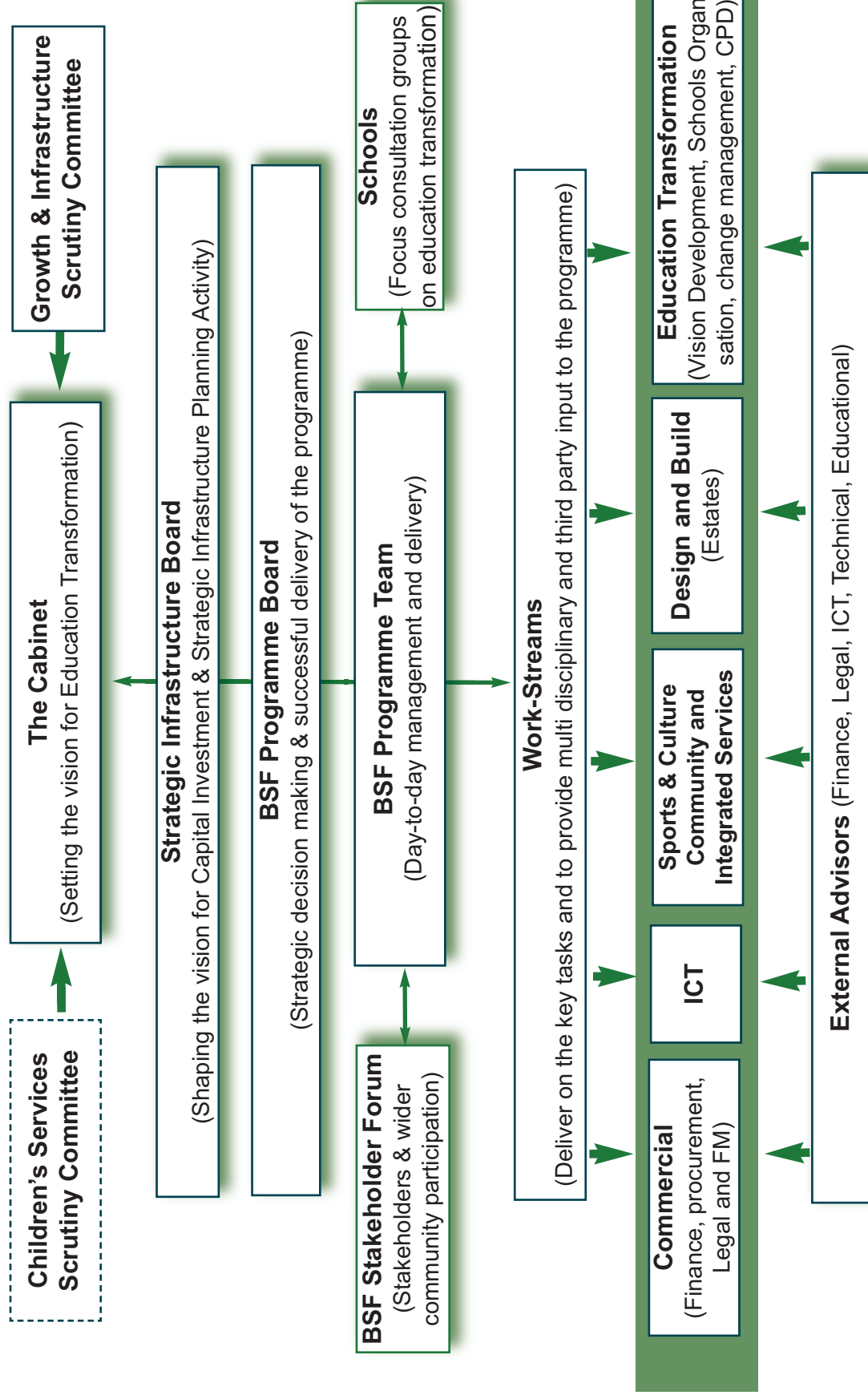
The Cabinet and the Council Management Team are fully committed to the programme and see it as fundamental to achieving the Council's key priorities. As a well managed authority already working extensively in successful partnerships, we are determined to use BSF as an active catalyst for change. This submission, our covering letter and the counter-signed Memorandum of Understanding by the Leader of the Council and the Chief Executive clearly demonstrate this commitment.

3.5.1 Governance

The BSF governance arrangements, depicted diagrammatically overleaf, were approved in July 2009. At their core is a Programme Board with delegated decision-making power, supported by a Programme Team and a Stakeholder Forum that represents a number of stakeholder groups. The Board brings elected members, senior officers (Director of Children's Services and Head of Service levels) and head teacher representatives together in line with 4Ps guidance. The Chief Financial Officer who is also Assistant Chief Executive is the overall Programme Sponsor. The BSF Board's inception meeting is on 1st October 2009. In the interim, a BSF Steering Group meets at regular intervals under the chairmanship of the Director of Children's Services to progress programme development.



Oxfordshire County Council's Statement of Readiness to Deliver



Oxfordshire County Council's Statement of Readiness to Deliver

3.5.2 Financial commitment

In February 2009, a formal meeting of the Council made the largest single revenue allocation (£4.2m) of one-off investments in its medium term financial plan to fund the development of the BSF programme across the next 5 years.

Subsequently, we have also considered a detailed breakdown for the BSF Programme Development Budget. According to initial calculations, it is expected that about:

30% of the total budget will be required to fund the core project team (including dedicated internal finance and legal support and backfilling of posts in schools).

10% of the total budget will be used to fund the external advisory support.

20% of the total budget will be allocated to cover other expenses including ICT, stakeholder engagement and training).

10% of the total budget will need to be set aside as contingency until after the appointment of external advisors and completion of more detailed works regarding ICT and the change management ramifications of the Strategy for Change.

3.5.3 Project team and support

The Cabinet agreed to establish a dedicated project team for the delivery of the BSF Programme and allocated resources for its development in February 2009. Following this approval, many authorities at different stages of the BSF Programme delivery were contacted directly and interviewed to understand the level of capacity that was required for the BSF programme, and to draw on their experiences and lessons learnt. The results of this analysis were used to set up an interim project team and the BSF Steering Group, and to inform the development of the BSF Governance Structure.

The interim project team is composed of experienced predominantly in-house professionals and has been in place since April 2009 to progress programme development and delivery. An experienced interim Programme Director with a great deal of BSF experience is in place and a permanent appointment is expected soon. The team includes work stream leads for education transformation, design and build, commercial, ICT, and sports-culture community and integrated services. The commercial work stream is led by the Assistant Head of Finance who is a qualified accountant with significant experience in local authority finance. The Capital Programme Manager is also providing additional governance support to the programme and acting as the link with the rest of the capital programme. Currently, the design lead for the interim project team, a chartered architect with significant experience in the education sector, is acting as the Design Champion for the programme. This function is also supported by topic-based presentations to the project team by industry specialists. Ahead of procuring consultancy support through the PFS frameworks, the team is also receiving interim quality specialist support from external consultants in construction (Turner and Townsend), education (WSP Edunova) and finance (PWC).

A skills audit is to take place in November 2009. It is expected that the core team will continue to use experienced internal staff where the required skills are available in-house, with backfilling as necessary. Long term external advisory services will be procured in the autumn through the PFS frameworks.

We have a strong corporate procurement team with over twenty full time staff. In addition, a very experienced property team manages the Council's existing property and construction supply chains. These teams have direct experience of running complex and large scale procurement programmes such as the Residual Waste Disposal Contract (NPV £700m) and Highways Maintenance Term Contract programme (NPV £120m).



Oxfordshire County Council's Statement of Readiness to Deliver

The Council's strategic lead for School Improvement, who is currently joint education lead on the BSF team, has set up our PE and sports/cultural stakeholder groups. He is currently representing the Association of Physical Education on the Partnership for Schools' PE and Sport Design Steering Group.

3.5.4 Corporate strategy

Oxfordshire already has a history of pursuing co-location and joint-service delivery initiatives for better outcomes for its children and young people. The ambition of the BSF Programme is to bring these together in the most effective way for unlocking the benefits for all and spreading them beyond the boundaries of schools. We have already started to benefit from this approach by securing approval for our [Primary Strategy for Change](#), £4.6m co-location funding and £1.5m [Back on Track](#) funding from the DCSF and by achieving pilot status for the [Single Conversation Programme](#) from the Homes and Communities Agency.

Our capital strategy will directly link with a [Local Investment Plan \(LIP\)](#) agreed by partners. The LIP will not only align BSF and PCP programmes, but also all other available funding streams to achieve the agreed local vision and desired outcomes for wider communities. We have extensive experience of delivering strategic projects, with one illustration included below.

Oxford Academy



In 2005, Peers school was placed in "special measures". The school served a community where there is significant economic hardship, and, upon entry, pupils had literacy and numeracy skills well below average. The school was replaced by Oxford Academy in 2008. The project received the support of PFS for a complete rebuild to provide a seven form entry secondary school with up to 1,050 pupils; in addition, a sixth form of up to 400 pupils which includes a specific 150 place Sports Academy. The design and delivery of the project has been led by the Council working with a large and very diverse group of partners.

The design has been developed in order to support a transformational approach to educational provision, focusing, in particular, on effective transition through the provision of a year seven home base, opportunities for 'world of work' learning, and the development of the leadership centre which will enable both staff and student leadership to flourish.

In addition, the design has focused upon the integration of the Academy within the community through provision of joint use sports and leisure facilities including artificial pitches, a sports dome, sports hall, performance spaces, learning resource areas and café space. Community engagement such as direct mail drops to 5000 residents, as well as public forums, has contributed towards the eventual design solution. The scheme also includes a Council special school, adult learning provision and a community library.

The project has been designed to achieve a 60% reduction in CO₂ emissions compared to 2002 Building Regulation standards. The project is on time and on budget despite the complexities of delivering within an untried and tested delivery vehicle, working with external partners and integrating additional provisions over and above the core provision of an Academy.

This experience has also taught us invaluable lessons about how to convert educational vision into a design brief and about ICT/design integration. We are mindful of the need for the development of well thought out school strategy for change documents which are known to all stakeholders within each school. In this way, the vision can be linked to the nature of spaces required and an overall change programme.



Oxfordshire County Council's Statement of Readiness to Deliver

3.6.1 Benefits Realisation

We will use the BSF process and the partnership to deliver real benefits that can be measured via CPTs and KPIs. We want BSF to make a genuine difference to our communities and will therefore look to measure its success via, for example, our already established Citizens Panels.

We wish to explore the potential to create cost-effective solutions for joining up services and developing schools further as community hubs that engender a strong sense of place and identity for local people. We will undertake a geo-mapping exercise for our tranche 1 schools to identify where the gaps are in local facilities to identify how BSF could address pressing needs. We will also expect our LEP partner commit to a number of KPIs/CPTs in employment and training to meet the needs of industry and business across the County. We will look to include a specific number of apprenticeships as well as short and long term local jobs supported through the supply chain, in construction, ICT, architecture, engineering etc.

We will require our partner to integrate local businesses into the supply chain and to help us assess the number of social enterprises, third sector organisations benefiting from BSF. For example, we are currently working with The Thomas Gifford Trust to build a community centre, low cost affordable housing, library and a learning facility that will be shared between the local 14-19 consortium and adult learners. Plans have been drawn up to create an industrial catering training facility that is integrated with these facilities. This type of model provides an interesting paradigm for our BSF programme and partnership working.

Connectivity via ICT is clearly an invaluable tool in more rural communities, and we want to see imaginative ideas for extending learning, social and employment opportunities via BSF.

We know that we can learn significant lessons about partnership working from existing LEPs and are planning to visit a number of them. We will apply the PFS guidance on operational LEPs in future debates about the allocation of roles and responsibilities between us and the LEP.



Through our Sports and PE stakeholder group, we will identify how to join up plans to make the best use of green space for community benefit, drawing on the experience of CABA Space and Learning through Landscapes to ensure that we think holistically about green space, and what it means for learning, the health of communities, routes to school and work, and recreation through play and sport.

BSF will have an impact on transport and waste. In our site analysis work, we will look at access routes and the impact on local neighbourhoods of increased volumes of traffic and noise. Any highways works required as a result of potentially different access routes to school entrances will be factored into the Council's medium term financial plans. We will also expect our LEP partner to minimise and recycle as much as possible of their construction and demolition waste and to enable the process to be used as a learning tool for students. In the operational phase, we will keep sustainability issues – particularly how our schools will facilitate carbon, energy and water reduction, waste management and biodiversity – high on the agenda.

Our aim is to create a long term BSF legacy that will engender pride amongst young people and their families, with all schools being seen as exceptional and contributing positively to the well-being and success of local communities as part of a wider place-shaping strategy.

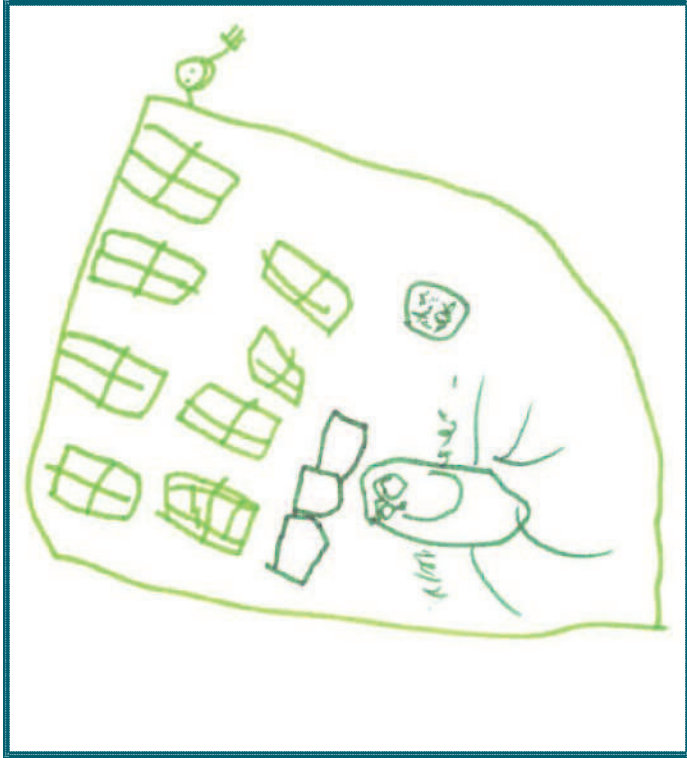


Statement of Readiness to Deliver

my schools special for

Building Schools for the Future

September 2009



contacts

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'the future of school' by Molly, aged 4

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Joanna Simons
Chief Executive

Mr Tim Byles CBE
Chief Executive
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Direct Line: 01865 815330

16 September 2009

Dear Tim,

We welcome this early opportunity to demonstrate our readiness to deliver the BSF programme. We have shown the seriousness of our intent through committing £4.2 million to procuring a LEP partner and securing sustainable, transformational benefits from BSF.

As the Leader and the Chief Executive of Oxfordshire County Council, we both confirm that the County Council:

- accepts that DCSF and PFS will decide on the appropriateness of funding arrangements. We acknowledge that new schools will be predominantly procured through PFI and refurbishments will be procured through conventional capital funding;
- understands that the default model is the Local Education Partnership (LEP), unless otherwise agreed with DCSF and PFS. We will seek to follow the LEP to deliver the BSF Programme and only propose an appropriate alternative when it offers better value for money or where there are compelling and material project delivery reasons to do otherwise;
- is willing to procure an area-wide ICT managed service and to work with schools to secure their full participation in this service to enhance the role of ICT in transforming learning experience and education provision across the County;
- is willing to accept PFS standard forms subject to only scheme-specific amendments reflecting local issues;
- is considering the implication of facilities management (FM) services for schools procured through PFI and other traditional routes. It shares the same stated desire within the LEP model to ensure that no Design and Build schools have a weaker FM service compared to PFI schools;
- has identified existing contractual arrangements that might impact on BSF Procurement
- has made financial provision of £4.2m within its medium term financial plan for the BSF Programme in order to cover costs associated with recruitment of a dedicated project team, appointment of external advisors and other programme development activities across the next five years.

Yours sincerely,
Keith Mitchell

Keith Mitchell
Leader of the Council

Joanna Simons

Joanna Simons
Chief Executive



INVESTOR IN PEOPLE



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Capacity	Post	Cost over 5 years
Core Project Team		
Project Leadership	Programme Director x 1fte	£320k
Project Management	Programme Manager x 1fte	£240k
Project Support	Project Officer x 1fte	£150k
CYP&F Directorate Team	Education Officers x 1fte	£240k
Corporate Finance	Project Finance Specialist x ½ fte	£160k
Legal& procurement	Special Projects Legal Advisory ½ fte	£200k
Total		£1.310m
External Advisors		
Legal	Framework contract	£500k
Financial	Framework contract	£430k
Technical	Framework contract	£350k
Insurance	Framework contract	£100k
Design	Framework contract	£100k
Education	Framework contract	£100k
Total		£1.580m
Other Expenses		
Property& AMP	As required	£150k
ICT	As required	£250k
Planning	As required	£100k
Property Surveys	As required	£150k
Stakeholder Management	As required	£150k
Training	As required	£100k
Total		£900k
Contingency		£410k
Overall Total		£4.200m

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Division(s): Headington & Marston

CABINET – 20 OCTOBER 2009

PROPOSAL TO EXPAND ST NICHOLAS CE PRIMARY SCHOOL, MARSTON

Report by Children, Young People & Families

Introduction

1. St Nicholas CE Primary School has a published admission number of 45 children. For September 2008, 57 parents chose the school as their first preference. Oxford city is experiencing a rapid growth in pupil numbers, and Primary Care Trust records and the annual census of local children in early years settings show that the demand for places at St Nicholas CE Primary School is likely to continue to be above the planned admission number. Other nearby schools are also expected to be full or nearly full.
2. The school agreed to take 60 children in September 2009 as a temporary measure to meet this demand.

The Proposal

3. The proposal is to increase the admission number from 45 to 60 children, on a permanent basis from September 2010. This will eventually increase the school's total roll from 270 children in Years 1-6 to a maximum of 360.
4. To accommodate this growth in pupil numbers, at least two more classrooms will be needed by September 2010. The amount of hall space will be increased by creating a separate external storage space for furniture currently kept in the hall. Car parking space for staff will also be extended.

Representations

5. During the informal consultation phase (8 June 2009 – 20 July 2009) a meeting was held at the school for parents to discuss their concerns with the headteacher, school governors and a County Council officer. The head teacher also held a separate meeting with local residents.
6. A consultation document (Annex 1) was sent to parents of children at St Nicholas CE Primary School, as well as to local councillors, other primary schools and early years providers in the Marston area; it was also available on the OCC website. Nineteen responses were received. The majority of these expressed concerns, mostly regarding access and road issues.
 - Three responses were from parents of children already at the school. While supporting the expansion overall, two parents expressed some concern over whether space at the school, including the hall, would be

sufficient, and one was concerned that parking at the school would be insufficient.

- The Archdiocese of Birmingham responded that they have no objections in principle to the expansion, but wish to ensure that the proposal will not be detrimental to any Catholic schools in the area, and that if numbers continue to grow in the area, that all schools, including voluntary aided schools, should be fully supported in accommodating any increased intake.
- One other local school responded, in favour of the expansion.
- Responses were received from the leader of Oxford City Council, as well as two City councillors and a County councillor for the Marston ward. The City Executive Board expressed their general support for the expansion plan, subject to further consideration of transport and access arrangements. The ward councillors further expressed support for the expansion, but reiterated concerns regarding transport issues, including the need for: Raymund Road to be resurfaced; the school to have a good traffic plan to deal with the additional traffic; a pedestrian crossing over Oxford Road; and traffic planning to include the different uses of the Harlow Centre (the former middle school site adjacent to St Nicholas School).
- The remaining responses were from local residents, all of whom raised concerns about parking, increased traffic, or the need for access roads to be resurfaced. In total, fourteen of the nineteen responses commented on these issues. Specific requests were that:
 - (i) Raymund Road be resurfaced and kerbs repaired (Rippington Drive and Arlington Drive were also mentioned);
 - (ii) New access to the school be provided, from Oxford Road or Marston Ferry Road;
 - (iii) Additional parking for parents be provided *or* stronger parking controls introduced in the area.

7. With respect to concerns about traffic, the school has already taken a number of actions to reduce the numbers of children arriving to school by car, and has a high level of walking/cycling to the school. The school's current travel plan dates from March 2007, and work is underway to update it to reflect the increased pupil numbers. The County Council School Travel Plans team has advised that they would not support any work to allow easier vehicle access for parents or provision for parental parking on the school site for dropping off at the school, as this goes against the transport service objectives of increasing walking and cycling to school. They would support work to improve pedestrian or cycle access to the site.

8. Some repairs have been made to the surface of Raymund Road since this consultation period closed. Regarding future road deterioration the County Council's Transport team has advised that as construction traffic will be short term it is likely to have little effect, and that additional car traffic will have no significant effect.
9. In accordance with Department for Transport guidance on Transport Assessments, architects acting for the County Council have prepared a Transport Statement for the preliminary planning statement. This states that "Due to the tightly packed nature of the residential area, there are no plans to increase the access road to the school. It is felt that the increase in pupil numbers that the school are obliged to accept will not have an adverse affect on traffic levels within the area. Pupils will be encouraged to utilise the wealth of public transport and cycle ways that surround the school. This coupled with the catchment area should limit the need for pupils to arrive by public transport".
10. As objections in relation to the proposal have been received, the decision on whether to publish a formal statutory proposal is referred to the Cabinet rather than the Cabinet Member for Schools Improvement.

Making a Decision

11. As this is a proposal to increase the size of the school by more than 25%, it is subject to statutory procedures, as established by The Education and Inspections Act 2006 (EIA 2006) and The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended by The School Organisation and Governance (Amendments)(England) Regulations 2007 which came into force on 21 January 2008).
12. A decision is now required as to whether to publish formal proposals for this expansion. If approved, a statutory notice would be published, followed by a formal consultation period of four weeks. The decision-making power in terms of determining the notice will lie with the Cabinet, and a report will be put to the Cabinet Member for Schools Improvement if no representations are received, or to Cabinet if representations are received, for a final decision in due course.
13. The Cabinet must be satisfied that the statutory consultation has been carried out prior to the publication of the notice.

Financial and Staff Implications

14. The financial implications of the report are linked to the capital works that will be carried out should the proposals be approved, and these will be the subject of a separate detailed project approval. There will also be on-costs for the school for additional staff and increased maintenance requirements.

RECOMMENDATIONS

15. **The Cabinet is RECOMMENDED to approve the publication of a statutory notice for the expansion of St Nicholas CE Primary School, Marston.**

JIM CROOK

Interim Director for Children, Young People & Families

Background papers: consultation document

Contact Officer: Barbara Chillman, Principal Officer School Organisation,
Commissioning, Performance and Quality Assurance,
01865 816459

October 2009

Consultation on the proposal for the expansion of St Nicholas Primary School, Oxford

8 June 2009 – 20 July 2009

**Produced by Oxfordshire County Council and the Governors of
St Nicholas Primary School**



About St Nicholas Primary School

St Nicholas Primary School became a primary school in 2004, having previously been an infant school.

The current number of children in each year group (May 2009) is shown below:

N	R	1	2	3	4	5	6	Total
40	53	43	49	44	46	45	46	366

*N = Nursery, R = Reception. Together they make the Foundation Stage.
A number of these places will be part time.*

Why are we consulting?

Until now the school has planned to admit 45 children each year. For September 2008, 57 parents chose the school as their first choice. Due to rising numbers across Oxford City, 60 children will be admitted to the school in September 2009.

Primary Care Trust records and the annual census of local children in early years settings show that the demand for places is likely to continue to be above the planned admission number. Other nearby schools are also expected to be full or nearly full, and pupil numbers across Oxford are expected to rise further.

We think that this is a popular school at the heart of its community, which should expand. We want to know your views and whether you are happy to see the school grow.

What we want to do

We are planning to permanently increase the school admission number from 45 to 60. This means that each year group would consist of up to 60 places, with 2 single-age classes per year group. For example, instead of Years 1 and 2 being taught together in three mixed-age classes, Year 1 would be taught in 2 classes and Year 2 would be taught in 2 classes. Classes will have up to 30 children.

This increased admission number will allow more parents in Oxford to get their first choice of primary school for their children.

To accommodate this growth in pupil numbers, we will need to build at least two more classrooms and other spaces by September 2010. The amount of hall space will be increased by creating a separate external storage space for furniture currently kept in the hall. Until then the school will have enough room.

Your views

Because of the large increase in the proposed size of the school we need to make sure that the proposal is supported locally.

This consultation with parents, local schools and others will take place until Monday 20 July 2009. You have until that date to respond (see details below).

If as a result of the consultation the county council wants to go ahead, we will publish a *public notice* in a local newspaper and at the school. This would be the final opportunity for people to comment on the proposal. The County Council Cabinet or the Cabinet Member for Schools Improvement will then make the final decision in December 2009.

How you can respond to this consultation

The information necessary for an informed response is contained in this consultation document, which is also available online at: www.oxfordshire.gov.uk/consultation

You can respond in one of three ways:

- complete the response form at the back of this document and send it to the address shown on the response form
- write a letter and send it to the address shown on the response form
- email your response to the email address shown on the response form.

Parents are asked to complete only one form, even if you have more than one child at the school. Return your form as soon as possible, but by **Monday 20 July 2009** at the latest.

There will be a meeting for parents of children at St Nicholas School on Thursday 2nd July, at 7.00pm in the school hall, to discuss the proposal and the plans for building new classrooms. This will be an opportunity to ask questions of the headteacher and county council staff.

A separate meeting will be arranged with the Marston local community.

**Consultation on the proposal for the expansion of
St Nicholas Primary School, Oxford**

I/we wish to make the following comments:

.....

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.....

.....

Signature

Name

Parent Governor Local resident Other (specify)

Tick all that apply

Please return to:

**School Organisation and Planning
FREEPOST OXFORDSHIRE COUNTY COUNCIL**

No stamp required.

**Alternative formats of this publication can be made available on request.
These include other languages, large print, Braille, Easy Read,
audiocassette, computer disc or email.
Please telephone 01865 816454
or email propertyassets@oxfordshire.gov.uk**

Division(s): N/A

CABINET – 20 OCTOBER 2009

REPORT ON THE PROPERTY PORTFOLIO 2008-09

Report by Head of Property

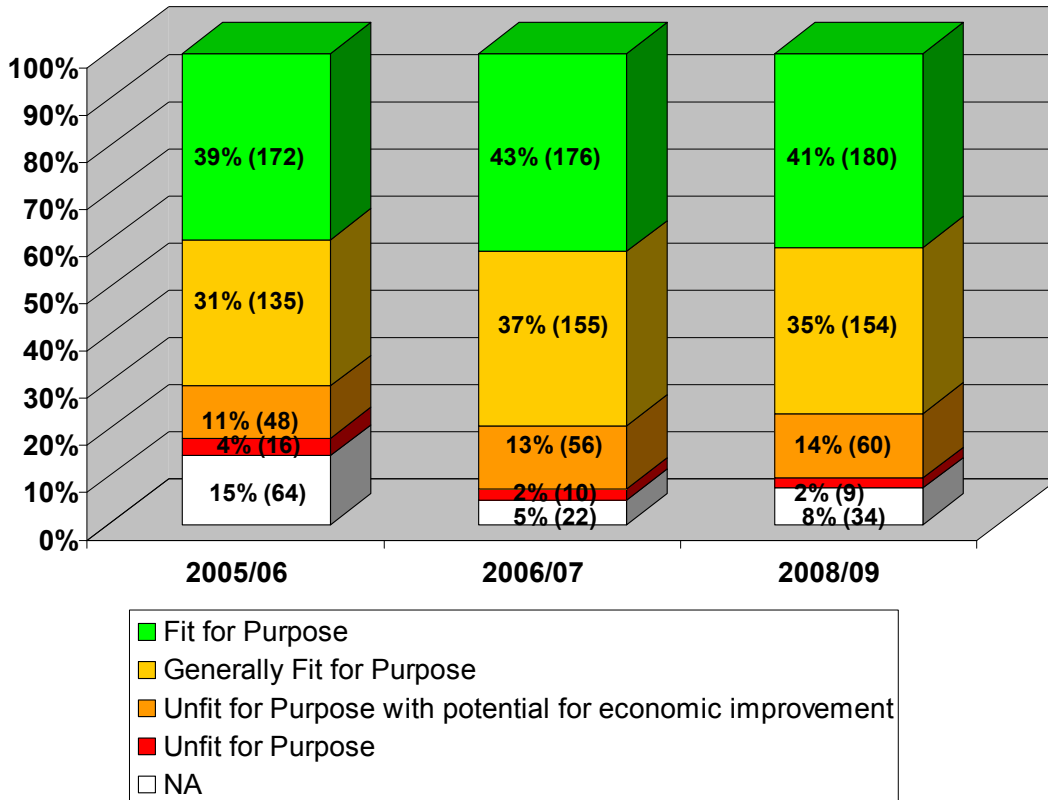
Introduction

1. This is the annual report detailing the performance of the Council's property portfolio from April 2008 to March 2009. The content of this report will help inform the Corporate Asset Management Plan.
2. The report includes benchmarking information and targets for 2009/10.
3. In the summary, the report shows:
 - A slight reduction in the number of fit for purpose properties to 41%, although only one third of the portfolio was surveyed in 2008/09.
 - Capital receipts of £6,947,871 were achieved in year.
 - Total required maintenance (assessed need) increased by 4.4% on 2007/08. Total spend on repairs and maintenance reduced, although the percentage split between planned and responsive maintenance has improved to 59% and 41% respectively.
 - 64% of properties perform better than typical in terms of environmental performance – a slight reduction on 2007/08 largely attributable to a particularly cold winter.
 - Performance indicators for capital projects show the core consultant performing very well in terms of cost and time predictability at the design stage and in terms of cost predictability at the construction stage.

Fitness for Purpose

4. The fitness for purpose results are used to inform the review of the Corporate Asset Management Plan, property reviews and decisions on investment in property, to monitor changes in the property portfolio and to help prioritise action.
5. Fitness for purpose surveys were last undertaken for the majority of operational non-school Council properties in 2006/07. Schools are excluded from this assessment because they are already subject to suitability and sufficiency assessments required by DCSF. The surveys are now on a programme of approximately one third of the non-school portfolio surveyed each year. For 2008/09, offices, children's centres, youth centres and adult learning centres were surveyed.

6. The overall results for the Council’s operational property portfolio (excluding schools) for 2008/09 in comparison to previous years are as follows:



7. The following targets represent the pro-rata progress needed to achieve the target of 90% of properties fit for purpose by 2015:

Year	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
Target	44.7%	48.9%	54.8%	60.6%	66.5%	72.4%	78.3%	84.1%	90.0%
Actual	43%	N/A	41%	-	-	-	-	-	-

8. The results for 2008/09 show a slight decrease in the number of ‘fit for purpose’ properties from 43% to 41%, although the total number of properties that are now ‘fit for purpose’ has increased from 176 to 180. It should be noted that only one third of the portfolio was surveyed in 2008/09 and therefore change in the other two thirds will only be measured in future years. The total number of properties covered by the survey has increased since 2006/07 from 419 to 437 mainly as a result of new children’s centres being established and new offices being acquired as part of the Better Offices Programme. Several offices will be removed from the survey once they are disposed of as BOP reaches completion. The total number of properties should therefore reduce in future years.

9. Many of the schemes already within the Capital Programme, the Repairs and Maintenance Programme, the Access Programme and energy schemes will address fitness for purpose issues. In addition, the completion of the Better Offices Programme will increase the number of Fit for Purpose offices from 20% to 60%.

10. The 2008/09 results show the council is now falling behind target for achieving 90% of properties fit for purpose by 2015, although this does not allow for change in the two thirds of the portfolio not surveyed in 2008/09. The Corporate Asset Management Plan will be revised towards the end of the year and will include a plan to address the fitness for purpose of the non-school portfolio over the coming years to seek to ensure the council achieves its target.
11. The 9 properties in the worst performing 'unfit for purpose' category in 2008/09 and action being taken are listed in Annex 1.

Size of the Portfolio and Capital Receipts

	Number of main properties	Land area (freehold)	Land area (leased in)	Land area (leased/sublet out)	GEA of the property portfolio (used for Mouchel contract)
March 2009	850	1092.3ha	213.6ha	496.8ha	1,018,300m ²
March 2008	843	1120.7ha	207.2ha	501.7ha	1,079,037m ²
March 2007	849	1184.5ha	233.7ha	534.4ha	1,062,466m ²
March 2006	835	1197.4ha	255.8ha	-	-
March 2005	840	-	-	-	-

	No. of freehold acquisitions	No. of freehold disposals
2008-09	10	17
2007-08	10	21
2006-07	9	13
2005-06	12	20
2004-05	4	19

CAPITAL RECEIPTS 2008-09	
Directorate	Capital Receipts
Children, Young People & Families	£204,000
Environment & Economy	£291,500
Corporate Core	£3,186,121
Social & Community Services	£3,266,250
Community Safety	£0
TOTAL	£6,947,871

ESTIMATED CAPITAL RECEIPTS 2009-10 (as at 1 st April 2009)	
Directorate	Capital Receipts
Children, Young People & Families	£111,200
Environment & Economy	£700,000
Corporate Core	£1,224,000
Social & Community Services	£6,077,000
Community Safety	£0
TOTAL	£8,112,200

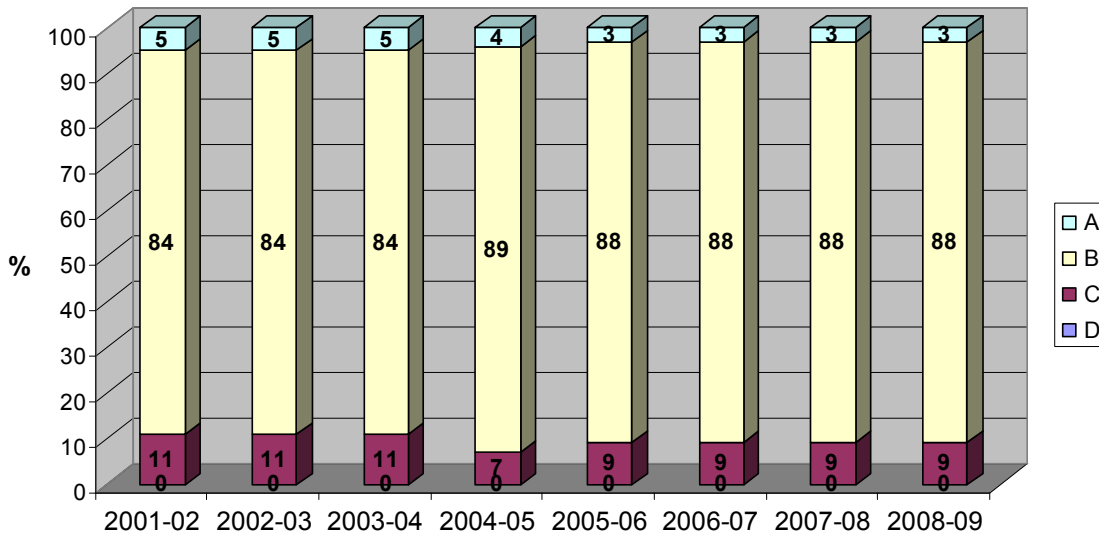
12. The number of main properties increased from 843 to 850 between March 2008 and March 2009. This largely reflects the opening of a number of new children's centres in 2008/09 and also the time lag between acquisitions and disposals reaching legal completion and property records being updated. For example, some Better Offices Programme disposals have yet to be reflected in the property database but will be removed for 2009/10. The number of main properties does not necessarily relate to the gross external area of the portfolio (GEA) as main properties could include a school, a library and a children's centre on an existing schools site – if the library closes, or if an adult learning centre also takes occupation, then the number of main properties will change but the floor area stays the same.
13. Gross capital receipts received from property and land sales for the year 2008/09 were £6.94m compared to a target of £19.3m at the start of the year, and £8.3m in 2007/08. A total of 17 sites/properties were disposed of. The shortfall was due to very difficult market conditions and the resultant lack of purchasers. There were also planning delays on two significant sales, Iffley House and Stowford House, both of which have now completed giving an additional £5.5m. There were two other significant disposals that failed to complete within the year. These were Lawn Upton School, a sale by the Oxford Diocese (£1.5m), and Shotover View (£3.6m) which was withdrawn for use as Extra Care Housing. Together these account for a further £5.1m.
14. Nearly half of the receipts came from the sale of Witan House and The Elms at Witney, achieving £2.5m and £750,000 respectively. Properties within Corporate Core contributed most of the remaining receipts with the sale of the County Council's interest in Carterton Industrial Estate realising £1.3m.
15. There were no significant land and property acquisitions during the year with most transactions being easements and access rights, together with land for highway improvements (Skimmingdish Lane, Bicester). Further details of acquisitions and disposals are provided in Annex 2. The number of acquisitions and disposals does not necessarily relate to the number of main properties above as often these relate to the purchase and sale of parcels of land or parts of sites, and not whole properties.
16. Estimated capital receipts for 2009/10 were £8,112,200 at the start of the year, but have since been revised to £7,142,200.

Condition and Required Maintenance

Condition and required maintenance data for 2008/09 in comparison to previous years is provided below.

(i) Percentage gross internal floor space in condition categories A-D (non-school property):

- A – Good: performing as intended and operating efficiently
- B – Satisfactory: performing as intended but showing minor deterioration
- C – Poor: showing major defects and/or not operating as intended
- D – Bad: life expired and/or serious risk of imminent failure

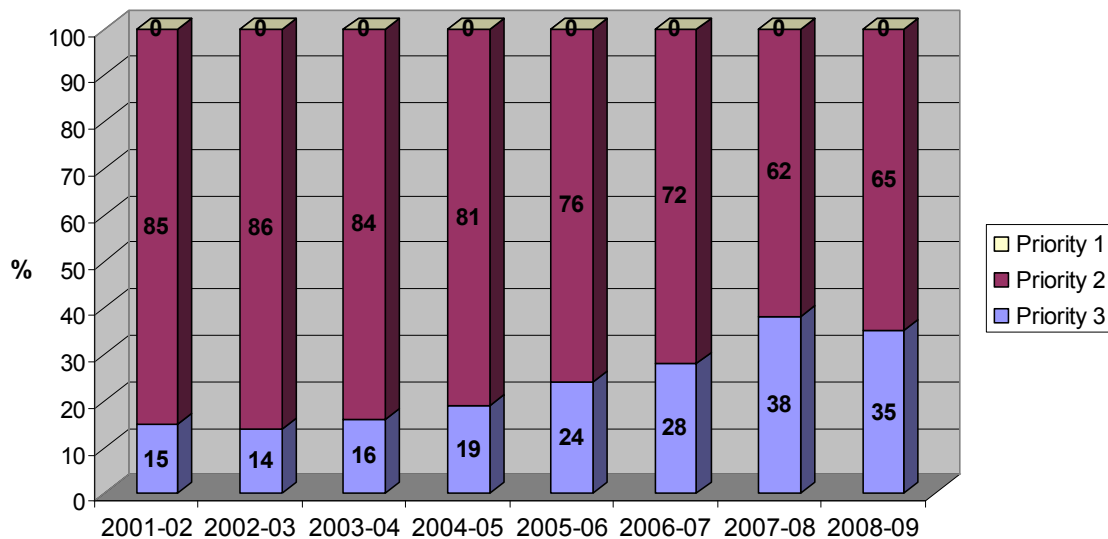


(ii) **Required maintenance by cost expressed as total cost/percentage in priority levels 1-3 and as overall cost per m² GIA:**

Priority 1 – urgent works that will prevent immediate closure of premises and/or address an immediate high risk to the health and safety of the occupants and/or remedy a serious breach of legislation.

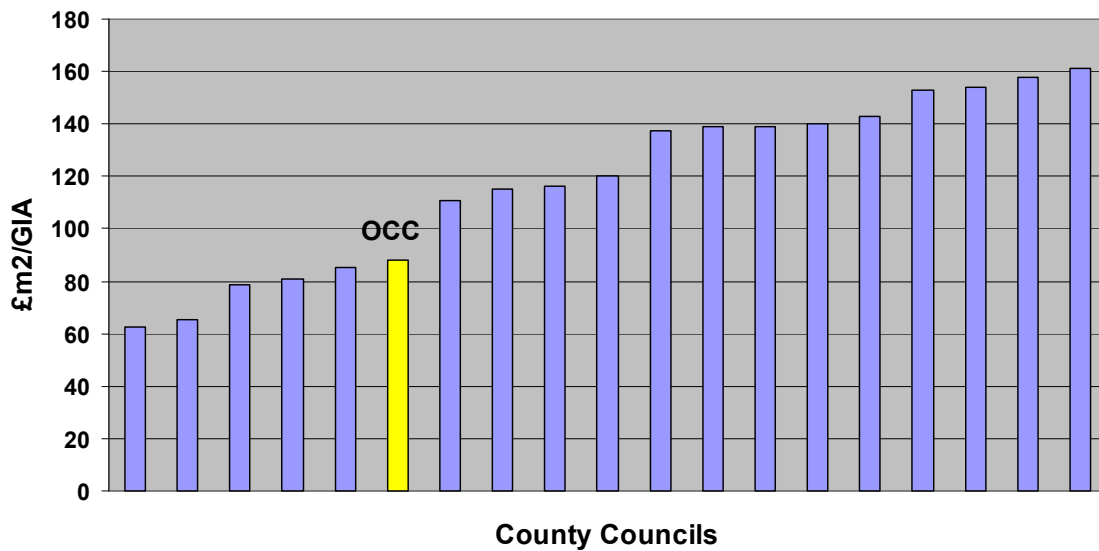
Priority 2 – essential work required within two years that will prevent serious deterioration of the fabric or services and/or address a medium risk to the health and safety of the occupants and/or remedy a minor breach of the legislation.

Priority 3 – desirable work required within 3-5 years that will prevent deterioration of the fabric or services and/or address a low risk to the health and safety of the occupants and/or a minor breach of the legislation.



	Priority 1	Priority 2	Priority 3	Total	Cost/m ² GIA
Target 2009-10	£0 (0%)	£50,651,784 (68%)	£23,836,133 (32%)	£74,487,917 (100%)	£84.43
2008-09	£0 (0%)	£50,133,361 (65%)	£27,458,219 (35%)	£77,591,580 (100%)	£87.94
Target 2008-09	£0 (0%)	£51,258,606 (70%)	£21,967,973 (30%)	£73,226,579 (100%)	£80.85
2007-08	£0 (0%)	£45,962,079 (62%)	£28,379,625 (38%)	£74,341,704 (100%)	£82.08
2006-07	£0	£56,332,884	£21,686,083	£78,018,967	£87.42
2005-06	£0	£60,106,883	£19,061,643	£79,168,526	£90.45

Total required maintenance per m²/GIA in comparison with other County Councils:



(iii) Annual percentage change to total required maintenance figure over previous financial year (including schools):

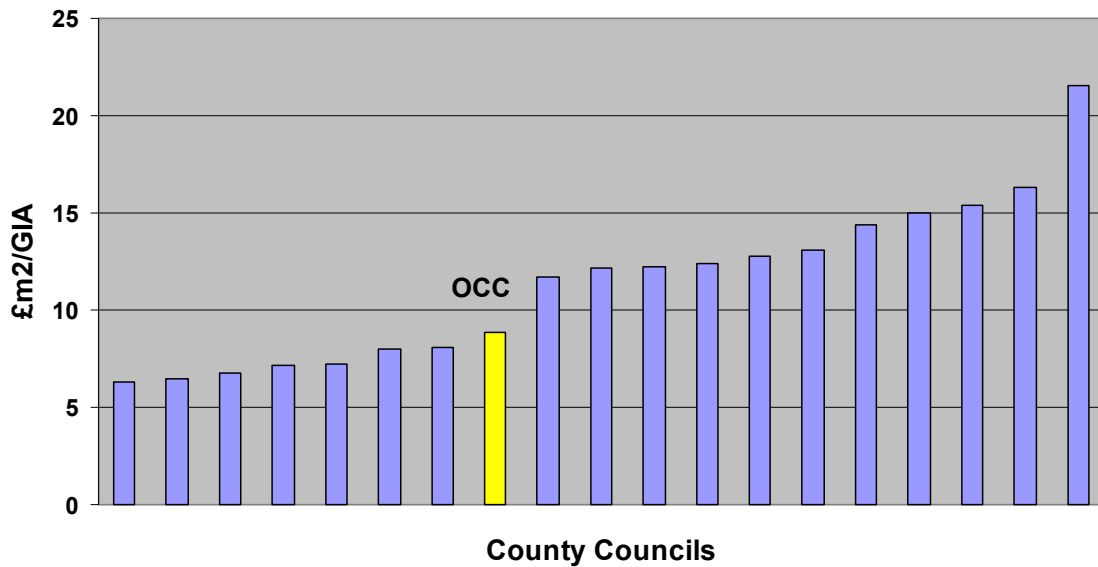
	Total required maintenance	Target % change over previous financial year	Actual % change over previous financial year
2009-10	-	-4%	-
2008-09	£77,591,580	-1.5%	+4.4%
2007-08	£74,341,704	-1.5%	-4.7%
2006-07	£78,018,967	-	-1.0%
2005-06	£79,168,526	-	-5.2%
2004-05	£83,482,680	-	-

(iv) Total spend on maintenance:

Note: The data does not refer to total budget but to the extent of work undertaken by Mouchel comprising the non delegated R&M budget plus that part of the delegated budget used by schools through Mouchel. Capital Prudential funding is excluded from the indicator.

	Total spend on maintenance	Total spend on maintenance per m ² GIA	% split of total spend on maintenance	
			Planned	Responsive
Target 2009-10	£7,891,043	£8.94	63%	37%
2008-09	£7,832,642	£8.88	59%	41%
Target 2008-09	£10,576,156	£11.68	60%	40%
2007-08	£11,391,994	£12.58	47%	53%
2006-07	£9,936,238	£11.13	56%	44%
2005-06	£9,327,484	£10.66	51%	49%

Total spend per m²/GIA on maintenance in comparison with other County Councils:



(v) Programmed repair and maintenance works

Percentage of programmed works completed by completion date in year	
2008-09	100%
2007-08	100%
2006-07	100%

17. While the value of total required maintenance (the assessed need for repair and maintenance) increased in 2008/09, the trend since 2004/05 has been a downward one. If the figures shown at (iii) above are adjusted to a common 2008/09 price base, the value of total required maintenance has fallen by approximately £14.3m since 2003/04. This is largely attributable to Prudential Borrowing, investment in repairs to schools and rationalisation of the property portfolio. There are a range of factors that can affect the value of total required maintenance and which have contributed to the failure to achieve target in 2008/09. These include variations in material and labour costs, and peaks and troughs in the life cycle of building elements and systems. For example the Council invested heavily in the replacement of 'life cycle expired' heating boilers in the early 1990's. These boilers have a c.20 year life expectancy and are now due for replacement. Their addition to the schedule of required maintenance over the next two or three years could temporarily stall the downward trend in the total value of required maintenance.
18. Total spend on maintenance in 2008/09 was below target. The target for total spend on repairs and maintenance is an estimate. It is based on historic increases and decreases in funding made available by the Council and by schools. Achievement of the target can be compromised by a range of factors and circumstances. Compared to 2007/08, spend by schools through Mouchel has dropped from £2.75m to £1.29m. Spending by the Council on repairs and maintenance (excluding Prudential Borrowing) also dropped from £8.64m to £6.54m as a consequence of increased Prudential Borrowing

repayment costs and a reduction of the budget to offset overspends in 2007/08.

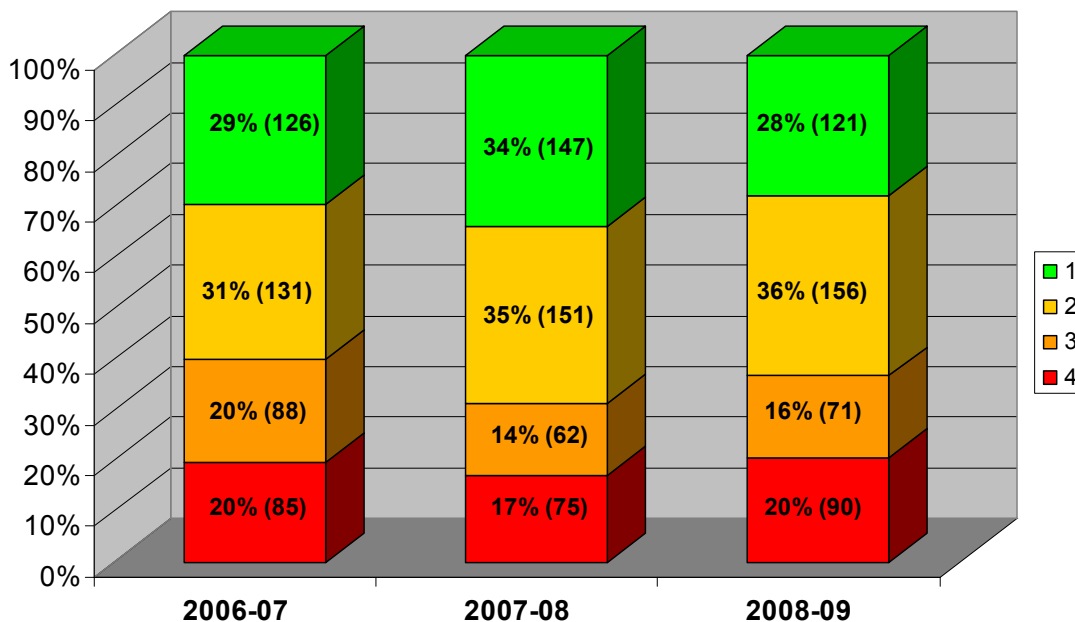
19. In comparison to other county councils, Oxfordshire County Council has a relatively low total required maintenance (£m2 GEA). However, total spend (£m2 GEA) is also comparatively low in relation to other similar authorities.
20. 2010/11 is the final year of the current Prudential Borrowing investment programme. When the programme was approved in 2004 it was made clear that there would need to be a continuing high level of investment in planned maintenance when it ended to avoid further deterioration in the Council's buildings.

Environmental Performance

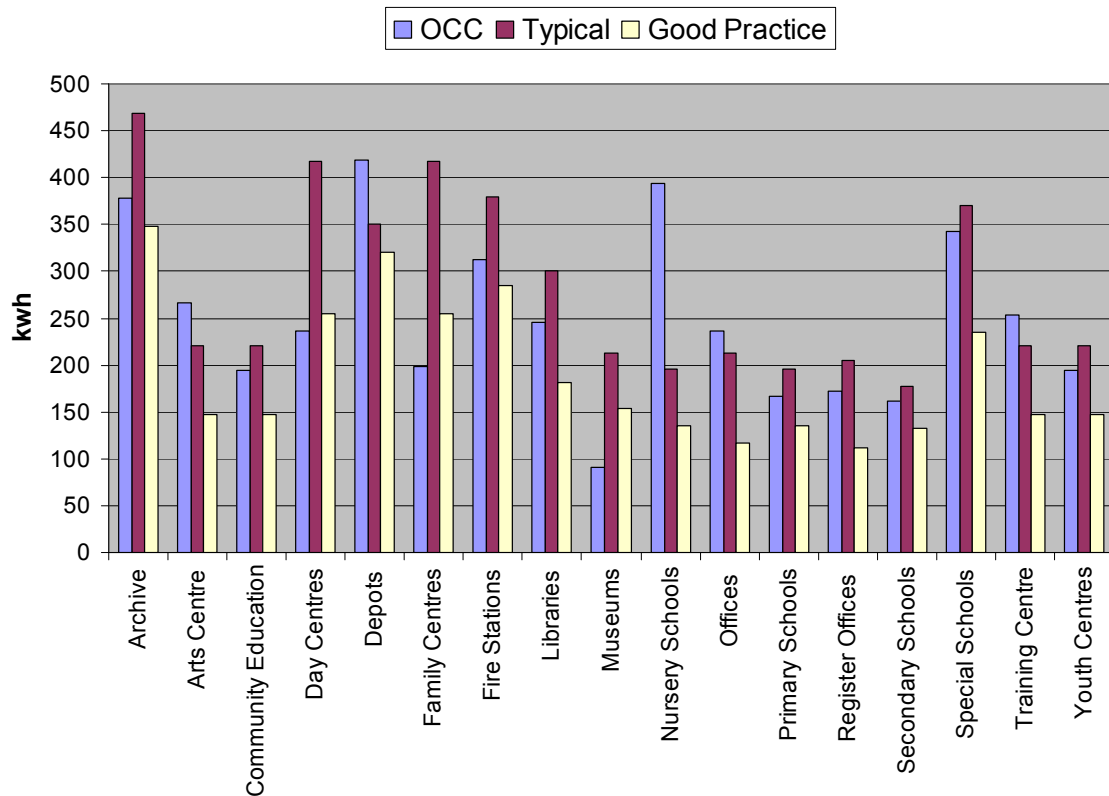
Environmental performance data for 2008-09 is provided below:

(i) Percentage of all properties (with available data) in environmental performance categories 1-4

- 1 – Better than good practice benchmark
- 2 – Consumption above good practice benchmark but better than typical
- 3 – Consumption above typical by up to 25%
- 4 – Consumption above typical by more than 25%



(ii) **Energy consumption in kWh/m² by property type with typical and good practice benchmarks**

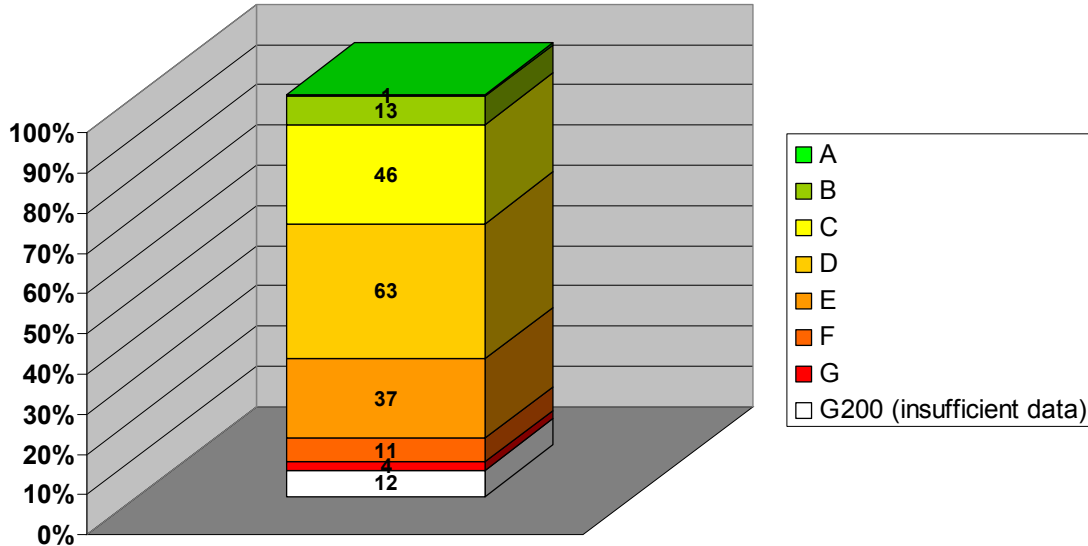


21. The first chart above indicates that 64% of properties perform better than typical (i.e. average, based on benchmarks for various property types) in terms of carbon dioxide (CO₂) emissions arising from energy and water use. Conversely, 20% of properties have CO₂ emissions that are at least 25% higher than typical for the type of building. These both represent poorer environmental performance on the previous year, partly explained by a cold winter.
22. The second chart above shows the average energy use across various property categories, compared to good practice benchmarks and typical (average) values for such properties. It indicates that whilst for many property categories, average energy use for County Council properties is between good practice and typical, there continue to be two groups (depots and nursery schools) which have higher energy use. The small sample size for some categories (e.g. Register Offices) makes the comparison less reliable. The energy management service from the core property consultant, Mouchel, continues to investigate use at poorer performing sites in order to understand the reasons for this and to identify measures that could be implemented to improve the situation. These could relate to building fabric, services issues or site management practices.
23. Carbon dioxide emissions during 2007/08 were 6% lower than 1990-91. Since 2005/06 (the benchmark year for the Carbon Management Programme), emissions have increased by 2%. Reported emissions decreased between 2005/06 and 2007/08 but increased significantly in 2008/09. A proportion of

this was because 2008/09 was the coldest year in the last decade, meaning greater energy use to heat buildings. However, the rise was more significantly the result of a sharp increase in electricity use. This would appear to be the result of continuing expansion of IT, especially the recent installation of computer white boards. It is also the result of expanding computer networks and longer opening hours. In addition, it has been reported that electric top-up heating was utilised more extensively in 2008/09 because of the colder weather.

24. The Carbon Management Strategy & Implementation Programme was developed in 2006/07 and delivery commenced during 2007/08. A significant element of this Programme relates to the use of Salix funds (joint Carbon Trust and County Council funding) and these were fully committed during the year, with lighting upgrades being the major area of spend. Supplementing the Salix funds is Prudential borrowing. It continues to be difficult to fully commit the Prudential funds for a variety of reasons, including budget-holders' reluctance to enter into agreements to repay the initial capital costs from ongoing revenue savings.
25. The processes for procuring energy were reviewed during 2008/09 by the Energy Procurement Forum and it was decided that from Autumn 2009, supplies would be secured through 'flexible' contracts arranged by Laser (Kent County Council). 'Flexible' in that the final price charged by suppliers is built up via a number of purchases of proportions of the total annual requirement, following established risk management rules. This allows for quick decisions to take advantage of market movements and is designed to achieve lower mid- and long-term prices than would be achieved from traditionally procured contracts. Prices for gas for the year from November 2009 will be similar to the last two years. Electricity prices for larger sites will also remain stable. Electricity prices for the smaller sites will reduce by about 20%.
26. Energy management is enhanced by good quality data on patterns of use. Meters that provide actual readings each month will be installed for all electricity meters through the new electricity contract. Investigations are ongoing regarding a similar arrangement for gas. Such meters can also provide information about hourly or half-hourly use however there is an additional cost for obtaining such information and options are being assessed.

(iii) **Number of properties accessed by the public in Display Energy Certificate (DEC) categories A-D (above average/typical) and E-G (below average/typical)**



27. Display Energy Certificates (DECs; energy labels, similar to those on retail white goods) became a legal requirement on 1 October 2008 for sites above 1,000m² that are frequented by the public. Certificates, along with advisory reports identifying measures that can be employed to reduce carbon emissions, have been produced and delivered to those sites meeting the above requirement. The intention is to raise awareness and help users identify what they can do to improve carbon performance. The public nature of the display is further intended to encourage action. The ratings used for DEC do not precisely match the categorisation above, which is based on Carbon Trust benchmarks (for a comparable volume of use, a DEC would give a better score than the Carbon Trust benchmark based assessment). The chart above shows the number of assessed properties falling within each of the DEC categories. Of the 187 buildings having DEC to date, 66% have ratings that are better than average (typical) i.e. those properties in categories A-D.

(iv) **CO₂ targets**

TARGET	Reduction in total CO ₂ emissions between 2005-06 and 2011-12 of 18%, which equates to a 3% annual reduction in total emissions (887 tonnes per annum).	
Year	Target emissions (tonnes/annum)	Actual emissions (tonnes/annum) exclusive of renewables purchases
2011-12	34,652	-
2010-11	35,690	-
2009-10	36,728	-
2008-09	37,766	41,750
2007-08	38,803	38,840
2006-07	39,841	38,400
2005-06	40,879	40,879

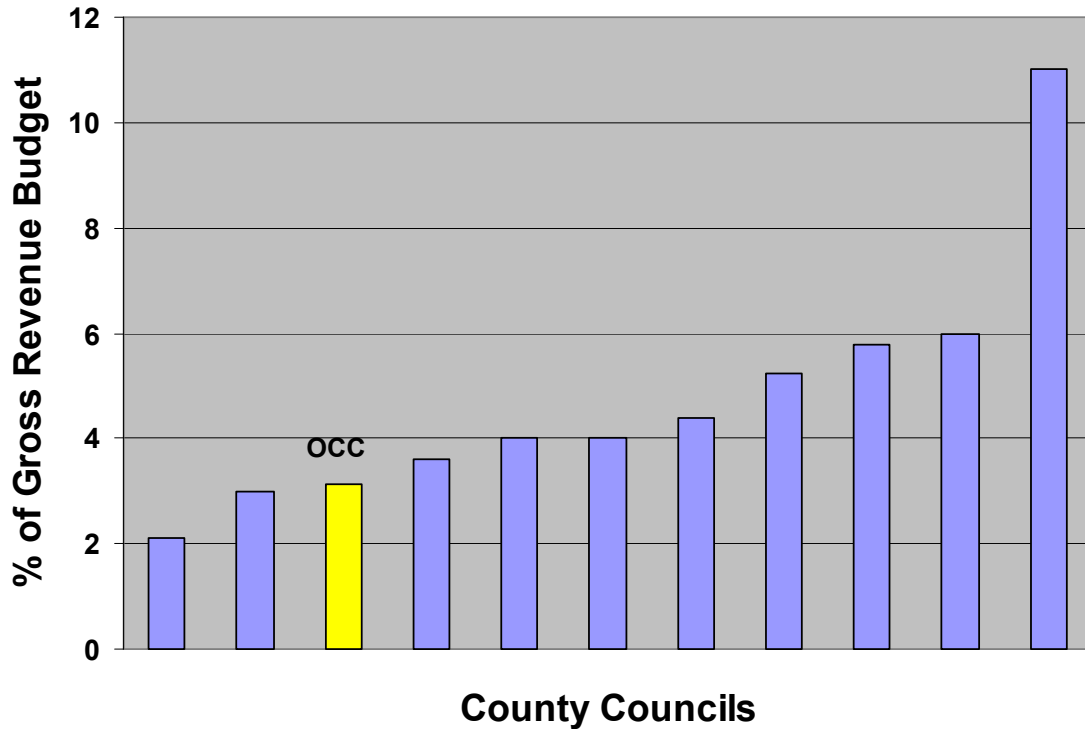
28. The table above shows the target reduction in carbon emissions required from the Council's property as part of the Carbon Management programme. Actual progress to date is also shown and indicates that with the rise in energy use in 2008/09, emissions reductions are well behind target, although a milder winter could bring actual emissions back in line with target in future years. Efforts continue to identify opportunities for reducing energy use and consequent carbon emissions as well as assessing low carbon energy options. These include:
- providing energy and carbon performance information to site managers;
 - encouraging and assisting building occupants to manage energy use more effectively by working with the Northmoor Trust (who are delivering the school's energy programme), as well as TV Energy and Brookes University's Environmental Information Exchange, and seminars, workshops and communication with building managers;
 - identifying and implementing capital projects to improve efficiency of use or automate a switching off regime, primarily using Salix and Prudential Energy funds; and
 - promoting and purchasing more efficient equipment and enabling lower-power options.
29. Display Energy Certificates are designed to raise awareness of energy and carbon with the intention of influencing site managers to take steps to improve performance. The Carbon Reduction Commitment will come into effect from 1 April 2010. This is likely to bring financial incentives to budget holders to implement measures to reduce carbon emissions.

Building Accessibility

30. The Best Value Performance Indicator (BVPI 156) was discontinued after 2007/08. There is no replacement national indicator.
31. Work is being undertaken by Property Services and the Disability Equality Advisors in the Corporate Strategies Team to introduce a new local performance indicator focused on measuring access to Council services, rather than the accessibility of Council buildings. This is likely to be a development of the existing Accessibility assessment which already forms part of the Fitness for Purpose surveys and will be implemented in 2009/10.

Property Costs

Gross property costs of the operational estate as a percentage of the gross revenue budget:	
OCC	Average of other County Councils (median)
3.14%	4%



32. This indicator reflects the total cost of operating the Council's property assets as a percentage of the gross revenue budget for the Council as a whole. Gross property costs include repairs and maintenance, energy, rents, rates, grounds maintenance, cleaning, security, caretaking and insurance.
33. The data shows Oxfordshire County Council has a percentage of 3.4% compared to an average across other county councils of 4%. The chart shows that gross property costs are a low percentage of total revenue costs in comparison to other authorities.

Utilisation of School Properties

Reported in the annual DCSF return	Schools with over 25% surplus spaces (and greater than 30 spaces in the case of primary schools)		Overall % of surplus spaces	
	Primary	Secondary	Primary	Secondary
2009	7.8% (18 of 232 schools)	9% (3 of 32 schools)	8.6%	12%
2008	8.6% (20 of 232 schools)	9% (3 of 33 schools)	8.6%	11%
2007	6.4% (15 of 233 schools)	6% (2 of 34 schools)	10%	10%
2006	9% (22 of 233 schools)	3% (1 of 34 schools)	12.45%	10.76%

34. Each year the Authority completes a statement on the supply of school places in the primary and secondary sectors for submission to DCSF. It is used to determine efficiency of provision of school places and to assess future basic need allocations. County Council policy is to have an average of 10% overall

surplus spaces in schools to allow for necessary flexibility. On this basis, primary schools are within this target in 2009; secondary schools have risen above target, largely due to specific circumstances at two schools outlined below.

35. Primary school rolls are starting to rise, which has already required an increase in primary provision in some parts of the county, with more required to meet future demand: allocations to reception intake for September 2009 have risen by over 8% since last year. High levels of surplus places are due to three main reasons: schools located within catchment areas that include military bases where school rolls can fluctuate significantly as military personnel move into and out of the area; small rural schools which are more sensitive to local fluctuations in the population; and schools awaiting increased intakes from housing developments that have slowed down due to the recession.
36. Secondary numbers are also forecast to start growing after a period of decline. Of the three secondary schools with over 25% surplus spaces, two are expected to benefit from a substantial increase in their catchment population over the next few years: Banbury School is in an area of large future growth and a strategic plan for the site is in place; and Carterton Community College will fill up as military personnel move back to Brize Norton. Chiltern Edge School is forecast to gradually increase its numbers.

Capital Projects

37. The contract performance indicators for core property consultancy services include indicators for time and cost predictability. Projects are split into the design/planning stage and the construction stage. The contract performance indicator definitions allow for change control where there are good reasons for timescales or budgets to be changed.

	DESIGN/PLANNING STAGE		CONSTRUCTION STAGE	
	Projects completed on time	Projects completed on cost	Projects completed on time	Projects completed on cost
	The planned date for issue of the Contract Let Pack is agreed at the commencement of the Planning Stage. The PI requires that the Contract Let Pack is issued within 105% of the planned time.	The forecast Contract Sum is agreed at the commencement of the Planning Stage. The PI requires that the Contract Sum is within $\pm 15\%$ of the forecast Contract Sum.	The PI requires that the actual Contract Period, from Start on Site to Handover is within 105% of the planned Contract Period	The Final Account is compared with the Contract Sum. The PI requires that the Final account is within 105% of the Contract Sum
Pass	6	7	12	16
Fail	2	0	12	3
Target	60%	50%	60%	80%
Actual 2008/09	75%	100%	50%	84%

38. The table above shows that Mouchel are performing well in terms of time and cost predictability of capital projects at the design/planning stage, and cost predictability at the construction stage. Estimates of the time taken for construction are not as accurate, with the construction stage generally taking longer than anticipated to complete. This was for a number of reasons, including 5 schemes that encountered underground services issues that could not have been foreseen until work had begun on site, and 3 projects that were delayed by the client. The other schemes were delayed because of extended contract completion dates which may arise through delays outside the control of the contractor, such as exceptionally inclement weather, increased scope of works, delays by statutory authorities etc. There are however factors within the control of the consultants such as completeness of the design and delivery of information in a timely manner which contributed to delays on some projects.
39. Improvement & Efficiency South East (IESE) is the South East Regional Improvement & Efficiency Partnership, established to help the region's 74 local authorities in their drive to increase efficiency and improve services.
40. IESE use a series of key performance indicators to measure time and cost parameters for construction, and OCC has adopted the same key performance indicators to monitor work carried out under the new construction framework agreements that were put in place in April 2009. OCC can now benchmark cost and time performance of the work of its framework contractors against the database which is growing within the IESE.

RECOMMENDATIONS

41. **The Cabinet is RECOMMENDED to note the report.**

NEIL MONAGHAN
Head of Property
Environment & Economy

Background papers: Nil

Contact Officer: Mark Tailby, Assistant Head of Property
Tel: 01865 816012

October 2009

Unfit for purpose properties and action being taken

Ref.	Establishment Name	Tenure	Action
10078	Banbury Library	Leased in by OCC	Funding allocated in Capital Programme. Work is being undertaken with Cherwell DC to consider integration of the library within a new cultural centre. The initial study has been briefed.
13983	Chipping Norton Library	Owned by OCC	Plans for a new library as part of housing development to the rear of the High Street have fallen through due to market conditions. There are no current plans but consideration will be given as opportunities arise.
11197	Headington Library	Leased in by OCC	Planning permission and listed building consent now obtained. Heads of Terms agreed with the City Council. Lease will be completed by January 2010, with start on site estimated for the end of April 2010 and completion by October 2010.
N/A	Redlands Transport Office	Owned by OCC	Facilities moving to share depot with Cherwell DC
14349	Witney Day Centre (The Elms)	Owned by OCC	Now relocated to suitable premises at Moorview
11607	Oakley Wood Traveller Site	Owned by OCC	Site purchased and improvements made
13999	Castle View Elderly Persons Home	Owned by OCC	Replacement is proposed as part of the new care home and PCT facility on the Rockhill Farm site. Construction has started and is due to complete in late 2010.
10244	Calthorpe House	Owned by OCC	To be replaced as part of the Better Offices Programme by early 2010.
12612	Wallingford Youth Centre	Owned by OCC	Replacement planned. Funding from capital receipt and capital programme allocation. Planning application has been submitted. Due to complete August 2010.

Disposals and acquisitions

FREEHOLD DISPOSALS 2008-09	
Description	Location
Milham Ford Cottages	Oxford
Nettlebed Hall	Nettlebed
Surplus land at Highways Depot	Chipping Norton
Agricultural Land	Watchfield
Garden Land Grove Street	Wantage
Former Caretakers Bungalow	Eynsham
Agricultural Land	Chipping Norton
Agricultural Land	Eynsham
Former School House	Kiddington
Overage Payment Sainsburys	Wantage
Witan House	Witney
The Elms	Witney
Covenant release Windmill Road	Oxford
Industrial Estate	Carterton
Garden Land Foxburrow Barn	Hailey
Garden Land for Cottage	Eynsham
Land at Beeching Close	Upton
TOTAL	17

FREEHOLD ACQUISITIONS 2008-09		
Description	Location	Purpose
Easement for access to school playing field	Combe	Access
Various Plots Skimmingdish Land	Bicester	Highway Improvement
125 year lease of flat	Thame	Re-housing secure tenant, Milham Ford Cottages
3 sq m of land adjacent to adopted road	Kiddington	Title regularisation
860 sq m for parking and playing area	Kingham	Education
Land exchange, Tramway Road	Banbury	OCC Offices
Access Rights	Wantage	Title regularisation
Easement	Wantage	Footpath provision
Drainage easement	Witney	Highway Drainage
Drainage easement	Abingdon	Highway Drainage
TOTAL		10

Division(s):

CABINET – 16 CTOBER 2009

QUARTER 1 PERFORMANCE MANAGEMENT: APRIL – JUNE 2009

Report by County Council Management Team

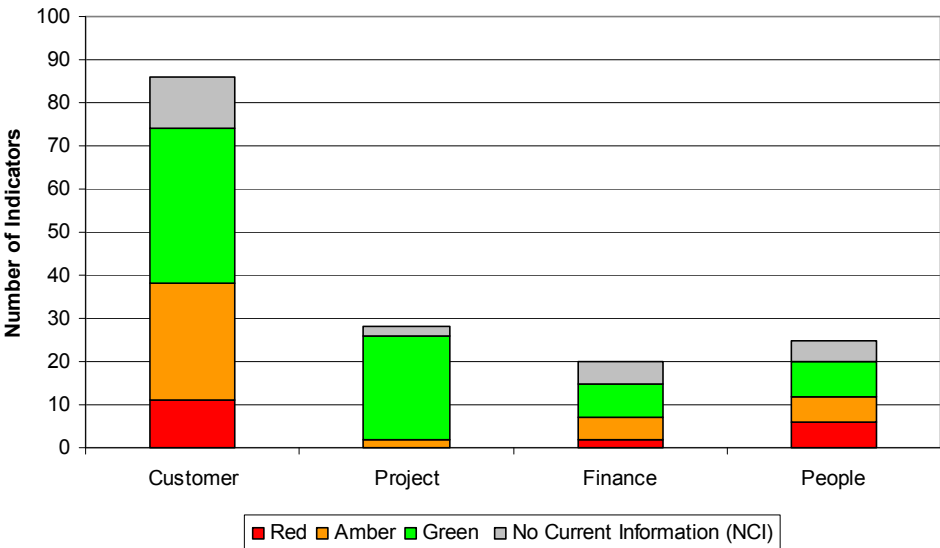
Introduction

This report shows Oxfordshire County Council’s performance for the above period in the key areas of:

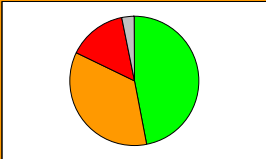
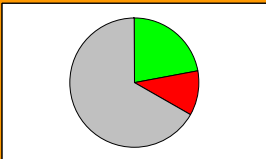
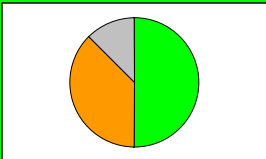
- **Customer** – These are measures from the Local Area Agreement, corporate plan targets, other measures from the National Indicator Set, and other directorate provided measures of how well the County is delivering on its priorities.
- **Projects** – The scorecard reflects, for the first time, the status of major projects.
- **Finance** – These measure how successful the County is at providing service within the approved levels of resource.
- **People** – The County has a number of targets around diversity and workforce processes.

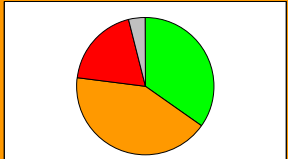
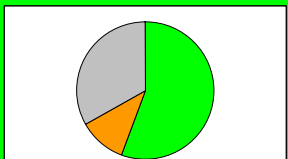
Summary of Performance

Overall Performance



Customer

Directorate	Overall Performance	Sub-targets	Sub-target Performance
Children Young People and Families Page 178	16 Green 12 Amber 5 Red 1 NCI 	Safeguarding Procedural	2 Green 4 Amber
		Safeguarding Outcomes	1 Green 3 Amber
		Narrowing the Gap	6 Green 3 Amber 2 Red 1 NCI
		Raising achievement: Students	4 Green 1 Amber 1 Red
		Raising achievement: Schools	2 Green 1 Amber
		Health	1 Green 2 Red
		Corporate Core	2 Green 1 Red 6 NCI 
Community Safety	4 Green 3 Amber 1 NCI 		

Directorate	Overall Performance	Sub-targets	Sub-target Performance
Environment and Economy	9 Green 11 Amber 5 Red 1 NCI 	Improving the condition of Highways	1 Green 3 Amber
		Reducing traffic Congestion in Oxfordshire	2 Green 1 Amber 1 Red
		Helping deliver a world class economy	2 Green 1 Amber
		Reducing waste going to landfill	3 Green 1 Amber
		Tackling local authority impact on climate change	1 Amber 1 Red
		Reducing road traffic casualties	2 Red
		Improving customer satisfaction for all E&E services	1 Green 2 Amber 1 Red 1 NCI
		Progress at strategic sites	1 Amber
		Deliver 10 additional drainage schemes to alleviate flooding	1 Amber
		Social and Community Services	5 Green 1 Amber 3 NCI 

Projects

Directorate	Project Performance
CYPF	9 Green
Community Safety	4 Green 1 Amber 1 NCI
E&E	5 Green 1 Amber
Social and Community Services	6 Green 1 NCI

Finance

Page 179

Target	CYPF	Corporate Core	Community Safety	E&E	Social and Community Services
Projected year end revenue spending within budget	R	G	G	G	A
All service plan budgets within agreed limits	R	G	NCI	G	A
On track to achieve agreed efficiencies savings target	NCI	NCI	G	NCI	A
Capital programme within agreed quality, cost and timetable criteria	A	G	NCI	G	A

People

Target	CYPF	Corporate Core	Community Safety	E&E	Social and Community Services
Deliver staff number/cost reductions of 2.5%	This info will	form part of	the current	star chamber	process.
Average sickness days per Full Time Employee (FTE) – 7 days	6.58	5.33	7.11	3.79	8.32
5% of employees BME	7.27%	6.57%	3.86%	2.58%	4.96%
2.5% of employees disabled	1.73%	1.26%	1.19%	1.13%	2.19%
90% of appraisals completed by 30 June 2009	17%	37%	38%	81%	52%

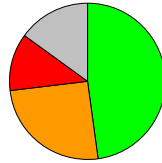
The Balanced Scorecard for Quarter 1 reports on 159 measures. Of these:

76 are Green

40 are Amber

19 are Red

24 have no current information (NCI)



What is going well?

- The number of children entering the criminal justice system for the first time is reducing.
- Repeat incidents of domestic violence are reducing.
- The average number of people in a hospital bed who are fit for discharge is reducing to 70 or fewer.
- 'Transform Oxford' is on track, delivering a more pedestrian friendly Queen Street.

What needs to develop?

- **RAG rating approach** – For this report, we utilised the RAG ratings as determined by the directorates.
 - For those measures which were identical across the directorates in the key areas of Projects, People and Finance this revealed an inconsistency in RAG criteria. For example, in the people section for the target of '90% of appraisals complete by 30 June 2009', E&E gave their measure of 81% a RAG rating of **RED**, whereas SCS gave their measure of 52% a RAG rating of **AMBER**. Work is underway to develop a uniform RAG tolerance for those measures which are common to all directorates.

What requires attention?

- **Achieve reduction in CO₂ emissions from County Council activities.**
This target is showing 'red' and there is a high risk it will not be met. In the commentary it is noted that this is not a target which can be the responsibility of one directorate alone, as it involves all Council buildings including schools. A Climate Change Board has been set up to oversee this work, and a new action plan has been agreed.
- **Road Safety**
Work has been undertaken to resolve differences in the measurement and reporting of road safety, which is reported as 'green' under Community Safety and 'red' in Environment and Economy. The disparity in reporting was due to differences in the data sets which were being utilised, as well as a technical issue around the national indicator E&E was using which was skewing the results. While this measure is included in this scorecard as 'red', progress on the ground indicates that Oxfordshire is making important improvements to safety on the roads. A dialogue has begun to consider alternative measures and determine a more appropriate way to convey road safety information for corporate purposes.

RECOMMENDATION

The Cabinet is RECOMMENDED to note this report.

County Council Management Team

Contact Officer: Christa Brodie-Levinsohn, Corporate Performance.
Tel: 01865 815463

October 2009

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Division(s): N/A

CABINET – 20 OCTOBER 2009

FORWARD PLAN AND FUTURE BUSINESS

Items identified from the Forward Plan for Forthcoming Decision

Topic/Decision	Portfolio/ Ref
Full Cabinet – 24 November 2009	
<ul style="list-style-type: none"> <p>▪ Oxford School To receive a report on progress with developments in relation to Oxford School and to take such decisions as necessary</p> <p>▪ Financial Monitoring Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.</p> <p>▪ Service & Resource Planning Report for 2010/11 - 2014/15 To provide an update on the service and resource planning process for 2010/11-2014/15</p> <p>▪ Madley Brook Primary School If objection are received, to consider the statutory notice to expand Madley Brook Primary School</p> <p>▪ Secondary School Provision in Bicester To receive a report on future provision</p> 	<p>Schools Improvement 2009/094</p> <p>Leader 2009/109</p> <p>Leader 2009/124</p> <p>Schools Improvement 2009/143</p> <p>Schools Improvement 2009/173</p>
Cabinet Member for Adult Services – 4 November 2009	
<ul style="list-style-type: none"> <p>▪ Provision of Housing and Related Support Services for Young People Including Care Leavers, Unaccompanied Asylum Seeking Children, Vulnerable Young People and Teenage Parents To consider housing and related support contracts to recommended providers.</p> 	<p>2009/180</p>
Cabinet Member for Children, Young People & Families – 4 November 2009	
<ul style="list-style-type: none"> <p>▪ Chill Out Fund 2009/10 To consider applications received (if any) from the Chill Out Fund.</p> 	<p>2009/056</p>
Cabinet Member for Schools Improvement – 4 November 2009	
<ul style="list-style-type: none"> <p>▪ Burford Community College - Phase 3 Replacement of Temporary Classrooms To consider a project appraisal for the construction of a new 8 classroom block and drama studio to replace temporary buildings.</p> 	<p>2009/098</p>

- **Fitzwaryn School, Wantage - Phase 2 Modernisation and Permanent Post-16 Provision**

To consider a project appraisal for modernisation of the existing accommodation and for the construction of new post-16 accommodation

2009/099
- **Madley Brook Primary School**

If no objections are received, to consider the statutory notice to expand Madley Brook Primary School

2009/142

Transport Decisions Committee – 26 November 2009

- **Vale of White Horse Parking, Waiting and Loading Restrictions - Consolidation Order**

To consider responses to consolidating all parking, waiting and loading restrictions throughout the Vale of White Horse District Council area into a single Traffic Regulation Order

2008/192
- **Disabled Persons Parking Places – Oxford**

Introduction of new and removal of redundant parking places for holders of Disabled (blue) badge

2009/116
- **Wolvercote, Oxford - Bus Stop Clearways & Double Yellow Lines**

To consider responses to a consultation on the introduction of the proposals

2009/122
- **Bampton – Weight Restriction Limit**

To consider implementation of a weight restriction in Bampton

2009/137
- **Banbury - Springfield Avenue: Proposed Traffic Calming Alternations for Premium Bus Route B1**

To consider proposed alterations following public consultation

2009/159
- **Sparsholt – Extension of 30mph Speed Limit**

To consider making a Road Traffic Regulation Order for extensions to the speed limit and if so to authorise necessary works

2009/160
- **Bampton & Buckland - 7.5 Tonne Environmental Weight Limit**

To consider making a Road Traffic Regulation Order for the weight limit as advertised and if so to authorise necessary works

2009/161
- **Nettlebed - B481 Watlington Street – Traffic Calming**

To approve proposals for traffic calming and if so approved authorise necessary works

2009/162
- **Abingdon - Coopers Lane – Amendments to Waiting Restrictions**

To consider making a Road Traffic Regulation Order as advertised and if so to authorise the necessary works.

2009/163
- **Abingdon - Drayton Road - Waiting and Loading Restrictions/prohibition**

To consider making a Road Traffic Regulation Order as advertised and if so to authorise the necessary work

2009/164

- **Contingency Planning for Diversions** 2009/175
To approve Contingency Plans for A44, A420, Oxford ring-road (A40, A4142, A423, and A34) diversion routes. Also A34 Tactical Diversion Routes to be noted for information

Cabinet Member for Growth & Infrastructure – 26 November 2009

- **Oxford Minerals and Waste Development Framework – Annual Monitoring Report 2009** 2009/165
To approve the Minerals and Waste Annual Monitoring Report 2008 for publication and submission to the Secretary of State
- **Strategic Development Area (SDA) south of Oxford** 2009/178
To politically endorse a formal view on the SDA, in order to respond to SODC's LDF proposals

Cabinet Member for Safer & Stronger Communities - 26 October 2009

- **IRMP Action Plan consultation document**
To agree the draft IRMP Action Plan 2010/11

2009/150

Democratic Services

September 2009